

**DELTA REGION GEOLOGIC HAZARD ABATEMENT DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF  
DIRECTORS JANUARY 31, 2023 AGENDA**

**By Computer:**

**<https://us02web.zoom.us/j/3379037904?pwd=cWdVNkN5aHUxciVwRGR1M1BpaicwZz09> By  
Phone: 1 (669) 900-9128 Meeting ID: 337 903 7904 Password: 123456**

- Agendas and staff reports are posted on the GHAD's internet website ([www.deltaregionghad.org](http://www.deltaregionghad.org)).
- A complete packet of information containing staff reports and exhibits related to each item is available for public review at least 72 hours prior to a Delta Region GHAD Board meeting, or in the event that it is delivered to Boardmembers less than 72 hours prior to a GHAD Board meeting, as soon as it is delivered.

**REGULAR MEETING 6:30  
P.M.**

1. **Call to Order/Roll Call/Pledge of Allegiance:**  
Board Members: Pam Bulahan, Iva Walton, Dean Dockery, and Jean Yokotobi  
Present: Board Members Pam Bulahan, Iva Walton, Jean Yokotobi. ABSENT: Dean Dockery.
2. **Confirmation of Agenda Posting/Adoption of Agenda:**  
The GHAD Board may take action on any item listed on the agenda.  
ACTION: Confirmed.
3. **Public Forum: Members of the Public May Comment (3 minutes per speaker)**  
*At this time, the public is permitted to address the GHAD Board on non-agendized items. In accordance with State law, no action or discussion may take place on an item not appearing on the posted agenda. The Board may respond to statements made or questions asked, or may request staff to report back at a future meeting concerning the matter.*  
ACTION: None.
4. **Consent Calendar:**
  - A. **Subject:** Minutes from August 30, 2022 meeting  
  
Recommendation: Approve the minutes from the August 30, 2022 meeting  
ACTION: Chair Iva Walton motion to approve the minutes from the August 30, 2022 meeting. Board Member Pamela Bulahan second the motion. AYES: Board Members Pamela Bulahan, Jean Yokotobi, Chair Iva Walton. NOES: None. ABSENT: Board Member Dean Dockery. ABSTAIN: None. PASSED 3-0.
  - B. **Subject:** Resolution 23-01, A resolution of the Board of the Delta Region GHAD regarding teleconferencing policy.  
  
Recommendation: Approve Resolution 23-01, accepting the Delta Region GHAD teleconferencing policy.  
ACTION: Chair Iva Walton motion to approve Resolution 23-01, accepting the Delta Region GHAD teleconferencing policy. Board Member Pamela Bulahan second the motion. AYES: Board Members Pamela Bulahan, Jean Yokotobi, Chair Iva Walton. NOES: None. ABSENT: Board Member Dean Dockery. ABSTAIN: None. PASSED 3-0.
5. **Continued Items:**
  - A. **Subject:** Resolution 22-07, A resolution of the Board of Delta Region GHAD to appoint the City of Isleton Clerk to serve as the Delta Region GHAD Clerk and authorize the Chair to approve the contract with City of Isleton to provide GHAD Clerk services.

Recommendation: Approve Resolution 22-07 appointing the City of Isleton Clerk to serve as the Delta Region GHAD Clerk and authorize the Chair to approve the contract with City of Isleton to provide GHAD Clerk services at a later date.

ACTION: Tabled.

6. **New Business:**

- A. Subject: Delta Region GHAD Overview Presentation – Grant Status Update and Private flood Insurance Mechanisms.

Recommendation: Receive presentation from GHAD Manager.

ACTION: Board Members and Public received presentation from Kathy Schaffer.

- B. Subject: Resolution 23-02, A resolution of the Board of the Delta Region GHAD to allow the GHAD Board Chair to apply for grants and/or prepare letters of support for grant applications, provided the respective grant does not encumber the Board or the GHAD.

Recommendation: Approve Resolution 23-02 authorizing the GHAD Board Chair to apply for grants and/or prepare letters of support for grant applications.

ACTION: Chair Iva Walton motion to approve Resolution 23-02, A resolution of the Board of the Delta Region GHAD to allow the GHAD Board Chair to apply for grants and/or prepare letters of support for grant applications, provided the respective grant does not encumber the Board or the GHAD. Board Member Pamela Bulahan second the motion. AYES: Board Members Pamela Bulahan, Jean Yokotobi, Chair Iva Walton. NOES: None. ABSENT: Board Member Dean Dockery. ABSTAIN: None. PASSED 3-0.

- C. Subject: Resolution 23-03, A resolution of the Board of Delta Region GHAD to appoint an individual to fill the vacant Board Seat.

Recommendation: Approve Resolution 22-03 for the appointment of an individual to fill the vacant Board position; administer the Oath of Office.

ACTION: Tabled.

- D. Subject: Resolution 23-04, A resolution of the Board of the Delta Region GHAD finding, "Pursuant to Section 10404, a special district electing members of the governing body in odd-numbered years may, by resolution, require that its elections of governing body members be held on the same day as the statewide general election".

