

# City of Isleton

## City Council Staff Report

DATE: February 23, 2021

ITEM#: 4.A

CATEGORY: Communications

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### CITY COUNCIL COMMUNICATIONS

#### SUMMARY

City has received the following communications:

1. Del Rio Claim & Letter rejection.
2. Developing the Delta Conveyance Project Community Benefits Program.
3. Letter for Business Assistance from Chief of Staff to Supervisor Don Notolli.

#### FISCAL IMPACT

There is no fiscal impact with this appointment.

#### RECOMMENDATION

That City Council discuss and give direction.

#### ATTACHMENT

- Del Rio Claim & Letter rejection.
- Developing the Delta Conveyance Project Community Benefits Program.
- Letter for Business Assistance from Chief of Staff to Supervisor Don Notolli.

Prepared and Submitted by: Yvonne Zepeda, Deputy City Clerk  
Reviewed by: Charles Bergson, City Manager






# City of Isleton

101 Second Street

P.O. Box 716

Isleton, California 95641

Tel: 916-777-7770

February 10, 2021

Geoffrey Wm. Steele, Esq.  
Steele Law Group  
3021 Citrus Circle, Suite 140  
Walnut Creek, California 94598-2635

RE: Real Property Claim against City of Isleton – Denial, 209 2<sup>nd</sup> Street, Isleton; Hotel Del Rio

To Geoffrey Wm. Steele, Esq.,

The City is in receipt of your complaint form dated January 28, 2021, received on February 4, 2021.  
The City of Isleton denies this claim.

Respectfully,

Charles Bergson, P.E.  
City Manager  
City of Isleton  
101 Second Street  
Isleton, California 95641  
916-777-7770



**STEELE LAW GROUP**  
CITRUS PLAZA  
3021 CITRUS CIRCLE, SUITE 140  
WALNUT CREEK, CALIFORNIA, 94598-2635

Telephone (925) 968-3900  
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[Steele@SteeleLawCA.com](mailto:Steele@SteeleLawCA.com)  
[Suzanne@SteeleLawCA.com](mailto:Suzanne@SteeleLawCA.com)

January 28, 2021

*VIA CERTIFIED U. S. MAIL / RETURN RECEIPT REQUESTED*  
*VIA FIRST CLASS U.S. POSTAL SERVICE*

Charles Bergson, City Manager City of Isleton 101 2 <sup>nd</sup> Street Isleton, California, 95641	Yvonne Zepeda, Deputy City Clerk City of Isleton 101 2 <sup>nd</sup> Street Isleton, California, 95641	Eric Pene, Mayor City of Isleton 101 2 <sup>nd</sup> Street Isleton, California, 95641
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Re: Real Property Claim against City of Isleton

Please take notice that pursuant to the California Tort Claims Act, California Government Code §§ 810 *et seq.* a complaint is hereby registered as against the City of Isleton and more specifically members of its fire department, public works department and building department in that said agencies and members thereof did knowingly and illegally interfered with the real property rights of William H. Rogers owner and operator of the Hotel Del Rio located at 209 2nd Street, City of Isleton, County of Sacramento, State of California by illicitly requiring the Hotel Del Rio to undergo extensive renovation and construction for various alleged permit violations and claiming that the building was in imminent danger of fire and collapse. The facts are that the Hotel Del Rio was at no time in danger of fire or building collapse and the Hotel Del Rio was in full code compliance with all state, county and city regulations. The City of Isleton also forcibly removed the residents and guest of the Hotel Del Rio without notice or the opportunity to be heard through the use of police power. The City of Isleton acted in a manner contrary to the laws of the State of California, the County of Sacramento and the City's regulations. A permanent Certificate of Occupancy was issued on March 10, 2020.

The damages suffered by the forced renovations exceeded \$200,000.00 not including the lost profits, emotional distress and the violation of the property rights suffered by the landowner. Demand is hereby made for compensation in an amount to be proven.

Sincerely yours,

Geoffrey Wm. Steele  
GWS:sng  
Enclosures

cc: Vice-Mayor Pamela Bulahan  
Council Member Iva Walton  
Council Member Paul Steele  
Council Member Barbara Dockery



# City of Isleton

-101 Second Street P.O. Box 716 Isleton, Sacramento Co., California 95641  
Tel: 916-777-7770 Fax: 916-777-7775 Email: [yvonne.zepeda@cityofisleton.com](mailto:yvonne.zepeda@cityofisleton.com)

Complaint # \_\_\_\_\_

## COMPLAINT FORM

Date: January 27, 2021

Name: William H. Rogers c/o Geoffrey Wm. Steele, Esq.

Address: 3021 Citrus Circle, Suite 140

City: Walnut Creek

State: California

Zip: 94598-2635

Phone: 925/968-3900

Complaint:

See attached

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### FOR OFFICE USE ONLY

- Copies to:
- |                                                  |                                             |
|--------------------------------------------------|---------------------------------------------|
| <input checked="" type="checkbox"/> City Council | <input type="checkbox"/> Public Works       |
| <input checked="" type="checkbox"/> City Clerk   | <input type="checkbox"/> Planning Director  |
| <input type="checkbox"/> Planning Commission     | <input type="checkbox"/> Police Chief       |
| <input type="checkbox"/> Fire Chief              | <input type="checkbox"/> Building Inspector |
| <input type="checkbox"/> City Treasurer          | <input type="checkbox"/> Employees          |
| <input checked="" type="checkbox"/> City Manager |                                             |

Follow Up:

City attorney is responding to this letter  
2-4-2021



## DEVELOPING THE DELTA CONVEYANCE PROJECT COMMUNITY BENEFITS PROGRAM

DRAFT JANUARY 2021

**What is a Community Benefits Program?** A Community Benefits Program is a defined set of commitments made by project proponents and created in coordination with the local community. These commitments are made separate from, and in addition to, permit conditions or environmental mitigation. These commitments can include a wide range of benefits; including jobs training programs and local hiring targets to funding for parks and other recreational facilities. Their purpose goes beyond traditional concepts of “mitigation” and is to demonstrate goodwill and a concern regarding adverse effects the communities endure through construction of major capital construction works and to provide greater flexibility in addressing these effects than what is afforded in existing regulatory processes.

**Why would the Delta Conveyance Project pursue a Community Benefits Program?** Large infrastructure projects such as the proposed Delta Conveyance Project inevitably create effects to the communities and the local environment in which they are built. Some of these effects are beneficial as, not only will this construction project provide significant increases in economic activity in the Delta, the project may have ancillary benefits in terms of training, infrastructure and possibly multipurpose facilities that can serve the community for years to come. The Department of Water Resources (DWR) recognizes, however, that the construction and operation of the Delta Conveyance Project may also adversely affect the Delta’s unique values and envisions a comprehensive Community Benefits Program as a way to work collaboratively with Delta communities to identify and build in additional aspects of the project that can provide lasting benefits to the Delta. In addition, a Community Benefits Program would provide opportunities for Delta communities to articulate ways the Delta Conveyance Project can address project conflicts with any local Delta uses that adversely affect the unique cultural, recreational, natural resource, and agricultural values of the Delta as an evolving place (*Delta as Place*). It is intended that the development and implementation of the Community Benefits Program will assist in supporting DWR’s certification of consistency with Delta Plan policy DP P2 *Respect Local Land Use When Siting Water or Flood Facilities or Restoring Habitats and with the state’s coequal goals for the Delta*.

**What would the Community Benefits Program’s objectives be?** The creation of a Community Benefits Program for the Delta Conveyance Project would seek to do three things: 1) Provide a mechanism for the Delta community to identify opportunities for local benefits; 2) Provide a mechanism for the project proponents to demonstrate good faith, transparency and accountability to the community through formal commitments developed with stakeholder input; and 3) ensure the project is consistent with Delta Plan policy DP P2 and, ultimately, the state’s coequal goals for the Delta.

**What would Delta communities have to gain from participating in development of the program?** A comprehensive Community Benefits Program provides local stakeholders with a leadership role and voice in generating and prioritizing ideas that can provide benefits from the Delta Conveyance Project, and with respect to the anticipated fund, a leadership role in bringing forward and implementing certain actions to contribute to the Delta community. The economic development opportunities are significant; and will benefit from local insight in the coordinated development of a Community Benefits Program.

What types of benefits could be included in a Community Benefits Program? While the details of a Community Benefits Program would be created through community engagement, there are two components DWR will be discussing with Delta stakeholders at the outset:

- **Conceptual Project-Implementation Commitments**
  - Jobs, training and labor: Commitments about hiring practices for the local community; training programs for the local job force; and worker retention
  - Business, economy: Commitments to prioritize local business and economic development, e.g. ports, service companies, local manufacturing or product supply, office space, housing, and food service, childcare, agricultural tourism
  - Construction partnerships: Identify opportunities to partner with existing local public organizations to provide shared benefits, e.g. emergency services, electric bus service, sustainability targets, etc.
  - Multipurpose Facilities: Commitments to create multipurpose project facilities or repurpose and leave-behind certain project features for the community, e.g. electric busses, cellular/broadband service; sidewalks, bike lanes, roads; on-site recreational space; facilities for community services; banking/lending; public safety infrastructure
  
- **Delta as Place Fund**
  - Commitment to create a Delta as Place Fund with a community-driven framework for fund management that empowers local residents, leaders and other stakeholders to implement projects pursued independent of the Delta Conveyance Project by the community that contribute to *Delta as Place*.
  - Focus the fund on those projects that can help to protect, enhance, and sustain the unique cultural, historical, recreational, agricultural, and economic values of the Delta as an evolving place, in a manner consistent with the coequal goals. (Wat. Code, § 85301)

*Note:* The Community Benefits Program is one of three distinct, but complementary processes intended to address effects within the community. The other two processes are 1) Regulatory Mitigation: to address project impacts related to specific regulatory requirements (e.g. CEQA/NEPA); and 2) an Ombudsman Program: to provide a clearinghouse and single point of contact to streamline information, support and claims and ensure just compensation as a result of direct construction-related issues.

### **Regulatory Mitigation**

*Purpose: Address project impacts related to specific regulatory requirements (e.g., CEQA/NEPA)*

### **Community Benefits Program**

*Purpose: Provide resources to direct benefits toward communities most impacted by implementation, based on community collaboration.*

### **Ombudsman Program**

*Purpose: Clearinghouse single point of contact to streamline information, support and claims. Includes ensuring just compensation as a result of direct construction issues.*



**How would a Community Benefits Program be developed?** The process for developing a Community Benefits Program is as important as the ultimate commitments and resulting benefits. Local communities are best equipped to tailor benefits to their particular needs. A collaborative approach to develop the Community Benefits Program provides a safeguard to ensure that the local Delta community shares in the development and application of benefits. DWR anticipates a three-phase process to develop the Community Benefits Program.

**1. Phase 1: Information Sharing and Gathering**

Conduct community interviews to gather initial input.

- a. Timeframe: January and February 2021
- b. Product: Revised Concept Paper, guiding principles, interview summaries

**2. Phase 2: Community Benefits Framework**

Public workshops to develop draft Community Benefits Framework, including program goals, benefit categories, objectives, project types and community engagement process. Address metrics for Environmental Justice, ensuring diverse participation.

- a. Timeframe:
  - i. By mid 2021
    1. Product: Preliminary Draft Framework (focused on goals, benefit categories, objectives and project types)
  - ii. By end of 2021
    1. Product: Final Draft Framework, to be included as Appendix to Draft EIR (adding in text for the community engagement process)

**3. Phase 3: Community Benefits Program**

Utilize the “framework” described by Phase 2 to develop detailed implementation components of the Community Benefits Program.

- a. Timeframe: Ideally the Community Benefits Program would be finalized ahead of when DWR certifies consistency with the Delta Plan
- b. Product: Community Benefits Program [Mechanism for formalizing is TBD.]
- c. Process: To be determined based on results of Phase 2. Recommend the creation of a new DCA committee (Community Benefits Committee) to be the primary vehicle to develop the Community Benefits Program.\*

\*Focused on elements related to design and construction components of the Delta Conveyance Project. If there are any proposals that are unrelated to design and construction of the DCP, those elements would be addressed through a separate method.



## Yvonne

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**From:** Sloan. Rebecca <SloanR@saccounty.net>  
**Sent:** Thursday, February 18, 2021 3:38 PM  
**To:** Zepeda. Yvonne  
**Cc:** Nottoli. Don  
**Subject:** Business Assistance

Hello Yvonne,

We received your letter requesting assistance for local business during the pandemic and related public health order restrictions. The County Executive confirmed the county is accepting proposals for how funding would be spent specifically. If you could provide a brief proposal outlining the assistance you're requesting and approximately what that would cost, we can work to ensure it is considered in the federal funds the county is anticipating receiving for COVID relief.

Please do not hesitate to contact our office if we can be of any other assistance or if it would be helpful to talk this over on the phone.

All the best,

*Rebecca*

**Rebecca Thornton Sloan**  
Chief of Staff to Supervisor Don Nottoli  
700 H Street, Suite 2450  
Sacramento, CA 95814  
(916) 874-5465





# City of Isleton

City Council  
Staff Report

DATE: February 23, 2021

ITEM#: 5.A

CATEGORY: Consent Calendar

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## MINUTES OF THE REGULAR CITY COUNCIL MEETING OF FEBRUARY 9, 2021.

### SUMMARY

Review of the Regular City Council Meetings of February 9, 2021.

### FISCAL IMPACT

There is no fiscal impact associated with this action.

### RECOMMENDATION

City Council review and approve the draft minutes of the Regular City Council Meeting on February 9, 2021.

### ATTACHMENTS

Minutes of February 9, 2021.

Reviewed by: Charles Bergson, City Manager 

Submitted and prepared by: Yvonne Zepeda, Deputy City Clerk 



**CITY OF ISLETON**

**Regular City Council Meeting Minutes**

Tuesday, February 9<sup>th</sup>, 2021 at 6:30pm

101 Second Street

Isleton, California 95641

You can call in to join our public meeting

**TELECONFERENCE MEETING**

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**1. OPENING CEREMONIES**

A. Welcome & Call to Order – Mayor Eric Pene called to order at 6:33p.m.

B. Pledge of Allegiance

C. Roll Call

PRESENT: Councilmember's Barbara Dockery, Paul Steele, Iva Walton, Vice Mayor Pamela Bulahan, Mayor Eric Pene, City Manager Charles Bergson and Deputy City Clerk Yvonne Zepeda.

**2. AGENDA CHANGES OR DELETIONS**

None.

**3. PUBLIC COMMENT**

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this Agenda. Speakers are requested to use the podium in front of the Council and to begin by stating their name, whether they reside in Isleton and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and the time available for the rest of the Agenda. In the event comments are related to an item scheduled on the Agenda, speakers will be asked to wait to make their comments until that item is being considered.

None.

**4. COMMUNICATION**

A. Sacramento Yolo Mosquito & Vector Control District.

ACTION: City Council asked to put on agenda and present Rosemarie Moore with a plaque.

**5. CONSENT CALENDAR**

A. **SUBJECT:** Approval of Minutes of the Regular City Council Meeting of January 26, 2021.

**RECOMMENDATION:** City Council review and approve draft minutes of the Regular City Council Meeting of January 26, 2021.

**ACTION:** Councilmember Paul Steele motion to approve draft minutes of the Regular City Council Meeting of January 26, 2021. Vice Mayor Pamela Bulahan second the motion.

**AMERICANS WITH DISABILITIES ACT NOTICE:** In compliance with the Americans with Disabilities Act, persons needing a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, may contact Deputy City Clerk Yvonne Zepeda, at (916) 777-7770, by fax at (916) 777-7775 or by email to [Yvonne.zepeda@cityofisleton.com](mailto:Yvonne.zepeda@cityofisleton.com) at least 48 hours prior to the meeting.

**GOV. CODE § 54957.5 NOTICE:** Public records related to an agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at Isleton City Hall located at 101 Second Street, Isleton, California 95641.

PASSED 5-0. AYES: Councilmember's Barbara Dockery, Paul Steele, Iva Walton, Vice Mayor Pamela Bulahan, Mayor Eric Pene. NOES: None. ABSTAIN: None. ABSENT: None.

## 6. OLD BUSINESS

- A. **SUBJECT:** Sacramento County COVID-19 Public Health Order Update and City of Isleton Executive Order.

**RECOMMENDATION:** That City Council discuss and give direction to staff.

**ACTION:** COVID Executive order dropped curfew and limit stay at home order.

- B. **SUBJECT:** City Council Sub Committee assignment and appointment to SCORE Board Committee.

**RECOMMENDATION:** That the City Council appoint Council representative to SCORE.

**ACTION:** To keep Eric Pene and Charles Bergson as alternate.

- C. **SUBJECT:** Amending flood damage prevention regulations to appoint the City Engineer as Floodplain Administrator.

**RECOMMENDATION:** Discussion and direction.

**ACTION:** Bring back with changes.

- D. **SUBJECT:** Disclosure and Consent Regarding Concurrent Representation of City of Isleton and City of Rio Vista in the Development of a Fire Resources Agreement.

**RECOMMENDATION:** That City Council consent to this concurrent client representation, waive the existing and future conflicts of interest, and agree not to use our firm's representation of the City of Isleton as grounds to try to disqualify our firm from representing the City of Isleton in unrelated matters.

**ACTION:** Councilmember Paul Steele motion that City Council consent to this concurrent client representation, waive the existing and future conflicts of interest, and agree not to use our firm's representation of the City of Isleton as grounds to try to disqualify our firm from representing the City of Isleton in unrelated matters. Vice Mayor Pamela Bulahan second the motion. PASSED 5-0. AYES: Councilmember's Barbara Dockery, Paul Steele, Iva Walton, Vice Mayor Pamela Bulahan, Mayor Eric Pene. NOES: None. ABSTAIN: None. ABSENT: None.

## 7. NEW BUSINESS

- A. **SUBJECT:** Encroachment permit request for Banners on Main Street.

**RECOMMENDATION:** That City Council approve Encroachment Permit request for banners on Main Street and waive permit fees.

**ACTION:** Councilmember Barbara Dockery motion that City Council approve Encroachment Permit request for banners on Main Street and waive permit fees. PASSED 5-0. Vice Mayor

**AMERICANS WITH DISABILITIES ACT NOTICE:** In compliance with the Americans with Disabilities Act, persons needing a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, may contact Deputy City Clerk Yvonne Zepeda, at (916) 777-7770, by fax at (916) 777-7775 or by email to [Yvonne.zepeda@cityofisleton.com](mailto:Yvonne.zepeda@cityofisleton.com) at least 48 hours prior to the meeting.

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Pamela Bulahan second the motion. AYES: Councilmember's Barbara Dockery, Paul Steele, Iva Walton, Vice Mayor Pamela Bulahan, Mayor Eric Pene. NOES: None. ABSTAIN: None. ABSENT: None.

