

City of Isleton

City Council
Staff Report

DATE: January 12, 2021

ITEM#: 5.A

CATEGORY: Consent Calendar

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF NOVEMBER 24, 2020 AND SPECIAL CITY COUNCIL MEETING OF DECEMBER 15, 2020.

SUMMARY

Review of the Regular City Council Meetings of November 24, 2020 and Special City Council Meeting of December 15, 2020..

FISCAL IMPACT

There is no fiscal impact associated with this action.

RECOMMENDATION

City Council review and approve the draft minutes of the Regular City Council Meeting on November 24, 2020 and Special City Council Meeting of December 15, 2020.

ATTACHMENTS

Minutes of November 24, 2020 and December 15, 2020.

Reviewed by: Charles Bergson, City Manager 

Submitted and prepared by: Yvonne Zepeda, Deputy City Clerk 



CITY OF ISLETON

Regular City Council Meeting Minutes

Tuesday, November 24th, 2020 at 6:30pm

101 Second Street

Isleton, California 95641

You can call in to join our public meeting

TELECONFERENCE MEETING

1. OPENING CEREMONIES

A. Welcome & Call to Order – Mayor Eric Pene called to order at 6:29pm

B. Pledge of Allegiance

C. Roll Call

PRESENT: Councilmember's Dean Dockery, Iva Walton, Robert Jankovitz, Vice Mayor Pamela Bulahan, Mayor Eric Pene, City Manager Charles Bergson and Deputy City Clerk Yvonne Zepeda.

2. AGENDA CHANGES OR DELETIONS

ACTION: None.

3. PUBLIC COMMENT

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this Agenda. Speakers are requested to use the podium in front of the Council and to begin by stating their name, whether they reside in Isleton and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and the time available for the rest of the Agenda. In the event comments are related to an item scheduled on the Agenda, speakers will be asked to wait to make their comments until that item is being considered.

ACTION: None.

4. COMMUNICATION

A. COVID-19, Emergency Declaration, City of Isleton.

B. California Department of Public Health Limited Stay at Home Order

ACTION: Information and discussion.

5. CONSENT CALENDAR

AMERICANS WITH DISABILITIES ACT NOTICE: In compliance with the Americans with Disabilities Act, persons needing a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, may contact Deputy City Clerk Yvonne Zepeda, at (916) 777-7770, by fax at (916) 777-7775 or by email to Yvonne.zepeda@cityofisleton.com at least 48 hours prior to the meeting.

GOV. CODE § 54957.5 NOTICE: Public records related to an agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at Isleton City Hall located at 101 Second Street, Isleton, California 95641.

- A. **SUBJECT:** Approval of Minutes of the Regular City Council Meeting of November 10, 2020.

RECOMMENDATION: City Council review and approve draft minutes of the Regular City Council meetings of November 10, 2020.

ACTION: Councilmember Dean Dockery motion to approve draft minutes of the Regular City Council meetings of November 10, 2020. Vice Mayor Pamela Bulahan second the motion.

AYES: Councilmember's Dean Dockery, Iva Walton, Robert Jankovitz, Vice Mayor Pamela Bulahan, Mayor Eric Pene. **NOES:** None. **ABSTAIN:** None. **ABSENT:** None. **PASSED** 5-0.

6. OLD BUSINESS

- A. **SUBJECT:** Sacramento County COVID-19 Public Health Order Update.

RECOMMENDATION: That City Council discuss and give direction to staff.

ACTION: City Council gave direction to follow Sacramento County guidelines.

- B. **SUBJECT:** Replacement Street Name Signs, Sign Proposal Selection

RECOMMENDATION: Staff recommends that the City Council select the proposal from Rice Signs in the amount of \$3,188.70.

ACTION: Tabled.

- C. **SUBJECT:** Sphere of Influence Boundary Alternatives

RECOMMENDATION: That City Council adopt a Sphere of Influence boundary and direct staff to produce a formal application to LAFCo.

ACTION: Tabled. Bring back with exact map and boundaries to next meeting.