Recommendation: Approve Resolution 23-04 requiring that its elections of governing body members be held on the same day as the statewide general election.

ACTION: The Board approved Resolution 23-04 requiring that its elections of governing body members be held on the same day as the statewide general election. Jean Yokotobi - 2 years, Pamela Bulahan – 2 years, Iva Walton – 4 years, Dean Dockery – 4 years, Vacancy – 4 years. PASSED 3-0.

- E. Subject: Delta Region GHAD Subcommittee Presentation – Overview of January 25, 2023 Subcommittee meeting.

Recommendation: Receive presentation summarizing the January 25, 2023 Subcommittee meeting; discuss Working Group.

**ACTION:** Kathy S. asked if the board could meet more. Iva Walton – Not sure how to proceed with GHAD. Jean Yokotobi – talking about assessing another fee-flood. Jean Yokotobi we will review grants before being submitted. Iva Walton requested a diagram, show the way we are doing this. Board decided to meet more and the next meeting is March 29, 2023.

**7. Board Comments and Upcoming Topics of Discussion:**

- A. Set Date for Stakeholder Outreach Meeting – TBD
- B. Set Date for Next Scheduled Board Meeting – May 30, 2023 – March 29, 2023 next meeting.
- C. Future 2023 Meetings: May 30, 2023; August 29, 2023; October 31, 2023

**8. Adjournment at 8:10pm.**

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

---

**CHAIR, Iva Walton**

**ATTEST:**

---

**DEPUTY CITY CLERK, Yvonne Zepeda**

**DELTA REGION GEOLOGIC HAZARD ABATEMENT DISTRICT  
STAFF REPORT**

**TO:** Delta Region Geologic Hazard Abatement District (GHAD) Board of Directors

**FROM:** GHAD Manager

**BOARD MEETING DATE:** March 29, 2023

**SUBJECT:** Adopt a Resolution Appointing the City of Isleton Clerk to serve as the GHAD Clerk and Authorize the Chair to Execute an Agreement with the City of Isleton for GHAD Clerk Services at a later date.

**RECOMMENDATION**

That the Board adopt Resolution 22-07, appointing City of Isleton Clerk to serve as the GHAD Clerk and authorize the Chair to execute an agreement with City of Isleton for GHAD Clerk Services at a later date.

**SUMMARY**

The GHAD is responsible for hiring its staff (or contracting with parties to perform such staff services), including all workers who will undertake operation, maintenance, replacement, repair, and other activities of the GHAD. Pursuant to Public Resources Code Section 26584, the Board of Directors must appoint a Clerk. The Delta Region GHAD Board of Directors appointed ENGEIO Incorporated to serve as the GHAD Clerk on March 29, 2022 with Resolution 2022-02. On May 31, 2022, ENGEIO Incorporated submitted a resignation letter resigning from serving as the GHAD Clerk for the Delta Region GHAD. The Board of Directors now desires to appoint the City of Isleton to serve as the GHAD Clerk. It is recommended that if City employees serve in the role as GHAD Clerk, City employees should be treated as consultants or contractors to the GHAD under a separate agreement. Such agreement will be prepared and executed at a later date.

**FISCAL IMPACT:** The value of the services contract, to be mutually agreed upon at a later date. Fees will also be deferred until a later time. The GHAD is funded through assessments levied on properties within the GHAD and potentially other external sources. Therefore, if approved, there is no fiscal impact on the City's General Fund.

Attachment 1: Resolution 22-07

**BOARD OF DIRECTORS OF THE  
DELTA REGION GEOLOGIC HAZARD ABATEMENT DISTRICT**

**RESOLUTION NO. 22-07**

---

**RESOLUTION APPOINTING CITY OF ISLETON CLERK TO SERVE AS THE GHAD  
CLERK AND AUTHORIZE THE CHAIR TO EXECUTE AN AGREEMENT WITH CITY  
OF ISLETON FOR GHAD CLERK SERVICES AT A LATER DATE**

**WHEREAS**, on December 14, 2021, the Isleton City Council adopted Resolution No. 028-21 approving and ordering the formation of the Delta Region Geologic Hazard Abatement District ("Delta Region GHAD or GHAD"); and

**WHEREAS**, the GHAD is a political subdivision of the State of California, governed by state law (Pub. Res. Code § 26500 et seq.), and constitutes a legal entity separate and distinct from the City of Isleton ("City"), with operations independent of City functions; and

**WHEREAS**, notice of the hearing on the formation of the GHAD was given in accordance with the provisions of Public Resources Code Sections 26558 and 26561-63; and

**WHEREAS**, at the time set for the hearing no owner of real property within the proposed GHAD made an objection to its formation in accordance with the provisions of Public Resources Code Section 26564; and

**WHEREAS**, at the December 14, 2021, hearing, the owners of more than 50 percent of the assessed valuation of the real property within the proposed GHAD did not object to the GHAD's formation and the Board of Supervisors closed the hearing; and