**B. SUBJECT:** Main Street Portable Restroom Location and Quotes.

**RECOMMENDATION:** Approve purchase of portable restroom for China Park, Main Street.  
**ACTION:** Councilmember Paul Steele motion to approve purchase of portable restroom for China Park, Main Street from River Rats. Councilmember Iva Walton second the motion. AYES: Councilmember's Barbara Dockery, Paul Steele, Iva Walton, Vice Mayor Pamela Bulahan, Mayor Eric Pene. NOES: None. ABSTAIN: None. ABSENT: None.

**C. SUBJECT:** Planning Commission Selection.

**RECOMMENDATION:** City Council appoint a Planning Commissioner.

**ACTION:** Councilmember Paul Steele motion to appoint Robert Jankovitz to the Planning Commission. Vice Mayor Pamela Bulahan second the motion. AYES: Councilmember's Barbara Dockery, Paul Steele, Vice Mayor Pamela Bulahan, Mayor Eric Pene. NOES: Councilmember Iva Walton. ABSTAIN: None. ABSENT: None. PASSED 4-1.

**D. SUBJECT:** Asian American Heritage Park CEQA Exemption.

**RECOMMENDATION:** Staff recommends that City Council find that the project is exempt from environmental review in accordance with Sections 15303 and 15304 of the California Environmental Quality Act (CEQA) Guidelines as construction of a new small structure and minor alterations to land.

**ACTION:** Councilmember Iva Walton motion that City Council find that the project is exempt from environmental review in accordance with Sections 15303 and 15304 of the California Environmental Quality Act (CEQA) Guidelines as construction of a new small structure and minor alterations to land. Councilmember Paul Steele second the motion. AYES: Councilmember's Barbara Dockery, Paul Steele, Iva Walton, Vice Mayor Pamela Bulahan, Mayor Eric Pene. NOES: None. ABSTAIN: None. ABSENT: None.

**E. SUBJECT:** Resolution No. 004-21, a Resolution of the City Council of the City of Isleton authorizing application for, and receipt of, Local Government Planning Support Grant Program Funds.

**RECOMMENDATION:** That City Council adopt Resolution No. 004-21, a Resolution of the City Council of the City of Isleton authorizing application for, and receipt of, Local Government Planning Support Grant Program Funds.

**AMERICANS WITH DISABILITIES ACT NOTICE:** In compliance with the Americans with Disabilities Act, persons needing a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, may contact Deputy City Clerk Yvonne Zepeda, at (916) 777-7770, by fax at (916) 777-7775 or by email to [Yvonne.zepeda@cityofisleton.com](mailto:Yvonne.zepeda@cityofisleton.com) at least 48 hours prior to the meeting.

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**ACTION:** Mayor Eric Pene motion that City Council adopt Resolution No. 004-21, a Resolution of the City Council of the City of Isleton authorizing application for, and receipt of, Local Government Planning Support Grant Program Funds. Vice Mayor Pamela Bulahan second the motion. **AYES:** Councilmember's Barbara Dockery, Paul Steele, Iva Walton, Vice Mayor Pamela Bulahan, Mayor Eric Pene. **NOES:** None. **ABSTAIN:** None. **ABSENT:** None. **PASSED 5-0.**

**8. COUNCIL REPORTS AND COMMITTEE UPDATES**

- A. Councilmember Barbara Dockery – None.
- B. Councilmember Paul Steele – None.
- C. Councilmember Iva Walton – Redevelopment Agency debt to School District.
- D. Vice Mayor Pamela Bulahan – I met with SACOG 3 times last week.
- E. Mayor Eric Pene – None.

**9. STAFF GENERAL REPORTS AND DISCUSSION**

- A. City Manager Report – Presented report.
- B. Fire Chief Report – None.

**10. ADJOURNMENT 7:31pm**

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
MAYOR, Eric Pene

ATTEST:

\_\_\_\_\_  
DEPUTY CITY CLERK, Yvonne Zepeda

**AMERICANS WITH DISABILITIES ACT NOTICE:** In compliance with the Americans with Disabilities Act, persons needing a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, may contact Deputy City Clerk Yvonne Zepeda, at (916) 777-7770, by fax at (916) 777-7775 or by email to [Yvonne.zepeda@cityofisleton.com](mailto:Yvonne.zepeda@cityofisleton.com) at least 48 hours prior to the meeting.

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# City of Isleton

City Council  
Staff Report

DATE: February 23, 2021

ITEM#: 6.A

CATEGORY: Old Business

## ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SACRAMENTO, FEBRUARY 8, 2021.

### SUMMARY

The State of California announced new COVID-19 Tier assignments for counties. Due to increasing case rates, Sacramento County will move back to the more restrictive Tier 1 Purple. Effective at noon on Wednesday, January 13, 2021, the amended Sacramento County Health Order will align with the State's Purple Tier 1 for allowable activities, which closes certain indoor operations or reduces operational capacity. Restrictions specific to Isleton include outdoor operations for cardrooms, places of worship, restaurants, wineries and bars. Restrictions for indoor operations pertain to retail, hair salons, libraries. Copy of the order is attached. In all cases sectors must maintain mitigation measures (social distancing, face covering, and sanitization). A copy of the order is attached.

Also included is a copy of the Governor's Executive Order N-02-21. 01-27-21, that provides liability protection for health care professionals administering the COVID-19 vaccine.

Staff is submitting the order to guide City operations during the pandemic virus emergency. City Parks and Water front have been opened.

### FISCAL IMPACT

Unknown at this time.

### RECOMMENDATION

It is recommended that City Council discuss and give direction to staff.

### ATTACHMENTS

- Sacramento County Health Order of February 8, 2021.
- Declaration State of Emergency, City of Isleton of March 10, 2020.
- Governor's Executive Order N-02-21.

Reviewed by: Charles Bergson, City Manager 

Submitted and prepared by: Yvonne Zepeda, City Clerk 





**ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SACRAMENTO  
DIRECTING ALL INDIVIDUALS LIVING IN THE COUNTY TO CONTINUE  
TO STAY AT HOME OR AT THEIR PLACE OF RESIDENCE AND CLOSING  
OR MODIFYING CERTAIN OPERATIONS**

**DATE OF ORDER: February 8, 2021**

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, 120175, AND 120220, THE HEALTH OFFICER OF THE COUNTY OF SACRAMENTO ("HEALTH OFFICER") HEREBY ORDERS AS FOLLOWS:

1. This order supersedes the January 25, 2021 Order of the Public Health Officer directing all individuals to stay at home ("prior Stay At Home"). This Order **shall become effective immediately** and will continue to be in effect until it is rescinded or amended in writing by the Health Officer.
2. On November 13, 2020, the California Department of Public Health (CDPH) issued updated guidance for private gatherings (<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Guidance-for-the-Prevention-of-COVID-19-Transmission-for-Gatherings-November-2020.aspx>). Due to the increased risk of transmission and spread of COVID-19 when people from different households and communities mix, Sacramento County Public Health continues to discourage social gatherings. People who choose to attend gatherings should adhere to the CDPH guidance and limit the size to three households or less as well as take other precautionary measures as outlined in the guidance.
3. The State of California Blueprint for a Safer Economy (<https://covid19.ca.gov/safer-economy/>) is a system of county monitoring and re-opening of businesses based on a tiered system corresponding to specific indicators of COVID-19 disease burden. According to this system, Sacramento County is currently in Purple Tier 1 (widespread) and is subject to all State of California restrictions and

guidance for Purple Tier 1.

4. In alignment with Purple Tier 1, the following sectors are permitted for **OUTDOOR operations only** until further notice. These sectors must still maintain mitigation measures (social distancing, face covering, and sanitization):
  - a. Cardrooms, satellite wagering
  - b. Family Entertainment Centers (e.g. bowling alleys, miniature golf, batting cages, kart racing, skating rinks, and arcades)
  - c. Gyms and fitness centers
  - d. Movie theaters (maximum 25% capacity or 100 people, whichever is fewer)
  - e. Museums, zoos, aquariums
  - f. Playgrounds, dog parks, skate parks, and recreational facilities
  - g. Restaurants
  - h. Wineries

Bars, pubs, breweries, and distilleries may operate outdoors if they are offering sit-down, outdoor meals. Outdoor operations may be conducted under a tent, canopy, or other shelter as long as the structure is classified as "outdoor" using CDPH outdoor business structure criteria (<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Use-of-Temporary-Structures-for-Outdoor-Business-Operations.aspx>)

5. In alignment with Purple Tier 1, the following sectors are open for **INDOOR operations**. These sectors must still maintain mitigation measures (social distancing, face covering, and sanitization) and specific modifications in parenthesis below:
  - a. All retail (maximum 25% capacity; grocery stores 50% capacity)
  - b. Critical infrastructure (<https://covid19.ca.gov/essential-workforce/>)
  - c. Entertainment production, studios, broadcast
  - d. Hair salons and barbershops
  - e. Hotels and lodging
  - f. Libraries (maximum 25% capacity)
  - g. Nail salons and electrolysis operations
  - h. Personal care services (e.g. body waxing, estheticians, tattoo, massage)
  - i. Places of worship (maximum 25% capacity)
  - j. Professional sports (without live audiences)
  - k. Shopping centers (e.g. malls, destination centers, swap meets, excluding food courts and common areas) (maximum 25% capacity)

6. In alignment with Purple Tier 1, bars, pubs, breweries, and distilleries are prohibited from operating with the exception of those serving sit-down, outdoor meals.
7. In alignment with CDPH requirements (<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Schools-FAQ.aspx>), schools (all grade levels) that have reopened for in-person instruction, either under a waiver or while Sacramento County was in Red Tier 2 (September 29 – November 10, 2020), are permitted to continue to conduct in-person instruction. Schools that had not reopened must wait until they are eligible again through State of California approved processes for school reopening. Counties must reach a COVID-19 adjusted case rate threshold established by the State of California (currently an adjusted case rate of less than 25 cases per 100,000 for grades K-6) before additional schools may reopen for in-person instruction.

Schools conducting in-person instruction must maintain mitigation measures, including social distancing, face coverings, and sanitization, in compliance with schools guidance from CDPH ([https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Consolidated\\_Schools\\_Guidance.pdf](https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Consolidated_Schools_Guidance.pdf)) and Sacramento County Public Health ([https://www.sacounty.net/COVID-19/Pages/ChildCare\\_Schools\\_Colleges.aspx](https://www.sacounty.net/COVID-19/Pages/ChildCare_Schools_Colleges.aspx)).

8. All organized youth and adult recreation sports, including school- and community-sponsored programs, and privately-organized clubs and leagues must abide by CDPH youth and adult sports requirements and guidance (<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/outdoor-indoor-recreational-sports.aspx>) and must maintain mitigation measures (social distancing, face covering, sanitization, cohorts). In alignment with Purple Tier 1, only outdoor low-contact sports are permitted. Inter-team competitions are permitted for outdoor low-contact sports. Tournaments or competitions involving more than two teams are prohibited.
9. On November 16, 2020, the California Department of Public Health updated their face covering mandate (<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx>), which requires all people in California to wear face coverings when they are outside of the home, with specific

exemptions. A growing body of scientific research has shown that people with no or few symptoms of COVID-19 can still spread the disease and that the use of face coverings, combined with physical distancing and frequent hand washing, will reduce the spread of COVID-19. As part of this Order the Sacramento County Health Officer continues to align the County face covering Order with the State mandate.

10. The Centers for Disease Control and Prevention (CDC) recommends that guidance for those experiencing homelessness outside of shelters continue to be followed. To maintain public health and safety, local governments are advised to allow people who are living unsheltered, in cars, RV's, and trailers, or in encampments on public property to remain where they are, unless the people living in those locations are provided with a) real-time access to individual rooms or housing units for households, with appropriate accommodations including for disabilities, and b) a clear plan to safely transport those households.

Do not cite persons experiencing homelessness for using cars, RV's, and trailers as shelter during community spread of COVID-19. Do not remove life necessities from people experiencing homelessness, which includes, for example, their shelter (e.g., tents, vehicles, or other living structures), hygiene equipment, food supplies, water, medicines, mobility devices (such as walkers, wheelchairs, crutches, canes), and bicycles used for transportation.

Clearing encampments causes people to disperse throughout the community and break connections with service providers, increasing the potential for infectious disease spread.

Exceptions are encampments that pose a public safety hazard or adversely impact critical infrastructure as designated by local, state, or federal law, regulations, or orders.

11. This Order will take effect **immediately** and will be in effect until it is rescinded, superseded, or amended in writing by the Health Officer of Sacramento County.
12. **Copies of Order.** Copies of this Order shall promptly be: (1) made available at the County Administration Building at 700 H Street, Sacramento 95814, First Floor; (2) posted on the Sacramento County COVID-19 website (COVID19.saccounty.net) and County Health Department's website (dhs.saccounty.net/PUB); and (3) provided to any member of the public requesting a copy of this Order.



13. **Severability.** If any provision of this Order or the application thereof to any person or circumstance is held to be invalid by a court of competent jurisdiction, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

**IT IS SO ORDERED:**

*Olivia Kasirye MD*

Olivia Kasirye, MD, MS  
Health Officer of the County of Sacramento

Dated: February 8, 2021



CITY OF ISLETON

DECLARATION STATE OF EMERGENCY

**A DECLARATION BY THE MAYOR OF THE CITY OF ISLETON OF A  
STATE OF EMERGENCY FOR NOVEL CORONAVIRUS DISEASE  
EPIDEMIC, COVID-19, IN THE CITY OF ISLETON**

WHEREAS, California Health and Safety Code Section 101080 authorizes a local health office to declare a local official to declare a local health emergency in the official's jurisdiction, or any part thereof, whenever the officer reasonably determines that there is an imminent and proximate threat of the introduction of any contagious, infectious, or communicable disease, chemical agent, noncommunicable biologic agent, toxin, or radioactive agent, and

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of a Novel Coronavirus Disease (COVID-19) a "public health emergency of international concern", and

WHEREAS, the Centers of Disease Control and Prevention announce on February 25, 2020, that community spread of COVID-19 is likely to occur in the United States of America, and

WHEREAS, on March 4, 2020, the Governor of the State of California issued a proclamation of a State of Emergency for the State of California due to COVID-19, and

WHEREAS, there are currently multiple cases of confirmed COVID-19 in Sacramento County, and there is an ongoing risk and likelihood of additional COVID-19 positive patients being identified in Sacramento County, and

WHEREAS, on March 5, 2020, the County of Sacramento Public Health Officer, proclaimed public health emergency in Sacramento County, and

WHEREAS, on March 10, 2020 the Board of Supervisor of Sacramento County ratified the Proclamation of a State of Local Emergency

WHEREAS, the City of Isleton must use all preventive measures, which will require access to available services, personnel, equipment,, and facilities, to respond to COVID-19 and prepare and carryout plans for the protection of persons and property within the City in the event of an emergency, including actual or threated existence of conditions of disaster or extreme peril including epidemics, and

WHEREAS, COVID-19 constitutes a potential epidemic under Section 8558 of the Government that, by reason of its magnitude is potentially beyond the control of the services, personnel, equipment and facilities of the City of Isleton and requires the combined forces of a mutual aid region or regions to combat,

NOW, THEREFORE, the Mayor of the City of Isleton, in accordance with the authority pursuant to Isleton Ordinance 230 and Isleton Municipal Code Chapter 5.40.060 finds that conditions

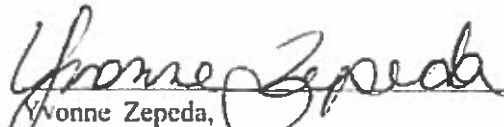
to the health and safety of persons and property within the City of Isleton are threatened and hereby declares a State of Emergency in the City of Isleton.



Eric Pene  
Mayor, City of Isleton

ATTEST:

By:



Yvonne Zepeda,  
Deputy City Clerk, City of Isleton

# City of Isleton

City Council  
Staff Report

DATE: February 23, 2021

ITEM#: 6.B

CATEGORY: Old Business

## PROCEDURES TO SELECT A CITY MAYOR

### SUMMARY

At a previous Council meeting Councilmember Steele presented a method for selecting the City's mayor. The memorandum attached, by the City Attorney, provides a brief overview of the applicable state law that forms the basis for how the City currently selects its mayor annually from among the members of the City Council.

The City Council's current practice of selecting a mayor from among its five elected City Councilmembers conforms to state law. The City Attorney advises any change to the mayor being elected by the voters of Isleton would require a measure to be placed on the ballot for future election.

### FISCAL IMPACT

No fiscal impact with this subject.

### RECOMMENDATION

That City Council discuss and give direction.

### ATTACHMENTS

- Memorandum

Reviewed by: Charles Bergson, City Manager 

Submitted and prepared by: Yvonne Zepeda, City Clerk 



- A. The Mayor will serve for a time of one term (4) years
- B. At the end of a(4) year term a vote by the city council will preside and if reelected will serve of one term (4) years
- C. No one person may serve as Mayor for more than two complete terms or (8) years
- D. City council will maintain the right to remove the Mayor for crimes if using the office for proven profit, harassment to any land holder or business. Extortion and any attempt to mob rule
- E. The Mayor shall have no vote except in case of a tie





## MEMORANDUM

TO: Charles Bergson, City Manager  
City of Isleton

FROM: Andreas L. Booher  
Olivia R. Clark

DATE: February 23, 2021

RE: Procedures to Select a City Mayor

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### INTRODUCTION

At a previous Council meeting, questions were raised regarding how the Council goes about selecting the City's mayor and about how the City would go about making modifications to that approach. This memorandum provides a brief overview of the applicable state law that forms the basis for how the City currently selects its mayor annually from among the members of the City Council.

### APPLICABLE LAW

Under California law, Isleton is a general law city because it was not formed under a city charter. The Government Code provides rules of procedure for general law cities. Relevant to the current issue of mayoral selection, Government Code section 36801 provides:

*The city council shall... following the declaration of the election results and the installation of elected officials, choose one of its number as mayor, and one of its number as mayor pro tempore.*

This means that the City Council is to select a mayor and vice mayor from its own membership. The Isleton Municipal Code does not further elaborate on this issue. Thus, the Council is to choose a mayor and vice mayor from its duly-elected members and the City has historically followed this requirement. Under the language of Government Code section 36801, the Council may not select a mayor less frequently than after every election. In the case of Isleton's staggered council terms this means that the City Council may select a mayor no less frequently than every two years following the certification of election results.

For the mechanics of how the Council is to select the mayor, we must look to the City Council Standard Operating Procedures. Section 1(W) of the City Council Standard Operating Procedures provides, unless provided otherwise, "any other business requiring approval of the Council shall be carried by a majority vote of all Councilmembers who are present and qualified to act." The Council currently has

five members. The total number of votes of approval for the mayor must therefore be at least three if four or five members of the Council are present when the mayor is selected. In any event, the minimum affirmative vote. (*Id.*, § 1(W)(2).) That affirmative vote of two would be sufficient if only the minimum quorum of three council members is present.