7. NEW BUSINESS

- A. **SUBJECT:** Regional Early Action Planning Grant MOU.

RECOMMENDATION: That City Council approve the Regional Early Action Planning Grant MOU.

ACTION: Councilmember Dean Dockery motion to approve the Regional Early Action Planning Grant, MOU. Councilmember Robert Jankovitz second the motion. **AYES:**

Councilmember's Dean Dockery, Robert Jankovitz, Iva Walton, Vice Mayor Pamela Bulahan, Mayor Eric Pene. **NOES:** None, **ABSTAIN:** None. **ABSENT:** None. **PASSED** 5-0.

- B. **SUBJECT:** Tree Lighting Ceremony, Second Street and A Street

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RECOMMENDATION: Staff recommends that City Council set December 12th, 2020 at 4 p.m. for the City's Annual Tree Lighting Ceremony.

ACTION: Councilmember Robert Jankovitz motion to recommend that City Council set December 12th, 2020 at 4 p.m. for the City's Annual Tree Lighting Ceremony. While Paul Steele will head up the tree lighting ceremony. Vice Mayor Pamela Bulahan second the motion. **AYES:** Councilmember's Dean Dockery, Iva Walton, Robert Jankovitz, Vice Mayor Pamela Bulahan, Mayor Eric Pene. **NOES:** None **ABSTAIN:** None. **ABSENT:** None. **PASSED 5-0.**

C. SUBJECT: Main Street Christmas Decoration Encroachment Permit Request

RECOMMENDATION: Approve Irma Mora and James Contreras's Encroachment Permit request, waive fees, and authorize help from the City's Public Works Department.

ACTION: City Council approved Irma Mora and James Contreras's Encroachment Permit request and authorize help from the City's Public Works Department.

8. COUNCIL REPORTS AND COMMITTEE UPDATES

- A. Councilmember Dean Dockery – Update on Fire Truck.
- B. Councilmember Iva Walton – Taxes.
- C. Councilmember Robert Jankovitz – None.
- D. Vice Mayor Pamela Bulahan – None.
- E. Mayor Eric Pene – None.

9. STAFF GENERAL REPORTS AND DISCUSSION

- A. City Manager Report – Delta West Project and Audit.
- B. Fire Chief Report – Absent.

10. ADJOURNMENT

AYES:
NOES:
ABSTAIN:
ABSENT:

MAYOR, Eric Pene

ATTEST:

DEPUTY CITY CLERK, Yvonne Zepeda

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CITY OF ISLETON

Special City Council Meeting Minutes

Tuesday, December 15th, 2020 at 6:30pm

101 Second Street

Isleton, California 95641

You can call in to join our public meeting

TELECONFERENCE MEETING

1. OPENING CEREMONIES

- A. Welcome & Call to Order – Mayor Eric Pene called to order at 6:30pm.
- B. Pledge of Allegiance
- C. Roll Call – PRESENT: Councilmember's Dean Dockery, Iva Walton, Robert Jankovitz, Vice Mayor Pamela Bulahan, Mayor Eric Pene, Fire Chief Scott Baroni, City Manager Charles Bergson, VIA Phone Deputy City Clerk Yvonne Zepeda.
- D. Swearing in of Newly Elected City Councilmember's.
ACTION: Deputy City Clerk gave the Oath to Newly Elected Councilmember's Barbara Dockery and Paul Steele.

2. AGENDA CHANGES OR DELETIONS

ACTION: To take Item 1.D change to 7.B first.

3. PUBLIC COMMENT

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ACTION: None.

4. COMMUNICATIONS

- A. California Department of Public Health Regional Stay At Home Order of 12-03-20
 - B. County of Sacramento Health Officer Order Implementing California Regional Stay At Home Order & Directing All Individuals Living in the County to Stay At Home of 12-09-20
- Items A and B are contained in Council Agenda Item 6A.

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ACTION: Information only.

5. CONSENT CALENDAR - no items

6. OLD BUSINESS

A. SUBJECT: Sacramento County COVID-19 Public Health Order Update.

RECOMMENDATION: That City Council discuss and give direction to staff.

