



Building Division

CHECKLIST for NEW SINGLE FAMILY RESIDENTIAL ALTERATIONS or ADDITIONS SUBMITTALS

Design Criteria:

- ◆ Seismic Zone D
- ◆ 2019 editions of the California Codes: Building (CBC), Residential (CRC), Electrical (CEC), Plumbing (CPC), Mechanical (CMC), Fire (CFC), Green Building standards (CGBSC), 2019 Energy Standards (Title 24), and Health and Safety.
- ◆ Climate Zone 12

Drawing Criteria:

Drawing sizes shall be a minimum of 18" x 24" to a maximum of 30" x 42" inches. Plans must be clear and legible; non-legible Plans will not be accepted. Scale shall be 1/4" inch per foot for structural and architectural; 1" inch = 20 feet for site plans.

Plans must be wet-signed by the preparer on each page. Architects/ Engineers must affix their seal and wet-sign (cover sheet of supporting documents to be wet-signed).

Assessor's Parcel Number: _____	Plan Check Number: _____
Owner: _____	Contractor: _____
Phone: _____	Phone: _____
Address: _____	Project Address: _____
City: _____	Project Name: _____
State: _____ Zip: _____	Architect/ Engineer: _____
Email: _____	Architect/ Engineer Phone: _____

Plans Prepared By:

- California Registered Architect
- California Registered Residential Designer
- Owner
- Licensed General Contractor
- Structural Plans Included – Stamped and Signed (original) by a California Registered Engineer

FOR OFFICE USE ONLY

- Permit Application Completed and Signed
- Owner Builder Form
- Flood Elevation Certificate, if in a flood zone
- Isleton Waste Water Approvals
- School District Letter of Approval
- Public Works Department Approvals
- Planning Division Approvals
- Fire Department Approvals

Building Plans: 3 Sets

Site Plan and drainage direction arrows

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| <ul style="list-style-type: none"> <input type="checkbox"/> Foundation Plan and Footing Detail <input type="checkbox"/> Geotechnical Report, if applicable <input type="checkbox"/> Floor Plan Showing all Rooms Labeled, Windows and Doors <input type="checkbox"/> Roof Framing Plan with all Headers and Beam Sizes <input type="checkbox"/> Four (4) Elevation Views (front, rear, side (s)) <input type="checkbox"/> Truss Calculations (wet stamped and signed by Engineer) <input type="checkbox"/> Cross Sections Showing Construction Details, Roof Pitch, Sizes & Spacing of Structural Members | <ul style="list-style-type: none"> <input type="checkbox"/> Floor Framing Plan <input type="checkbox"/> Structural Plans, Details, and/or Calculations <input type="checkbox"/> Cal-Green Mandatory Checklist <input type="checkbox"/> Electrical Plan, Relevant Plumbing & Mechanical <input type="checkbox"/> Title 24 Energy Calculations (2) <input type="checkbox"/> Fire Sprinkler Plans (3) sets with (2) sets of hydraulic Calculations, if applicable <input type="checkbox"/> Deferred Submittals _____ <input type="checkbox"/> Site Plan stamped and approved by Planning |
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This is not a complete list of all required submittals, and additional information may be required to facilitate plan review. Other City departments and/or public agencies may have to review the plans before permits can be issued.

I understand that an incomplete plan check submittal may result in delays in my plan check.

Applicant Signature

Staff Signature

Date

Submittal will expire if permit is not issued within 180 days of approval or if applicant fails to respond to plan review comments within (6) weeks of notification.