If the Council is not satisfied with the current approach for selecting a mayor, and wishes to amend this by establishing an "elective mayor" it could do so by following the procedures set out in Government Code section 34900 et seq. To pursue this approach the Council may pose to the electors at any general or special election "the question of whether electors shall thereafter elect a mayor and four city council members, and whether the mayor shall serve a two-year or four-year term." (Gov. Code, § 39000.) Section 39000 et seq. further sets out how to hold such an election proposing a change to an elective mayor approach. Under the Government Code, the Council is not empowered to change to an elective mayor approach without voter approval.

### CONCLUSION

The City Council's current practice of selecting a mayor from among its five elected City Councilmembers conforms to state law. Any change to the mayor being elected by the voters of Isleton would require a measure to be placed on the ballot for a future election.



# City of Isleton

City Council  
Staff Report

DATE: February 23, 2021

ITEM#: 6.C

CATEGORY: Old Business

## THE DELTA WEST ROAD REHABILITATION PROJECT 20-01, CONTRACT AWARD

### SUMMARY

The City received two proposals for the Delta West Road Rehabilitation on February 12, 2021 from:

COMPANY	CITY	AMOUNT
Big Valley Electric	Stockton	\$755,900
Martin Brothers Construction	Sacramento	\$969,332

### DISCUSSION

The City request for proposal (RFP) specification is to select the lowest bidder. The City recommends to award Big Valley Electric for the Delta West Road Rehabilitation Project. Big Valley Electric holds three state contracting licenses including Class A for general engineering.

The work to be performed consists of roadway improvements including cold planing asphalt concrete, placing hot mix asphalt, excavation and grading, striping, pavement digouts and other minor improvements. All work is to be constructed, furnished, and installed as shown on the plans and as directed by the Engineer.

The work includes all labor, materials, equipment, and the performances of all operations necessary to complete project.

The project scope includes the following streets: Delta Avenue, 3<sup>rd</sup> and 4<sup>th</sup> Avenues, Miner Court, Georgiana Drive, Georgiana Court, Andrus Circle, 2<sup>nd</sup> Street to A Street (front of City Hall DeJack's Country Store, Jackson Slough Blvd (Andrus Circle to Delta Avenue).

Contract administration will be by staff.

### FISCAL IMPACT

Funds for the project:

AGENCY	AMOUNT
Measure A	615,980
CALRECYCLE Rubberized Grant	80,000
Transportation Development Act (TDA) – STA Funds	60,000
<b>TOTAL</b>	<b>\$755,980</b>

## **RECOMMENDATION**

Staff recommends to that the City Council award for the Delta West Road Rehabilitation Project to Big Valley Electric a price of \$755,980.

## **ATTACHMENTS**

1. Big Valley Electric Proposal and Bond
2. Martin Brothers Construction and Bond

Prepared by: Diana O'Brien, Administrative Assistant  
Reviewed by: Charles Bergson, City Manager  
Submitted by: Yvonne Zepeda, Deputy City Clerk

**PROPOSAL TO THE CITY OF ISLETON  
DEPARTMENT OF PUBLIC WORKS**

NAME OF BIDDER Big Valley Electric  
BUSINESS P.O. BOX P.O. Box 177 Copperopolis CA 95228  
CITY, STATE, ZIP Stockton, CA, 95215  
BUSINESS STREET ADDRESS 19057 Gawne Rd  
*(Please include even if P.O. Box used)*  
CITY, STATE, ZIP Stockton, CA, 95215  
TELEPHONE NO:           AREA CODE ( ) 209.986.6390  
FAX NO:                    AREA CODE ( ) \_\_\_\_\_  
EMAIL: jacoyle@bigvalleyelectric.com  
CONTRACTOR LICENSE NO. 676395

The work for which this proposal is submitted is for construction in conformance with the special provisions (including the payment of not less than the State general prevailing wage rates or Federal minimum wage rates), the project plans described below, including any addenda thereto, the contract included in the Project Manual, and also in conformance with the California Department of Transportation Standard Plans, Provisions and Specifications dated 2015, and the California Department of Transportation Labor Surcharge and Equipment Rental Rates in effect on the date the work is accomplished.

The special provisions for the work to be done are dated January 15, 2021 and are entitled:

**CITY OF ISLETON  
DEPARTMENT OF PUBLIC WORKS  
SPECIAL PROVISIONS FOR  
WEST SIDE PAVEMENT REHABILITATION PROJECT  
PROJECT 20-01**

The project plans for the work to be done were approved January 15, 2021 and are entitled:

**CITY OF ISLETON  
DEPARTMENT OF PUBLIC WORKS  
PROJECT PLANS FOR  
WEST SIDE PAVEMENT REHABILITATION PROJECT  
PROJECT 20-01**

Bids are to be submitted for the entire work. The amount of the bid for comparison purposes will be the total of all items. The bidder shall set forth for each unit basis item of work a unit price and a total for the item, and for each lump sum item a total for the item, all in clearly legible figures in the respective spaces provided for that purpose. In the case of unit basis items, the amount set forth under the "Item Total" column shall be the product of the unit price bid and the estimated quantity for the item. The Contract will be awarded on the basis of the lowest, responsive, responsible bid for the **Base Bid**.

**YOU MUST BID ALL BID ITEMS IN ORDER TO BE CONSIDERED FOR AWARD OF CONTRACT.** In case of discrepancy between the unit price and the total set forth for a unit basis item, the unit price shall prevail, except as provided in (a) or (b), as follows:

- (a) If the amount set forth as a unit price is unreadable or otherwise unclear, or is omitted, or is the same as the amount as the entry in the item total column, then the amount set forth in the item total column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price;
- (b) (Decimal Errors) If the product of the entered unit price and the estimated quantity is exactly off by a factor of ten, one hundred, etc., or one-tenth, or one-hundredth, etc. from the entered total, the discrepancy will be resolved by using the entered unit price or item total, whichever most closely approximates percentage wise the unit price or item total in the City of Isleton's Final Estimate of cost.

If both the unit price and the item total are unreadable or otherwise unclear, or are omitted, the bid may be deemed irregular. Likewise if the item total for a lump sum item is unreadable or otherwise unclear, or is omitted, the bid may be deemed irregular unless the project being bid has only a single item and a clear, readable total bid is provided.

Symbols such as commas and dollar signs will be ignored and have no mathematical significance in establishing any unit price or item total or lump sums. Written unit prices, item totals and lump sums will be interpreted according to the number of digits and, if applicable, decimal placement. Cents symbols also have no significance in establishing any unit price or item total since all figures are assumed to be expressed in dollars and/or decimal fractions of a dollar. Bids on lump sum items shall be item totals only; if any unit price for a lump sum item is included in a bid and it differs from the item total, the items total shall prevail.

The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error or other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of the City of Isleton, and that discretion will be exercised in the manner deemed by the City of Isleton to best protect the public interest in the prompt and economical completion of the work. The decision of the City of Isleton respecting the amount of a bid, or the existence or treatment of an irregularity in a bid, shall be final.

If this proposal shall be accepted and the undersigned shall fail to enter into the contract and furnish the 2 bonds in the sums required by the State Contract Act, with surety satisfactory to the City of Isleton, within 10 days, not including Saturdays, Sundays and legal holidays, after the bidder has received notice from the City of Isleton that the contract has been awarded, the City of Isleton may, at its option, determine that the bidder has abandoned the contract, and thereupon this proposal and the acceptance thereof shall be null and void and the forfeiture of the security accompanying this proposal shall operate and the same shall be the property of the City of Isleton.

The undersigned, as bidder, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm, or corporation; that he has carefully examined the location of the proposed work, the proposed form of contract, and the plans therein referred to; and he proposes, and agrees if this proposal is accepted, that he will contract with the City of Isleton, in the form of the copy of the contract included in the Project Manual, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein prescribed, and according to the requirements of the Engineer as therein set forth, and that he will take in full payment therefor the following prices, to wit:

## BID SHEET

The Contract will be awarded on the basis of the lowest, responsive, responsible Base Bid.  
THE BIDDER SHALL COMPLETE ALL UNIT PRICE AND TOTAL ITEMS BELOW:

### BASE BID

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total Item	Comments
1	MOBILIZATION, DEMOBILIZATION, AND FINAL CLEANUP	1	LS	\$25,000	\$25,000	
2	TRAFFIC CONTROL	1	LS	\$30,000	\$30,000	
3	PREPARE WATER POLLUTION CONTROL PLAN	1	LS	\$12,000	\$12,000	
4	CLEARING AND GRUBBING	1	LS	\$2,500	\$2,500	
5	COLD PLANE ASPHALT CONCRETE PAVEMENT	25000	SQYD	\$3.00	\$75,000	
6	RUBBERIZED HOT MIX ASPHALT (2" OVERLAY)	2000	TON	\$200	\$400,000	
7	THERMOPLASTIC PAVEMENT MARKING	1550	SQFT	\$28.00	\$43,400	
8	CURB RAMPS, REPAIR	24	EA	\$7,000	\$168,400	

TOTAL BASE BID: \$755,900

TOTAL BASE BID, WRITTEN WORDS:

Seven Hundred Fifty Five Thousand and Nine Hundred Dollars

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# NONCOLLUSION AFFIDAVIT

Public Contract Code Section 7106

To the CITY OF ISLETON, DEPARTMENT OF PUBLIC WORKS.

In conformance Public Contract Code 7106 the bidder declares that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

**Note:** The above Noncollusion Affidavit is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Noncollusion Affidavit. Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.



Accompanying this proposal is Bidder's Bond

(NOTICE: INSERT THE WORDS "CASH(\$ \_\_\_\_\_)," "CASHIER'S CHECK,"  
"CERTIFIED CHECK," OR "BIDDER'S BOND," AS THE CASE MAY BE.)  
in an amount equal to at least ten percent of the total of the bid.

The names of all persons interested in the foregoing proposal as principals are as follows:

**IMPORTANT NOTICE**

*If bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a copartnership, state true name of firm, also names of all individual copartners composing firm; if bidder or other interested person is an individual, state first and last names in full.*


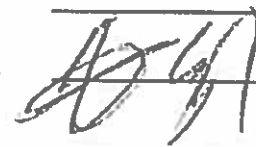
James Coyle  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Licensed in conformance with an act providing for the registration of Contractors,  
License No. 676395 Classification(s) A, B, C-10

**ADDENDA** - This Proposal is submitted with respect to the changes to the contract included in addenda number/s \_\_\_\_\_

*(Fill in addenda numbers if addenda have been received and insert, in this Proposal, any Engineer's Estimate sheets that were received as part of the addenda.)*

By my signature on this proposal I certify, under penalty of perjury under the laws of the State of California, that the bidder has complied with the requirements of Section 8103 of the Fair Employment and Housing Commission Regulations (Chapter 5, Title 2 of the California Administrative Code). By my signature on this proposal I further certify, under penalty of perjury under the laws of the State of California and the United States of America, that the Noncollusion Affidavit required by Public Contract Code Section 7106

Sign  Here   
\_\_\_\_\_  
Signature and Title of Bidder

Date: 2/12/2021

Business Address 19057 Gawne Rd Stockton CA, 95215  
Place of Business \_\_\_\_\_  
Place of Residence \_\_\_\_\_

# Non-Collusion Affidavit

STATE OF CALIFORNIA     )  
                                                  )  
COUNTY OF SACRAMENTO    )

James Coyle, being first duly sworn, deposes and says that he or she is of the party making the foregoing bid that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Big Valley Electric  
Contractor's Name (Printed)

  
Bidder's Signature  
(same signature as on Bid Proposal)

2/12/2021  
Date

James Coyle  
Bidder's Name (Printed)

Owner  
Bidder's Title

## ACKNOWLEDGMENT

STATE OF CALIFORNIA

County of \_\_\_\_\_ )

On \_\_\_\_\_ before me, \_\_\_\_\_  
(insert name and title of the officer)

personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

SEE ATTACHED FOR NOTARY PUBLIC

Signature \_\_\_\_\_ (Seal)

*[Faint notary seal text]*

# ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of El Dorado

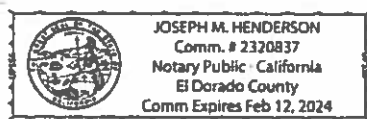
On Feb 11, 2021 before me, Joseph M. Henderson, Notary Public

Here Insert Name and Title of the Officer

personally appeared James Coyle

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal and/or Stamp Above

Signature: Joseph M. Henderson

Signature of Notary Public

## OPTIONAL

*Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.*

### Description of Attached Document

Title or Type of Document: Non-Collusion Affidavit

Document Date: Feb 11, 2021

Number of Pages: 1

**CITY OF ISLETON  
DEPARTMENT OF PUBLIC WORKS**

**BIDDER'S BOND**

We, Big Valley Electric \_\_\_\_\_ as Principal, and  
\_\_\_\_\_ The Ohio Casualty Insurance Company

as Surety are bound unto the City of Isleton, State of California, hereafter referred to as "Obligee", in the penal sum of ten percent (10%) of the total amount of the bid of the Principal submitted to the Obligee for the work described below, for the payment of which sum we bind ourselves, jointly and severally,

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT:

WHEREAS, the Principal has submitted a proposal to the Obligee, for West Side Pavement Rehabilitation Project,  
Project No. 20-01

*(Copy here the exact description of work, including location as it appears on the proposal)*

for which bids are to be opened at 101 2nd Street, Isleton, CA on February 12, 2021  
*(Insert place where bids will be opened)* *(Insert date of bid opening)*

NOW, THEREFORE, if the Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him for signature, enters into a written contract, in the prescribed form, in conformance with the bid, and files two bonds with the Obligee, one to guarantee faithful performance of the contract and the other to guarantee payment for labor and materials as provided by law, then this obligation shall be null and void; otherwise, it shall remain in full force.

In the event suit is brought upon this bond by the Obligee and judgement is recovered, the Surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to be fixed by the court.

Dated: February 9, 20 21.

Big Valley Electric

*Principal*  
The Ohio Casualty Insurance Company

By Tina S. Salas *Attorney-in-fact*

**CERTIFICATE OF ACKNOWLEDGEMENT**

State of California  
City / County of \_\_\_\_\_

SEE ATTACHED ACKNOWLEDGMENT  
SS

On this \_\_\_\_\_ day of \_\_\_\_\_ in the year 20 \_\_\_\_\_ before me  
\_\_\_\_\_, personally appeared \_\_\_\_\_

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument as the attorney-in-fact of \_\_\_\_\_, and acknowledged to me that he (she) subscribed the name of the said company thereto as surety, and his (her) own name as attorney-in-fact.

(SEAL)

\_\_\_\_\_  
Notary Public



## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Sacramento )

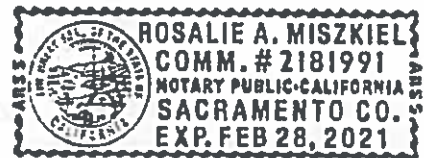
On 2-01-2021 before me, Rosalie A. Miszkziel, Notary Public  
(insert name and title of the officer)

personally appeared Tina S. Salas  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No 8202072-971898

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Thomas R. Hucik; Rosalie A. Miszkief; Nicki Moon, Lynn E. Patton, Tina S. Salas; David Weise

all of the city of Rancho Cordova state of California each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 6th day of September, 2019.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey, Assistant Secretary

Not valid for mortgage note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 6th day of September, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella, Notary Public

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 9th day of February, 2021.



By: Renee C. Llewellyn, Assistant Secretary



**YOU MUST BID ALL BID ITEMS IN ORDER TO BE CONSIDERED FOR AWARD OF CONTRACT.** In case of discrepancy between the unit price and the total set forth for a unit basis item, the unit price shall prevail, except as provided in (a) or (b), as follows:

- (a) If the amount set forth as a unit price is unreadable or otherwise unclear, or is omitted, or is the same as the amount as the entry in the item total column, then the amount set forth in the item total column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price;
- (b) (Decimal Errors) If the product of the entered unit price and the estimated quantity is exactly off by a factor of ten, one hundred, etc., or one-tenth, or one-hundredth, etc. from the entered total, the discrepancy will be resolved by using the entered unit price or item total, whichever most closely approximates percentage wise the unit price or item total in the City of Isleton's Final Estimate of cost.

If both the unit price and the item total are unreadable or otherwise unclear, or are omitted, the bid may be deemed irregular. Likewise if the item total for a lump sum item is unreadable or otherwise unclear, or is omitted, the bid may be deemed irregular unless the project being bid has only a single item and a clear, readable total bid is provided.

Symbols such as commas and dollar signs will be ignored and have no mathematical significance in establishing any unit price or item total or lump sums. Written unit prices, item totals and lump sums will be interpreted according to the number of digits and, if applicable, decimal placement. Cents symbols also have no significance in establishing any unit price or item total since all figures are assumed to be expressed in dollars and/or decimal fractions of a dollar. Bids on lump sum items shall be item totals only; if any unit price for a lump sum item is included in a bid and it differs from the item total, the items total shall prevail.

The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error or other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of the City of Isleton, and that discretion will be exercised in the manner deemed by the City of Isleton to best protect the public interest in the prompt and economical completion of the work. The decision of the City of Isleton respecting the amount of a bid, or the existence or treatment of an irregularity in a bid, shall be final.

If this proposal shall be accepted and the undersigned shall fail to enter into the contract and furnish the 2 bonds in the sums required by the State Contract Act, with surety satisfactory to the City of Isleton, within 10 days, not including Saturdays, Sundays and legal holidays, after the bidder has received notice from the City of Isleton that the contract has been awarded, the City of Isleton may, at its option, determine that the bidder has abandoned the contract, and thereupon this proposal and the acceptance thereof shall be null and void and the forfeiture of the security accompanying this proposal shall operate and the same shall be the property of the City of Isleton.