ACTION: January 4, 2021 – Stay at home extension.

B. SUBJECT: New Fire Equipment Government Obligation Contract, Resolution 27-20 approving the Government Obligation Contract with KS State Bank for acquisition of new fire equipment.

RECOMMENDATION: Staff recommends that City Council approve Resolution 27-20, approving the Government Obligation Contract with KS State Bank for acquisition of new fire equipment.

ACTION: Mayor Eric Pene motion that City Council approve Resolution 27-20, approving the Government Obligation Contract with KS State Bank for acquisition of new fire equipment. Councilmember Dean Dockery second the motion. **AYES:** Councilmember's Dean Dockery, Iva Walton, Robert Jankovitz, Vice Mayor Pamela Bulahan, Mayor Eric Pene. **NOES:** None. **ABSTAIN:** None. **ABSENT:** None. **PASSED 5-0.**

7. NEW BUSINESS

A. SUBJECT: Isleton Green Zone Resolution No. 26-20.

RECOMMENDATION: Staff recommends that City Council approve the Isleton Green Zone Resolution No. 26-20.

ACTION: Councilmember Robert Jankovitz motion that City Council approve the Isleton Green Zone Resolution No. 26-20. Mayor Eric Pene second the motion. **AYES:** Councilmember's Dean Dockery, Iva Walton, Robert Jankovitz, Vice Mayor Pamela Bulahan, Mayor Eric Pene. **NOES:** None. **ABSTAIN:** None. **ABSENT:** None. **PASSED 5-0.**

B. SUBJECT: Resolution of the City Council of the City of Isleton Accepting the Sacramento County Official Canvass and Certification of the November 3, 2020 Election and Declaring Elected to the City Council Barbara Dockery and Paul Steele and Declaring the Adoption of Measure L, Resolution 28-20

RECOMMENDATION: That City Council adopt Resolution 28-20 Accepting the Sacramento County Official Canvass and Certification of the November 3, 2020 Election and

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Declaring Elected to the City Council Barbara Dockery and Paul Steele and Declaring the Adoption of Measure L.

ACTION: Councilmember Robert Jankovitz motion that City Council adopt Resolution 28-20, Accepting the Sacramento County Official Canvas and Certification of the November 3, 2020 Election and Declaring Elected to the City Council Barbara Dockery and Paul Steele and Declaring the Adoption of Measure L. Councilmember Dean Dockery second the motion. **AYES:** Councilmember's Dean Dockery, Iva Walton, Robert Jankovitz, Vice Mayor Pamela Bulahan and Mayor Eric Pene. **NOES:** None. **ABSTAIN:** None. **ABSENT:** None. **PASSED** 5-0.

C. SUBJECT: Election of City Council Mayor and Vice-Mayor for calendar year 2021.

RECOMMENDATION: That the City Council select a Mayor and Vice-Mayor for calendar year 2021.

ACTION: Mayor Eric Pene motioned to retain current Mayor and Vice Mayor.

Councilmember Paul Steele second the motion. **AYES:** Councilmember's Paul Steele, Vice Mayor Pamela Bulahan, Mayor Eric Pene. **NOES:** Councilmember Iva Walton. **ABSTAIN:** Councilmember Barbara Dockery. **ABSENT:** None. **PASSED** 3-1-1.

8. COUNCIL REPORTS AND COMMITTEE UPDATES

- A. Councilmember Dean Dockery – None.
- B. Councilmember Iva Walton -
- C. Councilmember Robert Jankovitz – None.
- D. Vice Mayor Pamela Bulahan – None.
- E. Mayor Eric Pene – None.
- F. Councilmember Elect Barbara Dockery – Thank you to the citizens for their support.
- G. Councilmember Elect Paul Steele – None.

9. STAFF GENERAL REPORTS AND DISCUSSION

- A. City Manager Report – Received and filed.
- B. Fire Chief Report – None.