**WHEREAS**, the GHAD is responsible for hiring its own staff (or contracting with parties to perform such staff services), including all workers who will undertake operation, maintenance, replacement, repair, and other activities of the GHAD, and no City employees shall perform such services for GHAD facilities and improvements unless the GHAD and the City enter into a separate agreement to be executed at a later date, through which City employees would be treated as consultants or contractors to the GHAD, and provided that the GHAD shall reimburse the City of Isleton for all of the time and expenses of the Clerk; and

**WHEREAS**, pursuant to Public Resources Code Section 26584, the Board of Directors must appoint a Clerk; and

**WHEREAS**, the Delta Region GHAD Board of Directors has considered options for staffing of Geologic Hazard Abatement District Clerk position; and

**WHEREAS**, on March 29, 2022, the Delta Region GHAD Board of Directors appointed ENGEO Incorporated to serve as the GHAD Clerk with Resolution 22-02; and

**WHEREAS**, on May 31, 2022, ENGEO Incorporated submitted a letter of resignation to serve as GHAD Clerk for the Delta Region GHAD Board of Directors; and

**WHEREAS**, the Delta Region GHAD Board of Directors desires to accept ENGEO Incorporated's resignation and appoint the City of Isleton Clerk to serve as the GHAD Clerk; and

**WHEREAS**, the Delta Region GHAD Board of Directors authorizes the Chair of the Board to execute an agreement with City of Isleton for GHAD Clerk services at a later date; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Delta Region GHAD resolves and orders as follows:

1. The GHAD Board of Directors hereby appoints the City of Isleton Clerk to provide Clerk services for the Delta Region GHAD.
2. The recitals contained in this resolution are true and correct are an integral part Board of Directors' decision.
3. This resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** by the Delta Region GHAD Board of Directors, at the meeting of said Board held on the 29<sup>th</sup> day of March, 2023.

**Ayes:** Director(s)

**Noes:** Director(s)

**Absent:** Director(s)

**Abstain:** Director(s)

By: \_\_\_\_\_, Chair of the GHAD Board of Directors

**ATTEST:**  
\_\_\_\_\_, Clerk of the GHAD Board

Date: \_\_\_\_\_

**DELTA REGION GEOLOGIC HAZARD ABATEMENT DISTRICT  
STAFF REPORT**

**TO:** Delta Region Geologic Hazard Abatement District (GHAD) Board of Directors

**FROM:** GHAD Manager

**BOARD MEETING DATE:** March 29, 2023

**SUBJECT:** Adopt a resolution of the Board of Delta Region GHAD to appoint an individual to fill the vacant Board of Directors position.

**RECOMMENDATION**

That the Board adopt Resolution 23-03, appointing an individual to fill the vacant Board of Directors position.

**SUMMARY**

An individual should be appointed to fill the presently vacant seat on the Board of Directors of the GHAD ("Board").

**FISCAL IMPACT:** None.

Attachment 1: Resolution 23-03

**BOARD OF DIRECTORS OF THE  
DELTA REGION GEOLOGIC HAZARD ABATEMENT DISTRICT**

**RESOLUTION NO. 23-03**

**A RESOLUTION APPOINTING \_\_\_\_\_ TO THE GHAD BOARD OF DIRECTORS  
BEGINNING MARCH 29, 2023**

**WHEREAS**, on December 14, 2021, the Isleton City Council adopted Resolution No. 028-21 approving and ordering the formation of the Delta Region Geologic Hazard Abatement District ("Delta Region GHAD or GHAD"); and

**WHEREAS**, the GHAD is a political subdivision of the State of California, governed by state law (Pub. Res. Code § 26500 *et seq.*), and constitutes a legal entity separate and distinct from the City of Isleton ("City"), with operations independent of City functions; and

**WHEREAS**, the Board of Directors of the GHAD ("Board") is constituted of five individuals who own real property with the boundaries of the GHAD; and

**The Delta Region Board of Directors HEREBY RESOLVES THAT:**

1. That \_\_\_\_\_, is appointed to the Delta Region GHAD Board of Directors; and
2. This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND ADOPTED** by the Delta Region GHAD Board of Directors, at the meeting of said Board held on the 29<sup>th</sup> day of March, 2023.

**Ayes:** Director(s)  
**Noes:** Director(s)  
**Absent:** Director(s)  
**Abstain:** Director(s)

By: \_\_\_\_\_, Chair of the GHAD Board of Directors

**ATTEST:**  
\_\_\_\_\_, Clerk of the GHAD Board

Date: \_\_\_\_\_



**OATH OF OFFICE  
FOR PUBLIC OFFICERS AND EMPLOYEES  
(State Constitution, Art. XX. Sec.3 as amended)**

STATE OF CALIFORNIA     )  
  ) SS.  
COUNTY OF SACRAMENTO)

*I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.*

\_\_\_\_\_

\_\_\_\_\_  
Signature

*Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_*

\_\_\_\_\_  
*Signature of Person Administering Oath*

\_\_\_\_\_  
*Printed Name and Title of Person Administering Oath*