The undersigned, as bidder, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm, or corporation; that he has carefully examined the location of the proposed work, the proposed form of contract, and the plans therein referred to; and he proposes, and agrees if this proposal is accepted, that he will contract with the City of Isleton, in the form of the copy of the contract included in the Project Manual, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein prescribed, and according to the requirements of the Engineer as therein set forth, and that he will take in full payment therefor the following prices, to wit:



**BID SHEET**

The Contract will be awarded on the basis of the lowest, responsive, responsible **Base Bid**.  
**THE BIDDER SHALL COMPLETE ALL UNIT PRICE AND TOTAL ITEMS BELOW:**

**BASE BID**

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total Item	Comments
1	MOBILIZATION, DEMOBILIZATION, AND FINAL CLEANUP	1	LS	\$48,883.00	\$48,883.00	
2	TRAFFIC CONTROL	1	LS	\$61,899.00	\$61,899.00	
3	PREPARE WATER POLLUTION CONTROL PLAN	1	LS	\$12,980.00	\$12,980.00	
4	CLEARING AND GRUBBING	1	LS	\$14,050.00	\$14,050.00	
5	COLD PLANE ASPHALT CONCRETE PAVEMENT	25000	SQYD	\$6.08	\$152,000.00	
6	RUBBERIZED HOT MIX ASPHALT (2" OVERLAY)	2000	TON	\$225.00	\$450,000.00	Tonnage does not match SQYD in Bid Item 5
7	THERMOPLASTIC PAVEMENT MARKING	1550	SQFT	\$6.40	\$9,920.00	
8	CURB RAMPS, REPAIR	24	EA	\$9,150.00	\$219,600.00	

TOTAL BASE BID: **\$969,332.00**

TOTAL BASE BID, WRITTEN WORDS:

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# **NONCOLLUSION AFFIDAVIT**

Public Contract Code Section 7106

To the CITY OF ISLETON, DEPARTMENT OF PUBLIC WORKS.

In conformance Public Contract Code 7106 the bidder declares that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

**Note:** The above Noncollusion Affidavit is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Noncollusion Affidavit. Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

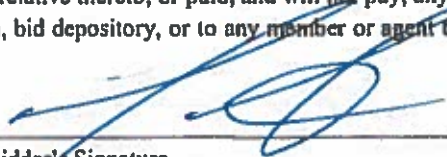
**Non-Collusion Affidavit**

STATE OF CALIFORNIA )  
 )  
COUNTY OF SACRAMENTO )

**Felipe Martin, President**, being first duly sworn, deposes and says that he or she is of the party making the foregoing bid that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

**Martin Brothers Construction**  
Contractor's Name (Printed)

Feb 10, 2021  
Date

  
Bidder's Signature  
(same signature as on Bid Proposal)

**Felipe Martin**  
Bidder's Name (Printed)  
**President**  
Bidder's Title

**ACKNOWLEDGMENT**

STATE OF CALIFORNIA

County of \_\_\_\_\_

**SEE ATTACHED**

On \_\_\_\_\_ before me, \_\_\_\_\_  
(insert name and title of the officer)

personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of           Sacramento           )

On February 10, 2021 before me, Diane M. Minor  
(insert name and title of the officer)

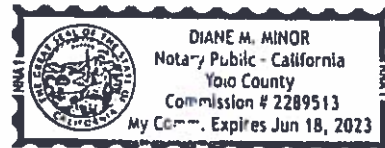
personally appeared Felipe Martin,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature 

(Seal)



Accompanying this proposal is Bidder's Bond

(NOTICE: INSERT THE WORDS "CASH(\$ \_\_\_\_\_)," "CASHIER'S CHECK,"  
"CERTIFIED CHECK," OR "BIDDER'S BOND," AS THE CASE MAY BE.)

in an amount equal to at least ten percent of the total of the bid.

The names of all persons interested in the foregoing proposal as principals are as follows:

**IMPORTANT NOTICE**

*If bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a copartnership, state true name of firm, also names of all individual copartners composing firm; if bidder or other interested person is an individual, state first and last names in full.*

Martin Brothers Construction

a California Corporation

Felipe Martin, President

Licensed in conformance with an act providing for the registration of Contractors,

License No. 726454 Classification(s) A

**ADDENDA** - This Proposal is submitted with respect to the changes to the contract included in addenda number/s \_\_\_\_\_

*(Fill in addenda numbers if addenda have been received and insert, in this Proposal, any Engineer's Estimate sheets that were received as part of the addenda.)*

By my signature on this proposal I certify, under penalty of perjury under the laws of the State of California, that the bidder has complied with the requirements of Section 8103 of the Fair Employment and Housing Commission Regulations (Chapter 5, Title 2 of the California Administrative Code). By my signature on this proposal I further certify, under penalty of perjury under the laws of the State of California and the United States of America, that the Noncollusion Affidavit required by Public Contract Code Section 7106



Martin Brothers Construction

Felipe Martin, President

Signature and Title of Bidder

Date: February 12, 2021

Business Address 8801 Folsom Blvd Suite 260 Sacto, CA 95826

Place of Business 8801 Folsom Blvd Suite 260 Sacto, CA 95826

Place of Residence 9080 Poplar Hollow Way Elk Grove, CA 95624

**CITY OF ISLETON  
DEPARTMENT OF PUBLIC WORKS**

**BIDDER'S BOND**

We, Martin Brothers Construction  
\_\_\_\_\_ as Principal, and  
Western Surety Company

as Surety are bound unto the City of Isleton, State of California, hereafter referred to as "Obligee", in the penal sum of ten percent (10%) of the total amount of the bid of the Principal submitted to the Obligee for the work described below, for the payment of which sum we bind ourselves, jointly and severally,

**THE CONDITION OF THIS OBLIGATION IS SUCH, THAT:**

WHEREAS, the Principal has submitted a proposal to the Obligee, for \_\_\_\_\_  
Westside Pavement Rehabilitation Project #20-01  
*(Copy here the exact description of work, including location as it appears on the proposal)*

for which bids are to be opened at Isleton, CA on February 12, 2021  
*(Insert place where bids will be opened) (Insert date of bid opening)*

NOW, THEREFORE, if the Principal is awarded the contract and, within the time and manner required under the specifications, after the prescribed forms are presented to him for signature, enters into a written contract, in the prescribed form, in conformance with the bid, and files two bonds with the Obligee, one to guarantee faithful performance of the contract and the other to guarantee payment for labor and materials as provided by law, then this obligation shall be null and void; otherwise, it shall remain in full force.

In the event suit is brought upon this bond by the Obligee and judgement is recovered, the Surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to be fixed by the court.

Dated: February 2, 20 21

Martin Brothers Construction  
Felipe Marfin, President  
*Principal*  
Western Surety Company  
*Surety*  
By Marissa Robinson, Attorney-in-fact

**CERTIFICATE OF ACKNOWLEDGEMENT**  
State of California  
City / County of \_\_\_\_\_ SS

On this \_\_\_\_\_ day of \_\_\_\_\_ in the year 20\_\_ before me  
\_\_\_\_\_, personally appeared \_\_\_\_\_,  
*Attorney-in-fact*

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument as the attorney-in-fact of \_\_\_\_\_, and acknowledged to me that he (she) subscribed the name of the said company thereto as surety, and his (her) own name as attorney-in-fact.

(SEAL) \_\_\_\_\_ -Sec Attached - California all Purpose Acknowledgment Complies with Civil Code 11#9  
*Notary Public*

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Sacramento )

On February 2, 2021 before me, Mary Ellen Collins, Notary Public  
(insert name and title of the officer)

personally appeared Marissa Robinson,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

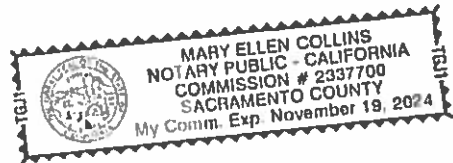
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(Seal)



# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**John Hopkins, Steve Williams, Joseph H Weber, Renee Ramsey, Elizabeth Collodi, Mindy Whitthouse, Katherine Gordon, John J Weber, Sara Walliser, Jennifer Lakmann, Jessica Monlux, Stephanie Agapoff, Breanna Boatright, Marissa Robinson, Samantha Watkins, Deanna Quintero, K Corey Ward, Individually**

of Chico, CA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 25th day of June, 2020.



WESTERN SURETY COMPANY

Paul T. Bruffat  
Paul T. Bruffat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 25th day of June, 2020, before me personally came Paul T. Bruffat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2021



J. Mohr  
J. Mohr, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 2nd day of February, 2021.



WESTERN SURETY COMPANY

L. Nelson  
L. Nelson, Assistant Secretary

Form F4280-7-2012

Go to [www.cnasurety.com](http://www.cnasurety.com) > Owner / Oblige Services > Validate Bond Coverage, if you want to verify bond authenticity.



# City of Isleton

## City Council Staff Report

DATE: February 23rd, 2021

ITEM#: 7.A

CATEGORY: New Business

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### **MAIN STREET RE-DESIGN CONCEPT PROPOSAL—PRESENTATION BY CONSULTANT ROBERT LIBERTY**

#### **SUMMARY**

Over the past year, the City has been utilizing funds from SACOG's Rural Main Street Program to organize a studio design course in conjunction with the University of San Francisco (USF) to produce concept designs for Isleton's Main Street. The course, headed by Professors Austin Tang, Ray Lucchesi, and program director Prof. Seth Wachtel and involving the combined efforts of dozens of students, produced a myriad of design concept which incorporated hours of review and feedback from a Main Street Design Advisory Committee (MSDAC) composed of community stakeholders.

To help guide and develop these efforts, the City enlisted the help of veteran planner and urban design consultant Robert Liberty who has prepared a presentation for tonight's meeting to overview the design process and present its results for discussion. The Main Street Redesign Concept was presented for discussion and input at Planning Commission's February 2<sup>nd</sup> meeting.

At this time staff is not asking for formal recommendation or adoption of a final design concept, merely general discussion and feedback. The concept design will undergo an iterative process as the project secures engineering and implementation funds. This will include further opportunities for community input and review by Planning Commission and City Council down the road.

#### **DISCUSSION**

See Mr. Liberty's presentation (Attachment 1) for illustrative diagrams of the MSDAC recommended concept design as well as other design elements which may be incorporated into the project.

Staff would like to thank the combined efforts of the many individuals from within and without the community who have given their time to this project thus far. This growing list includes the MSDAC which involved Planning Commissioners Michelle Burke and Chris Jones, the students and faculty of USF, SACOG senior planner Greg Chew, our consultant Robert Liberty, and the expert design advisors Greg Holly, Mike Faha, Fei Tsen, and Paul Okamoto. A full list of participants is provided in Mr. Liberty's presentation.

## **FISCAL IMPACT**

No fiscal impact is associated with this action.

## **RECOMMENDATION**

Staff recommends that City Council receive presentation.

Prepared by: James Gates, Assistant Planner

Reviewed by: Charles Bergson, City Manager

Submitted by: Yvonne Zepeda, Deputy City Clerk



## **ATTACHMENTS**

1 – Main Street Redesign Concept Proposal—Presentation by Consultant Robert Liberty

# City of Isleton

City Council  
Staff Report

DATE: February 23, 2021

ITEM#: 7.B

CATEGORY: New Business

## **PARKING ENFORCEMENT, PILOT PROGRAM**

### **SUMMARY**

This City currently lacks a parking enforcement program. Staff proposes initiating a parking enforcement program on a contract basis – contracting for citation services and ticket processing. This enforcement will be for an 8-12 month term as a pilot program.

Staff is recommending that the City Council approve of and direct staff to implement a pilot parking enforcement program.

### **DISCUSSION**

The City has lacked parking enforcement since the 2012 closing of the City Police Department. The Sheriff contract does not provide for parking enforcement. Enforcement of parking regulations is needed for control of on-street parking capacity and to meet City service requirements for businesses and residents.

Section 40200 of the California Vehicle Code, Division 17, Article 3- Offenses and Prosecution, Procedure on Parking Violations - authorizes cities to establish parking penalties for parking violations (see Attachment 1). Isleton's Municipal Code section 7.04.530 calls out the parking regulation for no stopping and controls over parking (see Attachment 2). At present, there is no enforcement.

Staff recommends contracting for both citation issuance and citation processing. The ticket issuance contract will be designed to have one enforcement officer in the City 4 hours a week to issue on-street citations, coordinate with the ticket processor, and enforce the proposed City bail schedule (see Attachment 3). The citations processing contract is to include data entry services, customer service, adjudications, mail out notices, department of motor vehicles searches, holds and releases, online access for citation recipients and agency, delinquent collects, customer service Franchise Tax Board Collections and third party collections.

In that this is a pilot program, Staff has researched and discussed parking enforcement with several professional parking citation companies that specialize in citation issuance and processing. Dependent upon the performance of this pilot parking enforcement program—expected to last a minimum of eighth months—the City can issue a request for proposals for these parking enforcement services for a longer term.

With concurrence, Staff plans to present the necessary contracts and legislation to start this program at its next Council meeting. There are several administrative steps required by the Department of Motor Vehicles and the County courts that may take up to six week to complete.

**FISCAL IMPACT**

Based on discussions with professional parking citation companies, the City will generate an estimated 1,000 violations a year which will yield about \$57,000. Expenses will be for the citation issuance, citations processing, and city administration. These annual costs are estimated to be about \$15,000 for the citation issuance and about \$4,000 for citation processing. Precise cost figures are shown in table A below:

Table A – Pilot Parking Enforcement Program,  
Financial Estimated Revenue and Expenses

<b>Revenue</b>	
1,000 Citations / Year x \$57.50 per cit.	\$57,500
<b>Expenses</b>	
Ticket Administration	4,000
Citation Services 4 hrs. x 52weeks x \$70/hr.	14,560
Administration, 10%	5,750
<b>Net revenue</b>	<b>\$33,190</b>

**RECOMMENDATION**

Staff recommends that the City Council approve of and direct the implementation of the Pilot Parking Enforcement Program.

**ATTACHMENTS**

1. California Vehicle Code, Division 17, Chap 1, Div 3 Procedure on Parking Violations
2. Isleton Municipal Code 7.04.530 Curb markings to indicate no stopping and parking regulations.
3. Resolution and Bail Schedule

Prepared by: Diana O'Brien  
Reviewed by: Charles Bergson, City Manager  
Submitted by: Yvonne Zepeda, Deputy City Clerk



# California.

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### VEHICLE CODE - VEH

DIVISION 17. OFFENSES AND PROSECUTION [40000.1 - 41610] ( Division 17 enacted by Stats. 1959, Ch. 3. )

CHAPTER 1. Offenses [40000.1 - 40273] ( Chapter 1 enacted by Stats. 1959, Ch. 3. )

ARTICLE 3. Procedure on Parking Violations [40200 - 40230] ( Article 3 added by Stats. 1986, Ch. 939, Sec. 15. )

**40200.** (a) Any violation of any regulation that is not a misdemeanor governing the standing or parking of a vehicle under this code, under any federal statute or regulation, or under any ordinance enacted by local authorities is subject to a civil penalty. The enforcement of those civil penalties shall be governed by the civil administrative procedures set forth in this article.

(b) Except as provided in Section 40209, the registered owner and driver, rentee, or lessee of a vehicle cited for any violation of any regulation governing the parking of a vehicle under this code, under any federal statute or regulation, or under any ordinance enacted by a local authority shall be jointly liable for parking penalties imposed under this article, unless the owner can show that the vehicle was used without consent of that person, express or implied. An owner who pays any parking penalty, civil judgment, costs, or administrative fees pursuant to this article shall have the right to recover the same from the driver, rentee, or lessee.

(c) The driver of a vehicle who is not the owner thereof but who uses or operates the vehicle with the express or implied permission of the owner shall be considered the agent of the owner to receive notices of parking violations served in accordance with this article and may contest the notice of violation.

(Amended by Stats. 1993, Ch. 1093, Sec. 3. Effective January 1, 1994.)

**40200.1.** A person shall not be subject to both a notice of parking violation and a notice to appear for the same violation.

(Added by Stats. 2009, Ch. 415, Sec. 5. (AB 144) Effective January 1, 2010.)

**40200.3.** (a) All parking penalties collected by the processing agency, which may be the issuing agency, including process service fees and fees and collection costs related to civil debt collection, shall be deposited to the account of the issuing agency, except that those sums attributable to the issuance of a notice of parking violation by a peace officer of the Department of the California Highway Patrol shall be deposited in the account in the jurisdiction where the violation occurred, and except those sums payable to a county pursuant to Chapter 12 (commencing with Section 76000) of Title 8 of the Government Code and that portion of any parking penalty which is attributable to an increase in the parking bail amount effective between September 16, 1988, and July 1, 1992, inclusive, pursuant to Section 1463.28 of the Penal Code. Those funds attributable to this increase in bail shall be transferred to the county treasurer and deposited in the general fund. Any increase in parking penalties effective after July 1, 1992, shall accrue to the benefit of the issuing agency.

(b) The processing agency shall prepare a report at the end of each fiscal year setting forth the number of cases processed, and all sums received and distributed, together with any other information that may be required by the issuing agency or the Controller. This report is a public record and shall be delivered to each issuing agency. Copies shall be made available, upon request, to the county auditor, the Controller, and the grand jury.

(Amended by Stats. 1996, Ch. 305, Sec. 72. Effective January 1, 1997.)

**40200.4.** (a) The processing agency shall deposit with the county treasurer all sums due the county as the result of processing a parking violation not later than 45 calendar days after the last day of the month in which the parking penalty was received.

**7.04.510 No stopping zones**

The city council shall by ordinance or resolution designate no stopping zones and the hours and days when stopping is prohibited. The public works director is authorized to install and maintain appropriate signs indicating that stopping of vehicles is prohibited and indicating the hours and days when stopping is prohibited.

During the hours and on the days designated on the signs it shall be unlawful for the operator of any vehicle to stop said vehicle on any of the streets or parts of streets established by ordinance or resolution of the council as no stopping zones.

(Ord. No. 236)

**7.04.520 Loading zones—Authority to establish**

The city council shall by ordinance or resolution designate loading zones and passenger loading zones.

(Ord. No. 236)

**7.04.530 Curb markings to indicate no stopping and parking regulations**

The public works director shall place the following curb markings to indicate parking or standing regulations as established by ordinance or resolution of the city council and said curb markings shall have the meanings as herein set forth.

- A. Red shall mean no stopping, standing or parking at any time except as permitted by the California Vehicle Code, and except that a bus may stop in a red zone marked or signed as a bus zone.
- B. Yellow shall mean no stopping, standing or parking at any time between 7:00 a.m. and 6:00 p.m. of any day except Sundays and holidays for any purpose other than the loading and unloading of passengers or materials, provided that the loading or unloading of passengers shall not consume more than three minutes nor the loading or unloading of materials more than 20 minutes.
- C. White shall mean no stopping, standing, parking for any purpose other than loading or unloading of passengers, or for the purpose of depositing mail in an adjacent mail box, which shall not exceed three minutes and such restriction shall apply between 7:00 a.m. and 6:00 p.m. of any day except Sundays and holiday except as follows:
  1. When such zone is in front of a hotel or in front of a mailbox the restrictions shall apply at all times.
  2. When such zone is in front of a theater the restrictions shall apply at all time except when such theater is closed.

When curb markings have been placed, no person shall stop, stand or park a vehicle adjacent to any such legible curb markings in violation of any of the provisions of this chapter.