10. ADJOURNMENT

AYES:

NOES:

ABSTAIN:

ABSENT:

MAYOR, Eric Pene

ATTEST:

DEPUTY CITY CLERK, Yvonne Zepeda

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City of Isleton

City Council
Staff Report

DATE: January 12, 2021

ITEM#: 6.A

CATEGORY: Old Business

ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SACRAMENTO, December 10, 2020

SUMMARY

The State of California announced new COVID-19 Tier assignments for counties. Due to increasing case rates, Sacramento County will move back to the more restrictive Tier 1 Purple. Effective at noon on Friday, Nov. 13, 2020, the amended Sacramento County Health Order will align with the State's Purple Tier 1 for allowable activities, which closes certain indoor operations or reduces operational capacity. Restrictions specific to Isleton include outdoor operations for cardrooms, places of worship, restaurants, wineries and bars. Restrictions for indoor operations pertain to retail, hair salons, libraries. Copy of the order is attached. In all cases sectors must maintain mitigation measures (social distancing, face covering, and sanitization). A copy of the order is attached.

Staff is submitting the order to guide City operations during the pandemic virus emergency.

FISCAL IMPACT

Unknown at this time.

RECOMMENDATION

It is recommended that City Council discuss and give direction to staff.

ATTACHMENTS

- Sacramento County Health Order of December 10, 2020.

Reviewed by: Charles Bergson, City Manager _____

Submitted and prepared by: Yvonne Zepeda, City Clerk 

CITY OF ISLETON

DECLARATION STATE OF EMERGENCY

**A DECLARATION BY THE MAYOR OF THE CITY OF ISLETON OF A
STATE OF EMERGENCY FOR NOVEL CORONAVIRUS DISEASE
EPIDEMIC, COVID-19, IN THE CITY OF ISLETON**

WHEREAS, California Health and Safety Code Section 101080 authorizes a local health officer to declare a local official to declare a local health emergency in the official's jurisdiction, or any part thereof, whenever the officer reasonably determines that there is an imminent and proximate threat of the introduction of any contagious, infectious, or communicable disease, chemical agent, noncommunicable biologic agent, toxin, or radioactive agent, and

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of a Novel Coronavirus Disease (COVID-19) a "public health emergency of international concern", and

WHEREAS, the Centers of Disease Control and Prevention announce on February 25, 2020, that community spread of COVID-19 is likely to occur in the United States of America, and

WHEREAS, on March 4, 2020, the Governor of the State of California issued a proclamation of a State of Emergency for the State of California due to COVID-19, and

WHEREAS, there are currently multiple cases of confirmed COVID-19 in Sacramento County, and there is an ongoing risk and likelihood of additional COVID-19 positive patients being identified in Sacramento County, and

WHEREAS, on March 5, 2020, the County of Sacramento Public Health Officer, proclaimed public health emergency in Sacramento County, and

WHEREAS, on March 10, 2020 the Board of Supervisor of Sacramento County ratified the Proclamation of a State of Local Emergency

WHEREAS, the City of Isleton must use all preventive measures, which will require access to available services, personnel, equipment,, and facilities, to respond to COVID-19 and prepare and carryout plans for the protection of persons and property within the City in the event of an emergency, including actual or threatened existence of conditions of disaster or extreme peril including epidemics, and

WHEREAS, COVID-19 constitutes a potential epidemic under Section 8558 of the Government that, by reason of its magnitude is potentially beyond the control of the services, personnel, equipment and facilities of the City of Isleton and requires the combined forces of a mutual aid region or regions to combat,

NOW, THEREFORE, the Mayor of the City of Isleton, in accordance with the authority pursuant to Isleton Ordinance 230 and Isleton Municipal Code Chapter 5.40.060 finds that conditions

to the health and safety of persons and property within the City of Isleton are threatened and hereby declares a State of Emergency in the City of Isleton.

Eric Pene
Mayor, City of Isleton

ATTEST:

By: _____
Yvonne Zepeda,
Deputy City Clerk, City of Isleton



SANDRA SHEWRY, MPH, MSW
Acting Director
ERICA S. PAN, MD, MPH
Acting State Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

Regional Stay At Home Order
12/03/2020

Upon assessment of the recent, unprecedented rise in the rate of increase in COVID-19 cases, hospitalizations, and test positivity rates across California, the California Department of Public Health (CDPH) is taking immediate actions to prevent the spread of the virus.