(Ord. No. 236)

**RESOLUTION NO. 005-21****RESOLUTION 005-21 CITY COUNCIL OF THE CITY OF ISLETON APPROVING ISLETON VEHICLE TRAFFIC BAIL SCHEDULE FOR THE PARKING ENFORCEMENT PROGRAM**

**WHEREAS**, California Vehicle Code Section 40200 et seq. authorizes cities to impose and collect civil fines and penalties for violations of any regulation pertaining to the stopping, standing or parking of a vehicle, and related charges, as specified in the California Vehicle Code, any federal statute or regulation, or any local ordinance; and

**WHEREAS**, Section 40203.5 of the California Vehicle Code authorizes the Cities of California to establish parking penalties for parking violations; and

**WHEREAS**, the City Council of the City of Isleton has established a schedule of penalties for parking violations and related charges committed within the boundaries of the City of Isleton

**WHEREAS**, applicable State Law, including but not limited to California Vehicle Code Section 40200.3, permits the City to also recover administrative fees, process service fees, collection costs related to civil debt collection, late payment and other related charges pertaining to parking violations and related charges, and provides procedures governing the above; and

**WHEREAS**, the City Council desires to recover all of its costs of pursuing non-paying penalty violations, and to recover its administrative fees, process service fees, collection costs related to civil debt collection, and associated costs,

**NOW, THEREFORE, THE CITY COUNCIL FOR THE CITY OF ISLETON DOES HEREBY ORDAIN AS FOLLOWS:**

Section 1. The Schedule of Penalties for Parking Violations and Related Charges are set forth on Attachment "A" City of Isleton Vehicle Traffic Bail Schedule.

Section 2. All other previous resolutions establishing the Schedule of Penalties for Parking Violations and Related Charges committed within the boundaries of the City of Isleton are hereby superseded by this Resolution 005-21 upon its date of adoption.

Section 3. The City shall adjust its schedule for penalties for parking violations and related charges every 24 months subsequent to the adoption of this resolution. The Finance Department of the City of Isleton shall adjust the penalties by applying the change in the Consumer Price Index for the Sacramento County Bail Schedule.

In addition to those penalties set forth in the City's Schedule of Penalties, the City Council hereby adopts and adds the following provision to its Schedule of Penalties:

"Should it become necessary or desirable for the City to seek collection of any penalty for a parking violation or related charge and/or a late payment penalty by referral to the California Department of Motor Vehicles, the California State Franchise Board or through a processing agency, collection agency, attorney or other collection service, the person not paying shall, in addition to the amounts owing for the penalty for a parking violation or related charge and any late payment penalties, be liable for the penalized

further in the amount of the total actual out of pocket administrative costs, civil service of process costs, attorney’s fees, and other direct costs incurred by the City to collect said delinquent penalties. This additional amount shall reimburse the City for collection costs related to civil debt collection.”

Section 4. The Deputy City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered in the Book of Resolutions of the City of Isleton; and shall make a record of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same was passed adopted

Section 5. This Resolution shall take effect immediately upon its adoption by the City Council

Section 6. If any section, sub-section, sentence, clause, phrase or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Resolution. The City Council hereby declares that it would have adopted the Resolution and each section, sub-section, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, sub-sections, sentences, clauses, phrases or portions to be declared invalid or unconstitutional.

The foregoing Resolution 005-21 was introduced at a regular meeting of the City Council of the City of Isleton duly held on the 23rd day of February, 2021, and was approved and enacted at a duly held regular meeting of the City Council held on 23<sup>th</sup> day of February, 2021 by the following roll call vote:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

\_\_\_\_\_  
Mayor, Eric Pene

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Deputy City Clerk, Yvonne Zepeda

\_\_\_\_\_  
//s//  
City Attorney





CITY OF ISLETON  
 101 2<sup>ND</sup> Street / P.O. Box 716  
 Isleton, CA 95641-0716  
 Tel: 916-777-7770 Fax: 916-777-7771

VEHICLE TRAFFIC BAIL SCHEDULE  
 February 2021

Legal Code	Key Code	Violation Description	Amount	Eff. Date	Notice	1 <sup>st</sup> Penalty	2 <sup>nd</sup> Penalty
10.24.070(c)	1024070c	Wrong Way Parking	\$57.50	01/01/10	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
26710	26710	Defective Windshield	\$35.00	01/17/11	+ 6 days	N + 15 days + \$35.00	N + 44 days + \$8.00
CVC 21113 (a)	2113a	Non Designated Parking	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
CVC 21461 (a)	21461a	Obedience to Off. Traffic Control Device	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
CVC 22500 (b)	22500b	Crosswalk	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
CVC 22500 (c)	22500c	Block Driveway	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
CVC 22500 (f)	22500f	Sidewalk	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
CVC 22500 (h)	22500h	Double Parked	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
CVC 22500 (i)	22500i	Bus Zone	\$367.50	01/17/11	+ 6 days	N + 15 days + \$367.50	N + 44 days + \$8.00
CVC 22500 (1)	225001	Block Sidewalk Wheelchair Access	\$107.50	12/01/14	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00
CVC 22500.1	225001	Fire Lane	\$107.50	01/17/11	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00
CVC 22502 (a)	22502a	18 Inches from Curb	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
CVC 22502 (b) (2)	22502b2	Wrong Side of Street	\$57.50	01/01/17	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
CVC 22505 (a) (1)	22505a1	Stopping Prohibited	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
CVC 22505 (b)	22505b	State Highway Parking Restricted	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
CVC 22507.8 (a)	225078a	Disabled Space Parked in Stall Space	\$407.50	01/17/11	+ 6 days	N + 15 days + \$407.50	N + 44 days + \$8.00
CVC 22507.8 (b)	225078b	Disabled Space Parked Blocking Space	\$407.50	01/17/11	+ 6 days	N + 15 days + \$407.50	N + 44 days + \$8.00
CVC 22507.8 (c1)	225078c1	Disabled Space Parked Over Space Line	\$407.50	01/17/11	+ 6 days	N + 15 days + \$407.50	N + 44 days + \$8.00
CVC 22507.8 (c2)	225078c2	Disabled Space Parked in Crosshatch Line	\$407.50	01/17/11	+ 6 days	N + 15 days + \$407.50	N + 44 days + \$8.00
CVC 22514	22514	Fire Hydrant	\$107.50	01/17/11	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00
CVC 22520	22520	Stopping on Freeway	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
CVC 22523 (a)	22523a	Abandoned Vehicle-Highway	\$107.50	01/17/11	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00
CVC 4000 (a)	4000a	Expired Registration	\$115.50	01/17/11	+ 6 days	N + 15 days + \$115.50	N + 44 days + \$8.00
CVC 40226	40226	Disabled Placard Not Properly Displayed	\$25.00	01/17/11	+ 6 days	N + 15 days + \$25.00	N + 44 days + \$8.00
CVC 4152.5	41525	Expired Foreign Registration	\$115.50	01/17/11	+ 6 days	N + 15 days + \$115.50	N + 44 days + \$8.00
CVC 4462 (b)	4462B	Evidence of Registration	\$115.50	01/17/11	+ 6 days	N + 15 days + \$115.50	N + 44 days + \$8.00
CVC 5200	5200	Display of Plate	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
CVC 5201 (c)	5200c	No Cover Permitted on Plate	\$115.50	01/17/11	+ 6 days	N + 15 days + \$115.50	N + 44 days + \$8.00
CVC 5204 (a)	5204a	Current Tabs	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
SCO 10.24.010 (1)	10240101	Curb Marking – Red	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
SCO 10.24.030 (b)	1024030b	Prohibited Stop-Standing	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
SCO 10.24.060 (a)	1024060a	Prohibited Parking in Alleys-Parkways	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
SCO 10.24.070 (a)	1024070a	Vehicle Parked for Sale	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
SCO 10.24.070 (b)	1024070b	72 Storing Hours or more – Parking	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
SCO 10.24.070 (h)	1024070h	Unauth-Comm1	\$107.50	01/17/11	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00
SCO 10.24.070 (i)	1024070i	Unauth-R.V.	\$107.50	01/17/11	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00
SCO 10.24.070 (j)	1024070j	Detached Trailer	\$107.50	01/17/11	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00
SCO 10.24.100 (b)	1024100b	Limited-Time Parking Signs	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00



CITY OF ISLETON  
101 2<sup>ND</sup> Street / P.O. Box 716  
Isleton, CA 95641-0716  
Tel: 916-777-7770 Fax: 916-777-7771

**VEHICLE TRAFFIC BAIL SCHEDULE**  
February 2021

Legal Code	Key Code	Violation Description	Amount	Eff. Date	Notice	1 <sup>st</sup> Penalty	2 <sup>nd</sup> Penalty
SCO 10.24.140	1024140	Angle Parking	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
SCO 10.24.170 (b)	1024170b	Limited-Time Park County Property	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
SCO 10.24.175	1024175	Violation to Signs	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
SCO 10.24.180	1024180	Parking on Private Prop/Violation of Signs	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
SCO 11.09.175	1009175	Unauthorized Pick Up Area	\$100.00	07/01/17	+ 6 days	N + 15 days + \$100.00	N + 44 days + \$8.00
SCO 9.36.048 (b)	936048	Park Signage Restrictions (posted)	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
SCO 9.36.065 (e)	936065e	Parking within closed Park	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00



2603 Main Street, Suite 300  
Irvine, CA 92614

## Bail Schedule Report

Sacramento County  
As of 10/10/2019

Client Id: 0888

Legal Code	Keyed Code	Violation Description	Amount	Eff. Date	Notice	1st Penalty	2nd Penalty	3rd Penalty
10.24.070(c)	1024070C	Wrong Way Parking	\$57.50	01/01/10	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
26710	26710	Defective Windshield	\$35.00	01/01/11	+ 6 days	N + 15 days + \$35.00	N + 44 days + \$8.00	
CVC 21113 (a)	21113a	Non Designated Parking	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
CVC 21461 (a)	21461a	Obedience to Off. Traffic Control Device	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
CVC 22500 (b)	22500b	Crosswalk	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
CVC 22500 (c)	22500c	Block Driveway	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
CVC 22500 (f)	22500F	Sidewalk	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
CVC 22500 (h)	22500h	Double Parked	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
CVC 22500 (i)	22500i	Bus Zone	\$367.50	01/17/11	+ 6 days	N + 15 days + \$367.50	N + 44 days + \$8.00	
CVC 22500 (l)	22500l	Block Sidewalk Wheelchair Acc	\$107.50	12/01/14	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00	
CVC 22500.1	225001	Fire Lane	\$107.50	01/17/11	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00	
CVC 22502 (a)	22502a	18 Inches from Curb	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
CVC 22502(b) (2)	22502b2	Wrong Side of Street	\$57.50	01/01/17	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
CVC 22505(a) (1)	22505a1	Stopping Prohibited	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
CVC 22505(b)	22505b	State Highway Parking Restricted	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
CVC 22507.8 (a)	225078a	Disabled Space Parked in Stall Space	\$407.50	01/17/11	+ 6 days	N + 15 days + \$407.50	N + 44 days + \$8.00	
CVC 22507.8 (b)	225078b	Disable Space Parked Blocking Space	\$407.50	01/17/11	+ 6 days	N + 15 days + \$407.50	N + 44 days + \$8.00	
CVC 22507.8 (c1)	225078c1	Disabled Space Parked Over Space Lines	\$407.50	01/17/11	+ 6 days	N + 15 days + \$407.50	N + 44 days + \$8.00	
CVC 22507.8 (c2)	225078c2	Disabled Space Parked in Crosshatch Line	\$407.50	01/17/11	+ 6 days	N + 15 days + \$407.50	N + 44 days + \$8.00	
CVC 22514	22514	Fire Hydrant	\$107.50	01/17/11	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00	
CVC 22520	22520	Stopping on Freeway	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
CVC 22523 (a)	22523a	Abandoned Vehicle-Highway	\$107.50	01/17/11	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00	
CVC 4000 (a)	4000a	Expired Reg	\$115.50	01/17/11	+ 6 days	N + 15 days + \$115.50	N + 44 days + \$8.00	
CVC 40226	40226	Disabled Placard Not Properly Displayed	\$25.00	01/17/11	+ 6 days	N + 15 days + \$25.00	N + 44 days + \$8.00	
CVC 4152.5	41525	Expired Foreign Registration	\$115.50	01/17/11	+ 6 days	N + 15 days + \$115.50	N + 44 days + \$8.00	
CVC 4462 (b)	4462b	Evidence of Registration	\$115.50	01/17/11	+ 6 days	N + 15 days + \$115.50	N + 44 days + \$8.00	

CVC 5200	5200	Display of Plate	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
CVC 5201(c)	5201c	No cover permitted on plate	\$115.50	04/01/16	+ 6 days	N + 15 days + \$115.50	N + 44 days + \$8.00
CVC 5204 (a)	5204a	Current Tabs	\$115.50	01/17/11	+ 6 days	N + 15 days + \$115.50	N + 44 days + \$8.00
SCO 10.24.010 (1)	10240101	Curb Markings - Red	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
SCO 10.24.030 (b)	1024030b	Prohibited Stop-Standing	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00
SCO 10.24.060 (a)	1024060a	Prohibited Parking in Alleys- Parkways	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00

Legal Code	Keyed Code	Violation Description	Amount	Eff. Date	Notice	1st Penalty	2nd Penalty	3rd Penalty
SCO 10.24.070 (a)	1024070a	Vehicle Parked for Sale	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
SCO 10.24.070 (b)	1024070b	72 storing hours or more - parking or	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
SCO 10.24.070 (h)	1024070h	Unauth-Comml	\$107.50	01/17/11	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00	
SCO 10.24.070 (i)	1024070i	Unauth-RV	\$107.50	01/17/11	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00	
SCO 10.24.070 (j)	1024070j	Detached Trailer	\$107.50	12/01/14	+ 6 days	N + 15 days + \$107.50	N + 44 days + \$8.00	
SCO 10.24.100 (b)	1024100b	Limited-Time Parking signs	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
SCO 10.24.140	1024140	Angle parking	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
SCO 10.24.170 (b)	1024170b	Limited-Time Park county property	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
SCO 10.24.175	1024175	Violation of Signs	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
SCO 10.24.180	1024180	Parking on Priv Prop/violation of signs	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
SCO 11.09.175	1109175	Unauthorized Pick Up Area	\$100.00	07/01/17	+ 6 days	N + 15 days + \$100.00	N + 44 days + \$8.00	
SCO 9.36.048 (b)	936048b	Park Signage Restrictions (posted)	\$57.50	01/17/11	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	
SCO 9.36.065 (e)	936065e	Parking within closed park	\$57.50	01/01/15	+ 6 days	N + 15 days + \$57.50	N + 44 days + \$8.00	



# City of Isleton

City Council  
Staff Report

DATE: February 23, 2021

ITEM#: 7.C

CATEGORY: New Business

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## **AREEMENT BETWEEN CITY OF RIO VISTA (FIRE DEPARTMENT) AND THE CITY OF ISLETON (FIRE DEPARTMENT) FOR THE PURPOSE OF SHARING RESOURCES AND STAFFING THAT WILL BE MUTUALLY BENEFICIAL**

### **SUMMARY**

The City of Isleton and City of Rio Vista staff are presenting this JOA of an agreement whereby the two cities agree to a "Joint Operations Agreement" which will serve as the basis for cooperation in the provision of fire and emergency services, similar to a mutual aid agreement.

Through each party's participation in the separate Agreements, significant improvements in response times, joint firefighter training and safety, supervision and overall greater efficiency in the delivery of fire protection services to the citizens, visitors and businesses within the communities have occurred.

All parties, in recognition of the success in working and training together and that one agreement addressing operations and personnel would create more consistency.

The fire chiefs or their designee of the member departments shall develop maintain and periodically update a common set of Standard Operating Guides. Standard Evolutions or Operations Training Standards, and minimum qualifications. These shall enhance operations on joint incidents and increase efficiency and firefighter safety.

#### **Strike Team Staffing:**

At the discretion of the Fire Chiefs or other Chief Officer, apparatus may be assigned to Strike Teams as requested. At no time will staffing within the JOA or at any Fire Station be compromised for Strike Team assignments out of county.

Each party shall procure and maintain for the duration of the agreement, workers' compensation insurance or self-insurance cover that party's own employees/personnel. A requesting party shall not be responsible for obtaining workers' compensation insurance for another party's employee, and shall therefore not be subject to civil, criminal or other penalties for failure to maintain workers' compensation coverage in the event of injury or illness to another party's employee suffered in the course of providing services under this agreement.

Approval to participate in the JOA or any sub-agreement requires concurrence of all signatory parties to this JOA.

A party to this agreement may withdraw from the Agreement without penalty with 90 days' written notice (90) to the other members. Such withdrawing Member shall perform all obligations under this Agreement until the noticed date of withdrawal, including any sub-agreements made.

**FISCAL IMPACT**

There is no fiscal impact with this action.

**RECOMMENDATION**

The City recommends that the City Council approve agreement between City of Rio Vista (Fire Department) and the City of Isleton (Fire Department) for the purpose of sharing resources and staffing that will be mutually beneficial.

**ATTACHMENTS**

- City of Isleton and City of Rio Vista a "Joint Operations Agreement".

Reviewed by: Charles Bergson, City Manager



Submitted and prepared by: Yvonne Zepeda, City Clerk





**AGREEMENT BETWEEN CITY OF RIO VISTA (FIRE DEPARTMENT) AND  
THE CITY OF ISLETON (FIRE DEPARTMENT) FOR THE PURPOSE OF  
SHARING RESOURCES AND STAFFING THAT WILL BE MUTUALLY  
BENEFICIAL.**

**THIS AGREEMENT** is made and entered into on \_\_\_\_\_, by and between the City of Rio Vista Fire Department and the City of Isleton Fire Department. This Agreement shall be known as the "Delta JOA" (**Joint Operations Agreement**) among the Agencies listed above (referred to herein as the "Joint Operations Agreement", "JOA" or "the Master Agreement"); and shall be the basis for cooperation in the provision of fire and emergency services between all parties. Each party may be referred to in this Agreement as "party" or collectively as "parties" or "departments." This Document does not seek to replace mutual aid agreements, rather compliment and strengthen joint operations.

**RECITALS**

WHEREAS, the City of Rio Vista Fire Department wishes to enter into a Joint Operations Agreement (JOA) with the Isleton Fire Department for continuity of operations and shared resources; and

WHEREAS, through each party's participation in the separate Agreements, significant improvements in response times, joint firefighter training and safety, supervision and overall greater efficiency in the delivery of fire protection services to the citizens, visitors and businesses within the communities have occurred; and,

WHEREAS, all parties, in recognition of the success in working and training together and that one agreement addressing operations and personnel would create more consistency, and;

WHEREAS, the Agencies desire to memorialize into one JOA agreement, the terms and conditions of prior Agreements and parameters of cooperation between fire departments operated by the three parties that have grown from, but are not generally or clearly covered under the existing Agreements and to provide a framework under which new areas of cooperation may be initiated or new parties may be added; and

WHEREAS, all parties, recognize the increased ability to participate in Master Mutual Aid (strike teams) under this agreement, and;

NOW, THEREFORE, pursuant to the authority granted by California Government Code sections 6502 and 55632 and Health and Safety Code section 13050 and in consideration of the mutual promises and obligations as set forth herein the parties hereby agree that a Joint Operations Agreement between the City of Rio Vista (Fire Department), the City of Isleton (Fire Department) shall be as follows:

#### INTENT

- a. It is the intent of all parties to this agreement to continually seek out and employ joint methods, practices, policies and/or procedures that will serve to maintain or improve the safety and levels of emergency and fire prevention services provided to the citizens and visitors of the cooperating departments and to improve the existing practices of all departments to assure the highest levels of employee safety, emergency operations, administrative efficiency and cost effectiveness in the delivery of fire protection, EMS and other emergency services.
- b. In support of the intent of this agreement, all parties agree that wherever appropriate those operational joint methods and policies that are adopted under this agreement must be fully implemented by all parties and that not to do so will impede the effective joint delivery of services.
- c. This agreement shall support operations and shall not replace any other contracts in place that may involve the Agencies listed or their 'right to govern'. This document is intended to support, increase capabilities and addresses operational gaps; and thereby does not replace all previous Mutual Aid Agreements.
- d. Subsequent agreements between JOA Agencies shall be filed with all parties regardless of involvement for purposes of reference and to ensure the parameters of those agreements are adhered to.

#### 2. RESPONSE TO INCIDENTS

- a. All parties agree that providing a fire engine to an incident in the least amount of time regardless of jurisdiction provides a higher level of service to the citizens and visitors of all jurisdictions and is in all parties' best interest.
  - i. The parties shall establish protocols for the deployment of fire engines, Rescue resources and personnel to emergency incidents within each party's jurisdiction (Run Cards or Matrices). Such protocols may include the dispatch of resources to emergencies based upon the quickest response times to the incident, regardless of jurisdiction. This shall not exclude or substitute the party (Agency) responsible for service and/or Paramedic responses where required under contract, unless unavailable.

- b. The parties shall establish protocols for the purpose of maximizing the fire protection coverage of the jurisdictions through the repositioning of engines should some of the normally staffed engines be committed to incidents for extended periods of time.
- c. All parties shall review the response protocols annually, or on the occasion of staffing or other resource changes, to ensure that one department is not overly burdened by responses to the jurisdiction of the other departments.

### 3. JOINT COMMAND AND SUPERVISION OF FIRE DEPARTMENTS

- a. The parties shall establish protocols (SOG's or Policies) for the shared supervision and incident command of the emergency personnel and resources of the parties' fire departments by the chief officers, captains and other officers of their respective fire departments. Any such protocols may include but are not limited to a provision for the assignment of shift supervision and incident command responsibility between the officers of the respective fire departments and to establish joint supervisory resources of the respective fire departments.
- b. When officers of a party's fire department are serving in a capacity of joint or unified incident command or the regular assigned supervision of another departments' employees, the officers shall be deemed to be acting as an officer for all fire departments and shall be entitled to exercise the power and authority as if such officer was an officer employed by all parties, except as to discipline, as defined in subsection (c), which shall be exclusively administered by the employing agency. Such officers shall also be entitled to the immunities set forth in state and/or federal law for all decisions and actions taken on behalf of employees and officers of the respective parties when serving in a joint or cooperative manner of supervision or incident command for all fire departments.
- c. For the purposes of this agreement, discipline is defined as a formal or adverse action resulting in a punitive result (e.g. written reprimand, suspension without pay, demotion, reduction in pay or dismissal) for an employee.

### 4. COMMON OPERATIONS, TRAINING AND QUALIFICATIONS

- a. The fire chiefs or their designee of the member departments shall develop maintain and periodically update a common set of Standard Operating Guides, Standard Evolutions or Operations Training Standards, and minimum qualifications. These shall enhance operations on joint incidents and increase efficiency and firefighter safety.

- b. Implementation of training shall be the right of each party; however, this document recognizes the benefits of coordinating training drills and topics frequently.
- c. In support of joint staffing for Strike Teams, the agencies listed in this agreement, and future partners, agree to standardization of qualifications for personnel and ranks, utilizing the latest version of the CICCIS Guidebook.
- d. The Departments will seek to standardize operations and utilize common terminology.
- e. The agencies will seek to outfit apparatus in a similar fashion for continuity of operations on an emergency scene.

## 5. JOINT USE OF PERSONNEL

- a. Parties shall mutually, upon request of another party and subject to availability of appropriate personnel, assign firefighters to staff the fire stations and/or equipment of the other party and respond to incidents as may occur, in the same manner as if the stations and equipment were staffed by the requesting parties personnel. During times when personnel are so assigned, they shall be under the control and direction of the requesting party. To prevent misappropriation of funds, this will primarily be used for volunteer staff (interns and reserves). Full-time staff can be used, as long as tracking of costs occurs, and reimbursement is addressed. It is understood that full time employees may be used for strike teams (reimbursement is addressed).

### b. *Strike Team Staffing:*

At the discretion of the Fire Chiefs or other Chief Officer, apparatus may be assigned to Strike Teams as requested. At no time will staffing within the JOA or at any Fire Station be compromised for Strike Team assignments out of county.

Staffing of Strike Team engines may include co-staffing from the parties of the JOA and must include CICCIS *Qualified* personnel. For the purposes of Strike Team deployments and reimbursement, the City of Rio Vista Fire Department will be the "ordering point" (clearing house) and all apparatus and personnel shall be deployed under "Rio Vista Fire Department" (RVS) in Solano County (XSO), OES Region II. Reimbursement to other parties shall come after payment is received from OES. Rio Vista retains the administrative costs (currently 10%) and any personnel costs for RVS personnel. Personnel are paid portal-to-portal per City of Rio Vista Ordinance and salary schedule; and the JOA agencies are expected to have the same ordinance on file. Reimbursement for the apparatus shall be to the owner of said apparatus.

- c. Each party hereto, shall procure and maintain for the duration of the agreement, workers' compensation insurance or self-insurance covering

that party's own employees/personnel. A requesting party shall not be responsible for obtaining workers' compensation insurance for another party's employee, and shall therefore not be subject to civil, criminal or other penalties for failure to maintain workers' compensation coverage in the event of injury or illness to another party's employee suffered in the course of providing services under this agreement.

6. AREAS OF COOPERATION INVOLVING LESS THAN THE ENTIRE MEMBERSHIP OF THE JOA

Two or more parties, subsequent to a discussion of all parties to this agreement, may adopt other policies or protocols, or enter into separate contracts or sub-agreements in the furtherance of the intent of this Joint Operations Agreement. Such policies or protocols, or contracts or sub-agreements shall not be detrimental to the JOA or any party to the JOA and may include, but are not limited to, items having to do with: public and firefighter safety, training, fire prevention, public education, equipment standardization, joint use of facilities or equipment and provision or cost sharing of operations, administrative or management services or other administrative or support staff.

Unless otherwise indicated by the specific project or service, the standard terms and conditions set forth in the Joint Operations Agreement shall apply to other areas of cooperation established under this section.

This agreement will not govern independent mutual aid agreements. The Parties may have existing, or for mutual benefit, draft new Automatic/Mutual aid agreements outside of this agreement.

7. INSURANCE

All parties shall maintain insurance or lawful self-insurance meeting the limits listed below.

A. Workers' Compensation & Employers Liability

- (a) Workers' Compensation insurance with statutory limits as required by the Labor Code of the State of California.
- (b) Employers Liability with limits of \$1,000,000 per Accident; \$1,000,000 Disease per employee; \$1,000,000 Disease per policy.
- (c) Thirty (30) days' prior written notice of cancellation or material change must be provided to by each party to the other
- (d) Required Evidence of Coverage:
- (e) Properly completed Certificate of insurance.

B. General Liability

- (a) Commercial General Liability Insurance no less than minimum Limits:

\$1,000,000 per Occurrence; \$10,000,000 General Aggregate

- (b) Each party and its officers, agents and employees must be endorsed as an additional insured for liability arising out of ongoing operations by or on behalf of the other party.
- (c) The insurance provided to each party and its officers, agents and employees as an additional insured must be primary and non-contributory with respect to any insurance or self-insurance program maintained by the other party.

C. Vehicle Liability

- (a) Minimum Limit: \$1,000,000 combined single limit per accident.
- (b) Coverage must apply to all owned and hired vehicles.
- (c) Each party must qualify as an insured.

8. ADDITIONAL PARTIES

Other area fire agencies may make written request to the existing JOA membership to become a member of the JOA. The request shall indicate a commitment to the intent of the JOA and all of the provisions of this agreement.

Approval to participate in the JOA or any sub-agreement requires concurrence of all signatory parties to this JOA.

9. WITHDRAWAL FROM THE JOA

A party to this agreement may withdraw from the Agreement without penalty with 90 days' written notice (90) to the other members. Such withdrawing Member shall perform all obligations under this Agreement until the noticed date of withdrawal, including any sub-agreements made.

10. TERM

The term of this agreement is for an indefinite period; terminable at the instance of a majority of all parties; or by one party expressed in writing with a ninety (90) day termination date from the date of the majority vote approving such termination.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed the day and year first above written.

On behalf of:

City of Rio Vista / Rio Vista Fire Department

\_\_\_\_\_ Rob Hickey, City Manager

\_\_\_\_\_ Jeff Armstrong, Fire Chief

On behalf of:  
Isleton Fire Department

\_\_\_\_\_ City Manager

\_\_\_\_\_ Scott Baroni, Fire Chief





# City of Isleton

City Council  
Staff Report

DATE: February 23, 2021

ITEM#: 7.D

CATEGORY: New Business

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## SACRAMENTO LOCAL AGENCY FORMATION COMMISSION (LAFCo) APPOINTMENT

### SUMMARY

Isleton's City Council is being requested to appoint a local representative to the Sacramento Local Agency Formation Commission (LAFCo).

Staff is recommending that City Council to designate one its members as LAFCo's Alternate Commissioner for Alternative City Member seat.

### DISCUSSION

The Sacramento LAFCo is responsible for reviewing and approving changes to local governments' jurisdictional boundaries including annexations and the creation or alteration of sphere of influences.

The seven-member Commission includes a rotating "Alternative City Member" seat which rotates among the cities of the County (City of Sacramento has its own permanent seat on the commission). Every seat has an appointed alternate which will take the place of the commissioner in their absence. Isleton is being requested to appoint a councilmember to the alternate position for the Alternative City Member seat.

The appointment will last for two years, until the December 31<sup>st</sup>, 2022. At that time the Isleton representative will take over the main commission and seat for a period of two years.

### FISCAL IMPACT

There is no fiscal impact associated with this action.

### RECOMMENDATION

Staff recommends that the City Council appoint a representative to the Sacramento Local Agency Formation Commission.

Prepared by: James Gates, Assistant Planner  
Submitted by: Deputy City Clerk, Yvonne Zepeda  
Reviewed by: City Manager, Charles Bergson





# City of Isleton

City Council  
Staff Report

DATE: February 23, 2021

ITEM#: 7.E

CATEGORY: New Business

## APPOINTMENT TO THE SACRAMENTO – YOLO MOSQUITO & VECTOR CONTROL DISTRICT

### SUMMARY

The Council is being requested to appoint a representative to the Sacramento – Yolo Mosquito & Vector Control District

### DISCUSSION

Ms. Butler-Moore has been the City's representative on this Vector Control Board for the past 21 years. The District has advised the City that Ms. Moore has retired. The District has stated that an appointment soon would be appreciated. Staff is recommending that City Council put a notice for vacancy. A copy of the District's correspondence is attached.

The first term of any member shall not exceed two years. Each subsequent consecutive reappointment, if any, may be for a term of two or four years, at the discretion of the appointing power.

Meetings are held monthly on the Third Tuesday of every month, 10:00a.m., at 8631 Bond Road, in Elk Grove, CA. 95624-1477. With a compensation of \$100.00 per meeting. You must reside within the District Represented and Statement of Economic Interests Required.

### FISCAL IMPACT

There is no fiscal impact associated with this action.

### RECOMMENDATION

It is recommended that the City Council post a vacancy and solicit applications to the Sacramento – Yolo Mosquito & Vector Control District

Prepared and Submitted by: Deputy City Clerk, Yvonne Zepeda

Reviewed by: City Manager, Charles Bergson





## Sacramento-Yolo Mosquito and Vector Control District Board of Trustees Information

### **DISTRICT CONTACT:**

Gary Goodman, General Manager  
Samer Elkashef, Assistant Manager  
Janna McLeod, Administrative Manager  
Sacramento-Yolo Mosquito & Vector Control District  
8631 Bond Road  
Elk Grove, CA 95624  
Phone: 800-429-1022 or 916-685-1022  
Fax: 916-685-5464  
Web Site: [www.fightthebite.net](http://www.fightthebite.net)

### **APPOINTMENT: Thirteen (13) members selected as follows:**

#### **A. Eleven (11) appointed by each of the incorporated cities within the District:**

1. City of Sacramento
2. City of Woodland
3. City of Galt
4. City of Isleton
5. City of Winters
6. City of Davis
7. City of Folsom
8. City of Elk Grove
9. City of West Sacramento
10. City of Citrus Heights
11. City of Rancho Cordova

#### **B. Two (2) members one from each county**

1. County of Sacramento
2. County of Yolo

### **TERM OF APPOINTMENT, According to the Health and Safety Code:**

"Any vacancy in the office of a member appointed to a board of trustees shall be filled pursuant to Section 1779 of the Government Code. Any person appointed to fill a vacant office shall fill the balance of the unexpired term."

"The first term of any member shall not exceed two years. Each subsequent consecutive reappointment, if any, may be for a term of two or four years, at the discretion of the appointing power."

### **MEETING INFORMATION:**

Monthly on the Third Tuesday of every month, 10:00 a.m., at 8631 Bond Road, in Elk Grove, CA. 95624-1477.

### **COMPENSATION:**

H&S Code §2030(b): \$100.00 per meeting.

### **POWERS AND DUTIES:**

Administer mosquito and vector control programs (Health & Safety Code).

MEMBERS MUST RESIDE WITHIN DISTRICT REPRESENTED.  
STATEMENT OF ECONOMIC INTERESTS REQUIRED.

**Sacramento-Yolo Mosquito and Vector Control District  
Board of Trustees Information**

2021 Board of Trustees

	City/County	Fname	Lname		Appt Exp
1	Folsom	Craig	Burnett	President	12/31/21
2	Winters	Gar	House	Vice President	12/31/23
3	Galt	Marcia	Mooney	Secretary	12/31/22
4	Davis	Christopher	Barker		12/31/21
5	West Sacramento	Raul	DeAnda		12/31/22
6	Woodland	Sean	Denny		12/31/24
7	Yolo County	Bruce	Eldridge		12/31/21
8	Elk Grove	Lyndon S.	Hawkins		12/31/23
9	Citrus Heights	Jayna	Karpinski-Costa		12/31/23
10	Sacramento	Raymond	LaTorre		12/31/21
11	Sacramento County	Susan	Maggy		12/31/22
12	Rancho Cordova	Robert	McGarvey		12/31/22
13	Isleton	Vacant			



# City of Isleton

101 Second Street, Isleton, California 95641

## CITY MANAGER REPORT

Date: 23 February 2021

To: City Councilmembers

From: Charles Bergson, City Manager

### Covid 19 – City Operations

City continues under County Health Department of January 13, 2021, updated February 8, 2021. The State Limited Curfew Order of December 10 has been lifted. The City continues to operate under its March 18<sup>th</sup>, 2020 Emergency Order. Public facilities are open.

California American Water, Outage February 12<sup>th</sup>. The western third of the City was out of water from about 9 to 11 am Friday, February 12<sup>th</sup>. This was due to CalAm closing valves by mistake. CalAm was trying to isolate a water service line to make a repair on a line in the alley between Jackson Blvd to A Street, just below Second Street. CalAm shut down the wrong valves stopping water service to the western third of the City. As noted, CalAm has restored water, completed the repair and issued a 'boil water before using' notice. The boil notice was removed three days later.

CalAm plans on submitting a report on the incident and address Council in March.

The portable public rest room for China Park will be placed during the week of February 22.

The developer for Village on the Delta met last week to discuss items need to commence construction of new homes. Reviewed were permit requirements, impact fees, landscape and lighting district charges,

The revised and updated City website is expected to make its appearance next week.

The Business Operations tax bills are being sent out this week (IMC Chapter 3.24).

The revenue and expenses, year to date, report is attached for both the general fund and the sewer enterprise fund. Included is the register of checks issued for January 2021.

The current Cannabis business status list is attached.

Respectfully,  
Charles Bergson, P.E.





10 22 AM

02/16/21

Accrual Basis

**General Fund - City of Isleton  
Profit & Loss summary by month**

July 2020 through January 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	TOTAL
<b>Ordinary Income/Expense</b>								
<b>Income</b>								
<b>Charges for Services</b>								
4215052 · Building Inspection Fees	30 00	0 00	30 00	0 00	0 00	630 00	60 00	750 00
42575PL · USE PERMIT - PLANNING DEPT	6 686 43	4 147 14	1 534 75	2 046 47	1 879 24	1 739 50	5 444 44	23 459 97
4259512 · COPY / FAX FEES	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00
<b>Total Charges for Services</b>	<b>6 686 43</b>	<b>4 147 14</b>	<b>1 564 75</b>	<b>2 046 47</b>	<b>1 879 24</b>	<b>2 369 50</b>	<b>5 504 44</b>	<b>24 209 97</b>
<b>Fines and Forfeitures</b>								
4005012 · Other Court Fines	0 00	0 00	0 00	0 00	0 00	0 00	197 61	197 61
4010012 · Property Taxes - Penalties	0 00	0 00	0 00	0 00	0 00	0 00	13 25	13 25
4200012 · ADMIN CITATION FEE	0 00	0 00	0 00	0 00	0 00	0 00	-50 00	-50 00
<b>Total Fines and Forfeitures</b>	<b>0 00</b>	<b>0 00</b>	<b>0 00</b>	<b>0 00</b>	<b>0 00</b>	<b>0 00</b>	<b>160 86</b>	<b>160 86</b>
<b>Licenses and Permits</b>								
4004021 · Vehicle Code Fines	0 00	0 00	0 00	0 00	0 00	0 00	5 57	5 57
4004212 · Motor Veh Lic Fees-In Lieu Tax	0 00	0 00	0 00	0 00	0 00	0 00	45 132 00	45 132 00
4210012 · Business Licenses AD	240 00	200 00	120 00	100 00	1 011 11	9 090 00	640 00	11 401 11
4220012 · Card Room Gaming Permits	0 00	0 00	0 00	0 00	0 00	0 00	350 00	350 00
4240012 · Building Permit - Commercial	0 00	0 00	0 00	0 00	1 327 00	0 00	5 19 33	1 906 33
4240052 · Building Permit Commercial BD	0 00	0 00	370 90	0 00	0 00	0 00	0 00	370 90
4265051 · Encroachment Permit PL	248 20	390 00	959 00	729 50	1 055 00	0 00	0 00	3 431 70
4750012 · Election Fees	25 00	75 00	0 00	0 00	0 00	0 00	0 00	100 00
<b>Total Licenses and Permits</b>	<b>513 20</b>	<b>665 00</b>	<b>1 449 90</b>	<b>829 50</b>	<b>3 453 11</b>	<b>9 090 00</b>	<b>46 647 45</b>	<b>62 693 16</b>
<b>Other Revenues</b>								
Premium refund	0 00	0 00	0 00	0 00	0 00	0 00	216 78	216 78
4000112 · Reimbursement to General Fund	0 00	0 00	0 00	77 82	227 00	0 00	0 00	304 82
4008412 · RDA Residual Distribution	0 00	0 00	0 00	0 00	0 00	0 00	-253 96	-253 96
4840022 · Insurance Proceeds	392 78	0 00	0 00	0 00	0 00	0 00	0 00	392 78
6000012 · Misc. Income AD	0 00	0 00	25 00	0 00	0 00	0 00	0 00	25 00
6000040 · MISC PW	0 00	0 00	0 00	-0 40	0 00	0 00	-309 55	-309 55
<b>Total Other Revenues</b>	<b>392 78</b>	<b>0 00</b>	<b>25 00</b>	<b>77 42</b>	<b>227 00</b>	<b>0 00</b>	<b>-376 73</b>	<b>345 47</b>
<b>Taxes and Assessments</b>								
4001012 · Current Secured Property Tax	0 00	0 00	0 00	0 00	0 00	0 00	49 676 75	49 676 75
4001112 · Unsecured Property Tax	0 00	0 00	0 00	0 00	0 00	0 00	3 262 95	3 262 95
4001212 · Current Supplemental Prop Tax	0 00	0 00	0 00	0 00	0 00	0 00	596 81	596 81
4001312 · Prior Unsecured Property Tax	0 00	0 00	0 00	0 00	0 00	0 00	55 63	55 63
4002512 · Unitary Property Tax	0 00	0 00	0 00	0 00	0 00	0 00	3 980 98	3 980 98
4006012 · Property Transfer Taxes	0 00	0 00	0 00	0 00	0 00	0 00	787 32	787 32
4006512 · Property Tax Advance 739	17 733 57	8 542 34	0 00	25 001 00	0 00	0 00	0 00	51 276 91
4008212 · Assessment Fees AD	0 00	0 00	0 00	0 00	0 00	0 00	-600 21	-600 21
4008312 · Home Property Tax Relief	0 00	0 00	0 00	0 00	0 00	0 00	400 33	400 33
4008612 · Special Fees Revenue (Cannibus)	10 071 44	24 752 17	0 00	19 954 97	29 413 54	0 00	22 335 87	113 527 99
4010312 · Transient Occupancy Tax	0 00	0 00	0 00	97 67	454 70	0 00	0 00	552 37
4010421 · Half Cents Sales Tax G.Fund	0 00	0 00	6 646 16	7 497 56	0 00	0 00	0 00	14 143 72
4010422 · Half Cent Sales Tax FD	0 00	0 00	6 843 00	7 495 86	0 00	0 00	0 00	14 143 86
4710312 · Franchise Fees - CAL WASTE	0 00	8 180 16	0 00	0 00	8 271 22	0 00	0 00	16 431 37
4970012 · Retail Sales Tax AD	103 068 11	10 975 99	0 00	2 119 52	0 00	0 00	0 00	121 163 62
4970022 · Retail Sales Tax-T&U Tax	3 724 26	7 355 75	0 00	0 00	50 292 07	49 221 37	13 423 44	124 016 83
<b>Total Taxes and Assessments</b>	<b>146 537 37</b>	<b>59 786 40</b>	<b>13 294 16</b>	<b>62 166 88</b>	<b>83 431 53</b>	<b>49 221 37</b>	<b>93 919 87</b>	<b>513 407 28</b>
<b>Use of Money</b>								
1320212 · Interest (Revenue)	0 00	3 02	0 00	0 00	2 17	2 50	7 08	14 77
13202GF · Interest Income-General Fund	3 32	0 00	0 00	0 00	0 00	0 00	0 00	3 32
<b>Total Use of Money</b>	<b>3 32</b>	<b>3 02</b>	<b>0 00</b>	<b>0 00</b>	<b>2 17</b>	<b>2 50</b>	<b>7 08</b>	<b>18 09</b>
<b>Grant Income - Other</b>								
4008890 · GEI Flood Study Grant	0 00	0 00	0 00	0 00	0 00	29 639 62	26 672 36	56 311 98
4008888 · State of California · OES	0 00	0 00	957 00	1 653 00	3 135 11	0 00	4 896 00	10 641 11
4008889 · SCORE	0 00	0 00	0 00	0 00	0 00	2 105 18	0 00	2 105 18
Grant Income - Other - Other	2 105 18	0 00	0 00	0 00	0 00	-2 105 18	0 00	0 00
<b>Total Grant Income - Other</b>	<b>2 105 18</b>	<b>0 00</b>	<b>957 00</b>	<b>1 653 00</b>	<b>3 135 11</b>	<b>29 639 62</b>	<b>31 568 36</b>	<b>68 058 27</b>
6100122 · Returned Check Charges	0 00	0 00	0 00	0 00	25 00	0 00	0 00	25 00
<b>Total Income</b>	<b>156 300 28</b>	<b>64 591 56</b>	<b>17 290 81</b>	<b>66 832 97</b>	<b>97 153 16</b>	<b>89 322 99</b>	<b>177 431 33</b>	<b>668 923 10</b>
<b>Gross Profit</b>	<b>156 300 28</b>	<b>64 591 56</b>	<b>17 290 81</b>	<b>66 832 97</b>	<b>97 153 16</b>	<b>89 322 99</b>	<b>177 431 33</b>	<b>668 923 10</b>
<b>Expense</b>								
9100032 · Bank Service Charges	0 00	0 00	0 00	0 00	10 00	0 00	0 00	10 00

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Accrual Basis

**General Fund - City of Isleton**  
**Profit & Loss summary by month**  
 July 2020 through January 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	TOTAL
<b>10 - General Government</b>								
4850012 - Bad Debt Exp	0.00	0.00	0.00	0.00	0.00	0.00	2,340.00	2,340.00
7110012 - Salaries & Wages AD	8,420.46	7,964.67	12,372.61	8,104.63	8,011.57	8,241.03	9,253.21	62,318.68
7110014 - Salaries & Wages CK	676.62	411.22	1,284.73	1,001.37	970.14	520.22	887.66	5,721.75
7110112 - Salaries/Administrative Cost AD	106.12	0.00	0.00	0.00	0.00	0.00	0.00	106.12
7130211 - Elections	0.00	0.00	0.00	0.00	0.00	2,486.68	0.00	2,486.68
7210012 - Unemployment Insurance AD	0.00	0.00	0.00	0.00	250.00	250.00	0.00	500.00
7210412 - Social Security Contr AD	621.73	598.08	933.82	631.65	604.17	635.84	631.11	4,704.90
7210414 - Social Security Contr CK	50.65	29.52	102.06	78.18	73.22	40.60	122.48	476.59
7210612 - Property Tax Expense	0.00	0.00	0.00	0.00	6,093.38	0.00	0.00	6,093.38
7310012 - Health & Vision Insurance AD	4,920.00	5,920.00	0.00	4,980.00	4,980.00	5,152.00	5,152.00	35,116.00
7310112 - Dental Insurance AD	433.55	433.55	433.55	0.00	433.55	1,300.88	0.00	3,034.53
7310412 - Group Life Insurance Benefit	0.00	36.21	0.00	0.00	36.21	36.21	36.21	144.84
7320012 - Worker's Comp Insurance AD	2,427.46	1,251.58	1,257.75	1,297.79	625.79	625.79	625.79	8,131.99
7330012 - Liability Insur SCORE AD	1,673.00	603.84	603.84	5,315.00	0.00	0.00	603.84	8,199.72
8010012 - Postage AD	7.50	7.50	576.15	313.80	13.00	25.35	79.95	1,025.45
8020012 - Advertising AD	0.00	0.00	80.00	0.00	0.00	80.00	90.00	250.00
8030112 - Recording Fee AD	0.00	0.00	40.00	0.00	0.00	0.00	0.00	40.00
8040011 - Subscriptions & Memberships CC	259.00	0.00	0.00	0.00	0.00	0.00	0.00	259.00
8040012 - Subscriptions & Memberships AD	0.00	300.00	0.00	0.00	0.00	0.00	0.00	300.00
8141012 - Meals - AD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8210112 - Telephone AD	1,542.97	725.85	492.87	429.60	246.99	966.69	600.50	5,005.50
8220012 - GAS - AD	2,592.47	2,485.35	2,636.90	1,936.60	0.00	6,349.92	675.28	17,176.52
8220312 - WATER - AD	504.34	437.61	404.72	402.18	732.95	437.86	441.90	3,471.56
8310011 - Office & Computer Supplies GF	0.00	150.11	150.00	37.58	140.57	162.61	531.09	890.82
8310012 - Office & Computer Supplies AD	0.00	0.00	285.49	359.44	0.00	0.00	0.00	644.97
8311112 - Computer Service AD	372.50	437.50	0.00	66.53	272.50	162.60	169.30	1,530.33
8312012 - Special Programs - AD	0.00	0.00	0.00	0.00	0.00	83.09	0.00	83.09
8315012 - Repairs Maintenance AD	0.00	0.00	32.16	1,825.38	55.76	0.00	0.00	1,963.30
8383012 - Supplies AD	0.00	0.00	740.01	307.13	531.07	-60.65	11.20	1,528.76
8383014 - Supplies CK	0.00	0.00	435.00	0.00	0.00	0.00	0.00	435.00
8383112 - EQUIPMENT	0.00	0.00	3,999.00	0.00	0.00	0.00	0.00	3,999.00
8384012 - Copier Costs AD	321.05	213.71	323.22	225.45	272.27	276.95	134.58	1,767.26
8410111 - Legal Services CC	5,284.00	0.00	0.00	0.00	0.00	0.00	0.00	5,284.00
8410112 - Legal Services AD	0.00	648.00	2,682.00	0.00	0.00	0.00	0.00	3,330.00
8410113 - Legal Services CA	0.00	402.00	680.00	0.00	0.00	0.00	0.00	1,082.00
8436012 - Accounting & Audit Fees	9,532.15	22,193.85	481.60	11,187.75	310.10	310.10	4,636.64	48,642.19
8440012 - Professional Services AD	695.44	1,522.10	516.38	1,032.75	5,597.93	11,855.03	1,520.44	32,720.07
8462012 - Other Agency Fees AD	0.00	0.00	0.00	29.44	0.00	0.00	0.00	29.44
8990012 - Miscellaneous Expense AD	149.95	0.00	0.04	35.00	170.21	0.00	0.00	355.20
9010012 - Interest Expense AD	0.00	0.00	1,463.32	0.00	0.00	0.00	0.00	1,463.32
9010212 - Penalties AD	0.00	0.00	210.00	0.00	0.00	0.00	0.00	210.00
<b>Total 10 - General Government</b>	<b>40,630.66</b>	<b>60,870.23</b>	<b>33,301.61</b>	<b>39,566.29</b>	<b>30,181.14</b>	<b>40,608.25</b>	<b>28,459.15</b>	<b>273,617.68</b>
<b>20 - Public Safety</b>								
7110022 - Salaries & Wages FD	12,287.83	11,221.07	18,509.88	12,277.08	6,932.65	12,551.58	11,741.11	89,521.18
7210022 - Unemployment Insurance FD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7210322 - Medicare Contr FD	919.84	409.53	230.00	0.00	0.00	0.00	0.00	1,529.43
7210422 - Social Security Contr FD	0.00	413.40	1,473.64	959.66	930.74	856.12	769.66	5,402.22
7330022 - Liability Insur SCORE FD	1,673.00	603.84	603.84	7,203.67	0.00	0.00	603.84	10,687.19
8150122 - Fire Special Exp (Minor Equip)	0.00	0.00	0.00	83.19	118.97	0.00	0.00	202.16
8210122 - Telephone FD	119.73	116.87	116.87	214.20	200.43	622.38	953.48	2,349.96
8220022 - UTILITIES-GAS / ELECT - FD	863.05	922.12	945.52	984.79	0.00	1,477.35	873.03	6,070.90
8220322 - WATER - FD	98.24	232.32	109.99	243.24	91.37	150.39	419.38	1,125.90
8305022 - Protect Equip Maint Supplies FD	0.00	0.00	132.59	354.51	0.00	0.00	0.00	487.10
8310022 - OFFICE & COMPUTER SUPPLIES	5,660.00	0.00	0.00	2.16	0.00	844.35	0.00	6,506.51
8315022 - Repairs Maintenance FD	20.57	0.00	0.00	0.00	0.00	0.00	0.00	20.57
8315122 - Vehicle Parts/Repair FD	0.00	741.85	89.78	0.00	0.00	0.00	0.00	831.63
8315222 - Vehicle Maintenance FD	170.98	0.00	0.00	0.00	0.00	0.00	0.00	170.98
8370022 - Communications Expenses FD	0.00	0.00	2,518.30	5.48	0.00	0.00	0.00	2,523.78
83830FE - Supplies - Fire Equipment	1,840.68	0.00	0.00	0.00	0.00	0.00	0.00	1,840.68
8383122 - Equipment FD	4,253.60	618.60	190.32	354.91	0.00	0.00	21.68	5,439.11
8391022 - Fuel FD	71.26	4,367.98	663.75	763.89	345.56	1,312.52	579.77	8,104.43
8440022 - Professional Services FD	0.00	0.00	0.00	0.00	0.00	4,340.00	0.00	4,340.00
8990022 - Miscellaneous Expense FD	0.00	6.00	38.05	0.00	0.00	0.00	0.00	44.05
<b>Total 20 - Public Safety</b>	<b>27,983.48</b>	<b>19,653.64</b>	<b>25,607.35</b>	<b>23,448.06</b>	<b>8,619.62</b>	<b>22,165.03</b>	<b>19,743.90</b>	<b>147,108.13</b>
<b>30 - Parks &amp; Recreation</b>								
8440033 - Prop 68 Costs	0.00	0.00	0.00	0.00	54.35	0.00	0.00	54.35
7210468 - Social Security Contr Chk	0.00	0.00	0.00	0.00	52.40	0.00	0.00	52.40
7110068 - Parks & Recreation - Salaries &	0.00	0.00	0.00	0.00	693.45	0.00	0.00	693.45
8220031 - Utilities PR	705.80	534.69	515.04	578.28	606.67	758.30	1,115.18	4,813.91
8315031 - Repairs Maintenance PR	0.00	0.00	0.00	67.64	0.00	0.00	0.00	67.64
8383132 - Supplies & Equipment PR	9.18	0.00	0.00	538.84	39.94	0.00	0.00	587.96
8440031 - Professional Services PR	0.00	0.00	0.00	0.00	123.41	0.00	0.00	123.41
<b>Total 30 - Parks &amp; Recreation</b>	<b>714.98</b>	<b>534.69</b>	<b>515.04</b>	<b>1,164.71</b>	<b>1,570.22</b>	<b>758.30</b>	<b>1,115.18</b>	<b>6,333.12</b>

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Accrual Basis

**General Fund - City of Isleton  
Profit & Loss summary by month**

July 2020 through January 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	TOTAL
<b>52 - Public Ways and Facilities</b>								
7110040 - Salaries & Wages PW	554.29	512.60	1,776.00	1,239.00	1,031.50	0.00	0.00	6,245.39
7110042 - Salaries & Wages SM	0.00	0.00	0.00	0.00	0.00	775.34	250.62	1,055.96
7110140 - Salaries/Administrative Cost PW	0.00	0.00	0.00	0.00	0.00	748.59	909.54	1,558.23
7210040 - Unemployment Insurance PW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7210440 - Social Security Contr PW	67.55	67.02	141.43	128.24	153.79	37.57	108.56	708.69
7210442 - Social Security Contr SM	0.00	0.00	0.00	0.00	0.00	31.16	33.55	64.71
7330040 - Liability Insur SCORE PW	1,673.00	603.84	603.84	7,203.56	0.00	0.00	603.24	10,688.18
8004040 - Subscriptions & Membership PW	0.00	0.00	0.00	0.00	150.00	0.00	0.00	150.00
8210140 - Telephone PW	116.73	116.37	116.37	0.00	248.98	116.89	123.16	840.50
83100PL - OFFICE & COMPUTER SUPPLIES	0.00	0.00	0.00	21.67	0.00	0.00	0.00	21.67
8315040 - Repairs Maintenance PW	0.00	36.28	0.00	0.00	4.59	870.03	177.46	1,088.36
8315140 - Vehicle Parts/Repair PW	0.00	0.00	34.30	0.00	0.00	17.00	0.00	51.30
8383032 - Supplies CO	0.00	0.00	0.00	0.00	163.55	0.00	0.00	163.55
8383040 - Supplies PW	641.15	618.64	192.54	269.43	0.00	0.00	0.00	1,721.82
8383052 - Supplies BD	0.00	0.00	0.00	0.00	149.95	0.00	0.00	149.95
8391040 - Fuel PW	0.00	0.00	0.00	0.00	0.00	624.25	115.17	739.45
8440040 - Professional Services PW	5,544.58	6,093.68	900.00	35.24	32.62	23,730.36	31,369.80	67,811.34
8440052 - Professional Services BD	4,320.00	4,320.00	3,240.00	4,320.00	3,240.00	3,240.00	0.00	22,680.00
<b>Total 52 - Public Ways and Facilities</b>	<b>13,350.43</b>	<b>12,773.93</b>	<b>7,007.48</b>	<b>13,617.33</b>	<b>5,125.76</b>	<b>30,241.62</b>	<b>33,728.00</b>	<b>115,835.52</b>
<b>53 - Community Development</b>								
60000BD - MISC. EXPENSE - BD	0.00	0.00	75.00	0.00	0.00	0.00	0.00	75.00
71100BD - Salaries & Wages BD	0.00	631.12	369.80	559.73	6,236.90	0.00	0.00	7,797.52
72104BD - SOCIAL SECURITY CONTR. - BD	7.89	45.41	29.42	43.69	8.49	0.00	0.00	135.90
<b>Total 53 - Community Development</b>	<b>7.89</b>	<b>677.53</b>	<b>474.22</b>	<b>603.39</b>	<b>6,245.39</b>	<b>0.00</b>	<b>0.00</b>	<b>8,008.42</b>
<b>56 - Non Departmental Expenses</b>								
SUSPENSE	0.00	0.00	936.51	3,209.07	470.43	0.00	0.00	4,616.01
9100022 - Bank Service Charges	0.00	0.00	19.60	0.00	0.00	0.00	32.00	49.60
<b>Total 56 - Non Departmental Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>956.11</b>	<b>3,209.07</b>	<b>470.43</b>	<b>0.00</b>	<b>32.00</b>	<b>4,665.61</b>
<b>57 - Covid 19</b>								
8050020 - COVID Costs	2,598.05	3,750.80	1,922.37	1,267.86	1,196.24	431.37	1,300.32	12,716.91
<b>Total 57 - Covid 19</b>	<b>2,598.05</b>	<b>3,750.80</b>	<b>1,922.37</b>	<b>1,267.86</b>	<b>1,196.24</b>	<b>431.37</b>	<b>1,300.32</b>	<b>12,716.91</b>
<b>Total Expense</b>	<b>65,585.69</b>	<b>95,280.67</b>	<b>69,584.21</b>	<b>32,893.68</b>	<b>53,418.83</b>	<b>94,244.57</b>	<b>84,370.57</b>	<b>563,358.19</b>
<b>Net Ordinary Income</b>	<b>70,714.59</b>	<b>-33,669.11</b>	<b>-52,293.43</b>	<b>-16,060.71</b>	<b>43,734.36</b>	<b>-4,921.58</b>	<b>93,060.76</b>	<b>100,564.91</b>
<b>Other Income/Expense</b>								
Other Income								
9200112 - Indirect cost allocation	1,366.69	1,013.12	2,086.63	1,124.29	1,164.70	1,778.72	1,498.87	10,031.02
<b>Total Other Income</b>	<b>1,366.69</b>	<b>1,013.12</b>	<b>2,086.63</b>	<b>1,124.29</b>	<b>1,164.70</b>	<b>1,778.72</b>	<b>1,498.87</b>	<b>10,031.02</b>
<b>Net Other Income</b>	<b>1,366.69</b>	<b>1,013.12</b>	<b>2,086.63</b>	<b>1,124.29</b>	<b>1,164.70</b>	<b>1,778.72</b>	<b>1,498.87</b>	<b>10,031.02</b>
<b>Net Income</b>	<b>72,081.28</b>	<b>-32,655.99</b>	<b>-50,206.77</b>	<b>-14,936.42</b>	<b>44,899.06</b>	<b>-3,142.86</b>	<b>94,557.63</b>	<b>110,595.93</b>

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02/16/21

Accrual Basis

### 410 Sewer O&M - City of Isleton Profit & Loss by month by Fiscal Year July 2020 through January 2021

	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	TOTAL
<b>Ordinary Income/Expense</b>								
<b>Income</b>								
45100SW - Sewer - Single Family - City	17,928.06	18,000.06	18,000.06	18,000.06	18,000.06	18,000.06	18,000.06	126,928.38
45101SW - Sewer - Multi Family City	9,376.63	9,376.63	9,376.63	9,376.63	9,376.63	9,376.63	9,376.63	65,638.41
45102SW - Sewer - Commercial City	7,790.22	7,862.21	7,862.21	7,862.21	7,862.21	7,862.21	7,862.21	64,963.48
45103SW - Sewer - Resident Outside City	7,900.01	7,900.01	7,979.01	7,900.01	7,900.01	7,900.01	7,900.01	55,979.07
45104SW - Sewer - Commercial Outside City	2,085.64	2,085.64	2,085.64	2,085.64	2,085.64	2,085.64	2,085.64	14,599.45
6100041 - Grant State Water Board	6,347.97	3,993.85	6,930.44	0.00	0.00	0.00	0.00	16,112.26
6100122 - Returned Check Charges	0.00	25.00	0.00	25.00	0.00	25.00	0.00	75.00
<b>Total Income</b>	<b>51,428.53</b>	<b>49,183.39</b>	<b>51,133.98</b>	<b>45,249.54</b>	<b>45,224.54</b>	<b>45,249.54</b>	<b>45,224.54</b>	<b>332,694.06</b>
<b>Gross Profit</b>	<b>51,428.53</b>	<b>49,183.39</b>	<b>51,133.98</b>	<b>45,249.54</b>	<b>45,224.54</b>	<b>45,249.54</b>	<b>45,224.54</b>	<b>332,694.06</b>
<b>Expense</b>								
71100SW - Salaries & Wage - Sewer	5,255.50	3,651.48	5,011.48	3,475.58	4,147.87	7,053.83	4,701.39	33,297.41
72100SW - Unemployment Insurance - Sewer	0.00	0.00	0.00	0.00	1,119.79	0.00	0.00	1,119.79
72104SW - Social Security Contr - Sewer	302.89	256.34	399.52	273.76	312.91	548.54	581.62	2,663.58
73200SW - Workers' Comp Ins - Sewer 410	0.00	0.00	0.00	0.00	625.79	625.79	625.79	1,877.37
80100SW - Postage - Sewer	0.00	0.00	275.00	0.00	0.00	0.00	0.00	275.00
8040012 - Subscriptions & Memberships AD	0.00	0.00	0.00	0.00	0.00	150.00	0.00	150.00
8170000 - Uniforms	239.01	105.72	211.44	93.93	32.68	96.48	64.30	853.53
82200SW - GAS - Sewer	11.56	0.00	0.00	0.00	12.32	453.64	773.51	1,251.03
82201SW - Electricity - Sewer	223.67	242.91	237.35	493.42	0.00	2,018.17	120.36	3,340.88
82203SW - WATER - SEWER	0.00	0.00	0.00	404.29	0.00	0.00	66.55	470.84
83050SW - Protective Equip & Suppl Sewer	0.00	0.00	0.00	0.00	0.00	0.00	322.79	322.79
83100SW - Office & Comp Supplies Sewer	111.20	0.00	0.00	0.00	0.02	0.00	0.00	111.22
83111SW - Computer Service- SEWER	0.00	113.97	162.00	325.00	325.00	162.50	725.50	1,794.47
83150SW - Repairs & Maintenance Sewer	0.00	5,513.99	935.00	935.00	1,294.32	985.00	42,193.83	32,430.82
83151SW - Repairs & Maint - Sewer	0.00	0.00	0.00	0.00	4,500.00	2,937.71	246.94	7,744.65
83152SW - LAB TESTING	1,937.00	1,123.00	2,246.00	1,075.00	1,123.00	1,123.00	1,123.00	7,650.00
83153SW - Vehicle Parts/Repair Sewer	0.00	2,218.17	38.93	0.00	1,334.84	17.00	23.99	3,675.79
83154SW - Vehicle Maint - Sewer	0.00	0.00	0.00	507.91	0.00	0.00	0.00	507.91
83830SW - Supplies - Sewer	120.10	474.80	1,019.25	649.22	102.80	141.27	241.94	2,749.08
8383100 - Equipment REPLACEMENT / REPAIRS	0.00	0.00	0.00	0.00	0.00	4,492.91	0.00	4,492.91
83840SW - Copier Costs SEWER	0.00	150.11	75.06	0.00	0.00	162.61	175.11	562.89
8384500 - COVID Expense	0.00	0.00	0.00	0.00	10.73	0.00	0.00	10.73
83910SW - Fuel - Sewer	136.79	3,008.52	0.00	0.00	0.00	1,093.77	1,065.31	5,154.39
84101SW - Legal Services Sewer	0.00	0.00	0.00	0.00	5,000.00	0.00	0.00	5,000.00
8436012 - Accounting & Audit Fees	5,531.10	10,220.10	516.37	11,900.95	764.82	2,352.12	4,141.84	35,433.40
84400SW - Prof Services Sewer	7,194.37	4,053.13	12,330.74	131.92	2,438.76	2,832.79	2,443.79	31,522.50
90100SW - Interest Expense - Sewer	0.00	49,265.00	0.00	0.00	20,101.50	0.00	0.00	69,366.50
9210051 - Bank Service Charges	0.00	10.00	0.00	10.00	0.00	10.00	0.00	30.00
92101SW - Bank Service Charges - SW	0.00	0.00	0.00	0.00	10.00	0.00	-71.74	-61.74
<b>Total Expense</b>	<b>21,123.19</b>	<b>79,414.24</b>	<b>23,558.68</b>	<b>18,581.28</b>	<b>43,306.46</b>	<b>27,311.40</b>	<b>24,924.84</b>	<b>188,370.40</b>
<b>Net Ordinary Income</b>	<b>30,305.34</b>	<b>-30,230.85</b>	<b>27,575.30</b>	<b>26,668.26</b>	<b>1,918.08</b>	<b>17,938.14</b>	<b>20,300.33</b>	<b>144,323.66</b>
<b>Other Income/Expense</b>								
<b>Other Income</b>								
1320512 - Interest US Bank Bond	1.50	0.71	0.65	0.63	0.65	0.63	0.65	5.42
91100SW - Indirect Cost Allocation	-668.84	-587.87	-811.89	-562.45	-668.12	-1,140.10	-759.45	-5,227.32
<b>Total Other Income</b>	<b>-665.34</b>	<b>-586.96</b>	<b>-811.04</b>	<b>-561.82</b>	<b>-668.47</b>	<b>-1,139.47</b>	<b>-758.80</b>	<b>-5,221.90</b>
<b>Other Expense</b>								
<b>SUSPENSE</b>	0.00	0.00	0.00	0.00	0.00	-2,359.45	2,359.45	0.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,359.45</b>	<b>2,359.45</b>	<b>0.00</b>
<b>Net Other Income</b>	<b>-665.34</b>	<b>-586.96</b>	<b>-811.04</b>	<b>-561.82</b>	<b>-668.47</b>	<b>1,719.96</b>	<b>-3,648.25</b>	<b>-5,221.90</b>
<b>Net Income</b>	<b>29,640.00</b>	<b>-30,817.81</b>	<b>26,764.26</b>	<b>26,106.44</b>	<b>1,249.62</b>	<b>19,658.12</b>	<b>66,501.13</b>	<b>139,101.76</b>

General Fund - City of Isleton  
January 2021 Checks

Type	Date	Num	Name	Clr	Split	Debit	Credit
B   Pmt - Check	01 05 2021	17439	Sacramento County, Water Registration		2100000 Accounts Payable		2,438.80
B   Pmt - Check	01 05 2021	17440	Printer Communications		2100000 Accounts Payable		683.68
B   Pmt - Check	01 05 2021	17441	A PLESCIA & CO		2100000 Accounts Payable		13,488.30
B   Pmt - Check	01 05 2021	17442	KS Statepark		2100000 Accounts Payable		637.00
B   Pmt - Check	01 05 2021	17443	Underground Svc. Aert of Northern CA		2100000 Accounts Payable	0.00	0.00
B   Pmt - Check	01 03 2021	17444	US BANK		2100000 Accounts Payable	0.00	0.00
B   Pmt - Check	01 12 2021	17445	Bergson, Charles L		2100000 Accounts Payable		57.47
B   Pmt - Check	01 14 2021	17446	Advantage Gear		2100000 Accounts Payable		21.82
B   Pmt - Check	01 14 2021	17447	Certified Employment		2100000 Accounts Payable		523.58
B   Pmt - Check	01 14 2021	17448	IMAGE SOURCE		2100000 Accounts Payable		148.25
B   Pmt - Check	01 14 2021	17449	Ramos O. Company		2100000 Accounts Payable		213.96
B   Pmt - Check	01 14 2021	17450	Ro Vista Ace Hardware		2100000 Accounts Payable		29.31
B   Pmt - Check	01 14 2021	17451	Small Ches Organized Risk Effort		2100000 Accounts Payable		1,811.80
B   Pmt - Check	01 14 2021	17452	GEI Consultants Inc		2100000 Accounts Payable		4,300.00
B   Pmt - Check	01 29 2021	17453	California American Water-409 2ND		2100000 Accounts Payable		35.31
B   Pmt - Check	01 29 2021	17454	California American Water-301 2 Andrus		2100000 Accounts Payable		502.07
B   Pmt - Check	01 29 2021	17455	California Clear Billed Water Co		2100000 Accounts Payable		11.20
B   Pmt - Check	01 29 2021	17456	Home Depot		2100000 Accounts Payable		1,752.42
B   Pmt - Check	01 29 2021	17457	Certified Employment		2100000 Accounts Payable		1,159.93
B   Pmt - Check	01 29 2021	17458	RADIAL TIRE OF WALNUT GROVE		2100000 Accounts Payable	0.00	0.00
B   Pmt - Check	01 29 2021	17459	Underground Svc. Aert of Northern CA		2100000 Accounts Payable	0.00	0.00
B   Pmt - Check	01 29 2021	17461	Delta Computer Consultants		2100000 Accounts Payable		95.00
B   Pmt - Check	01 29 2021	17482	River Rais Septic & Plumbing		2100000 Accounts Payable		425.00
B   Pmt - Check	01 29 2021	17463	State Compensation Insurance Fund		2100000 Accounts Payable		1,251.88
B   Pmt - Check	01 20 2021	17464	Sacramento Regional Fire		2100000 Accounts Payable		344.35
B   Pmt - Check	01 20 2021	17465	DYNAMIC PLANNING + SCIENCE		2100000 Accounts Payable		3,949.97
B   Pmt - Check	01 20 2021	17466	Alamark		2100000 Accounts Payable FD		64.70
B   Pmt - Check	01 20 2021	17467	Ro Vista Ace Hardware		2100000 Accounts Payable		55.35
B   Pmt - Check	01 20 2021	17468	Ramos O. Company		2100000 Accounts Payable		26.40
B   Pmt - Check	01 22 2021	17470	IMAGE SOURCE		2100000 Accounts Payable		276.93
B   Pmt - Check	01 23 2021	17471	GEI Consultants Inc		2100000 Accounts Payable		22,612.38
B   Pmt - Check	01 26 2021	17494	PG&E- WILSON BALLPARK		2100000 Accounts Payable		9.85
							<u>62,785.71</u>

# January 2021 Checks

As of January 31, 2021

Type	Date	Num	Name	Clr	Split	Credit
Bill Pmt -Check	01/14/2021	2254	Rain for Rent Stockton	√	21000SW · Accounts Payable SE	3,268.56
Bill Pmt -Check	01/14/2021	2255	PG&E - SEWER PONDS		21000SW · Accounts Payable SE	120.36
Bill Pmt -Check	01/14/2021	2256	ARAMARK	√	21000SW · Accounts Payable SE	64.30
Bill Pmt -Check	01/14/2021	2253	Ramos Oil Company	√	21000SW · Accounts Payable SE	147.18
Bill Pmt -Check	01/14/2021	2257	Roto-Rooter Plumbers	√	21000SW · Accounts Payable SE	4,500.00
Bill Pmt -Check	01/14/2021	2258	Radial Tire of Walnut Grove	√	21000SW · Accounts Payable SE	1,401.64
Bill Pmt -Check	01/14/2021	2259	SRCSD	√	21000SW · Accounts Payable SE	1,123.00
Bill Pmt -Check	01/20/2021	2261	Delta Computer Consultants		21000SW · Accounts Payable SE	658.00
Bill Pmt -Check	01/20/2021	2262	Cooper Controls, Inc.		21000SW · Accounts Payable SE	1,183.90
Bill Pmt -Check	01/20/2021	2260	Radial Tire of Walnut Grove		21000SW · Accounts Payable SE	20.99
Bill Pmt -Check	01/20/2021	2263	California American Water		21000SW · Accounts Payable SE	66.55
Check	01/26/2021	2264	City of Isleton General Fund	√	100 · GF	2,612.88

GREEN = Approved RED = Withdrawn

Cannabis Business Permit Master List

Date Submitted	Applicant(s)	Applicant's Name	Description	Premises Address	Permit Status
06/26/18	Bang Mingo	Yandow Harris	Cultivation Manufacturing	100 H Street	PC Public Hearing 1/16/19 1st CC Meeting 1/29/19 2nd CC Meeting 2/12/19
06/26/18	Delta Agricultural Holdings LLC.	Maldonado	Distribution	14719 State Hwy 160	Withdrawn
07/18/18	Apothek Ventures	Fletcher	Retail/delivery Cultivation Distribution	61 Main Street	PC Meeting 1/16/19 1st CC Meeting 1/29/19 2nd CC Meeting 1/22/19 OPENED: 6/14/19
07/19/18	Timeless Palliative Care Collective, Inc.		Manufacturing Delivery-Only	51 Main Street	CC Public Hearing 1/8/19 2nd CC Meeting 1/22/19
08/23/18	River City Farms	Ozomaro	Distribution	401 6th Street	DELIVERY OPERATION Started PC Meeting 3/17/20 1st CC Meeting 3/24/20
09/18/18	Delta Agricultural holdings, LLC	Maldonado	Manufacturing distribution	402 Jackson Blvd.	Pending Parcel Map PC 6/13/19 1st CC 7/9 2nd CC 7/23
09/20/18	Gallaty Consulting, Inc.	Gallaty	Manufacturing Delivery-only Distribution	49 Main Street	PC Public Hearing 12/27/18 1st CC meeting 1/29/19 2nd CC meeting 2/12/19
11/29/18	101 H Street Group LLC	Maldonado		101 H Street	LIMITED OPERATION STARTED Withdrawn
11/29/18	66 Main Group LLC	Maldonado	Retail Dispensary	66 Main Street	PC Public Hearing 2/05/19 1st CC Meeting 2/12/19 2nd CC meeting 2/26/19 OPENED: 2/22/20 Amendment PC 3/17/20

**Cannabis Business Permit Master List**

12/20/18	WTO Essentials, Inc	Smith	Manufacturing	14719 Hwy 160	PC 6/13/19
			Distribution		1st CC 7/9/19
					Amended: CC 11/12/19
					OPENED: 11/12/19
					Amendment pending

**2019 Applications**

5/10/2019	CanDo Cannabis	Lamb	Delivery-only	60 Main Street	PC 7/25/19
			Distribution		1st CC 8/13/19
5/30/2019	Wook Bros, LLC	Maldonado	Manufacturing	45 Main Street	PC 9/3/19
			Distribution		1st CC 9/24/19
					2nd CC 10/8/19
					Minor Revision PC 10/06/20
8/15/2019	402 Jackson, LLC	Maldonado	Cultivation	402 Jackson	PC 10/1/19
			Distribution		1st CC 10/8/19
					2nd CC 10/22/19
11/15/2019	LD Deliveries, LLC	Williams	Delivery only	54 Main Street	Tentative SPC 3/17/20
			Distribution		1st CC 3/24/20
					2nd CC 4/14/20

**2020 Applications**

6/24/2020	Foo Flower LLC	Maldonado	Distribution	46 Main Street	PC 9/04/2020
					1st CC 9/22/2020
					2nd CC 10/13/2020

Updated 2-5-21