The State, like the nation, continues to record an unprecedented surge in the level of community spread of COVID-19. California implemented an accelerated application of the Blueprint Framework metrics on November 16 and a limited Stay at Home Order issued on November 19. However, in the interim, the number of new cases per day has increased by over 112%, (from 8,743 to 18,588) and the rate of rise of new cases per day continues to increase dramatically. The number of new hospital admissions has increased from 777 on November 15, to 1,651 on December 2, and because of the lag between case identification and hospitalizations, we can only expect these numbers to increase.

Current projections show that without additional intervention to slow the spread of COVID-19, the number of available adult Intensive Care Unit (ICU) beds in the State of California will be at capacity in mid-December. This is a sign that the rate of rise in cases, if it continues, is at risk of overwhelming the ability of California hospitals to deliver healthcare to its residents suffering from COVID-19 and from other illnesses requiring hospital care. ICU beds are a critical resource for individuals who need the most advanced support and care and the ability to add additional ICU capacity is limited by the lack of available ICU nurses and physicians as a result of the nationwide surge in hospitalizations and ICU admissions.

Because the rate of increases in new cases continues to escalate and threatens to overwhelm the state's hospital system, further aggressive action is necessary to respond to the quickly evolving situation. While vaccines are promising future interventions, they are not available to address the immediate risks to healthcare delivery in the current surge. The immediate aggressive institution of additional non-pharmaceutical public health interventions is critical to avoid further overwhelming hospitals and to prevent the need to ration care.

CDPH, MS 500 • P.O. Box 997377 • Sacramento, CA 95899-7377
(916) 558-1784
Department Website (www.cdph.ca.gov)



NOW, THEREFORE, I, as Acting State Public Health Officer of the State of California, order:

1. CDPH will evaluate public health based on Regions, responsive to hospital capacity for persons resident in those Regions.
2. CDPH will evaluate the adult ICU bed capacity for each Region and identify on covid19.ca.gov any Regions for which that capacity is less than 15%. When that capacity is less than 15%, the following terms (the Terms of this Order) will apply.
 - a. All gatherings with members of other households are prohibited in the Region except as expressly permitted herein.
 - b. All individuals living in the Region shall stay home or at their place of residence except as necessary to conduct activities associated with the operation, maintenance, or usage of critical infrastructure,¹ as required by law, or as specifically permitted in this order.
 - c. Worship and political expression are permitted outdoors, consistent with existing guidance for those activities.
 - d. Critical infrastructure sectors may operate and must continue to modify operations pursuant to the applicable sector guidance.
 - e. Guidance related to schools remain in effect and unchanged. Accordingly, when this Order takes effect in a Region, schools that have previously reopened for in-person instruction may remain open, and schools may continue to bring students back for in-person instruction under the Elementary School Waiver Process or Cohorting Guidance.
 - f. In order to reduce congestion and the resulting increase in risk of transmission of COVID-19 in critical infrastructure retailers, all retailers may operate indoors at no more than 20% capacity and must follow the guidance for retailers. All access to retail must be strictly metered to ensure compliance with the limit on capacity. The sale of food, beverages, and alcohol for in-store consumption is prohibited.
 - g. To promote and protect the physical and mental well-being of people in California, outdoor recreation facilities may continue to operate. Those facilities may not sell food or drink for on-site consumption. Overnight stays at

¹ See <https://covid19.ca.gov/essential-workforce/> for full list of California's Critical Infrastructure workforce.

campgrounds are not permitted.

- h. Nothing in this Order prevents any number of persons from the same household from leaving their residence, lodging, or temporary accommodation, as long as they do not engage in any interaction with (or otherwise gather with) any number of persons from any other household, except as specifically permitted herein.
 - i. Terms (a) and (b) of this section do not apply to persons experiencing homelessness.
3. Except as otherwise required by law, no hotel or lodging entity in California shall accept or honor out of state reservations for non-essential travel, unless the reservation is for at least the minimum time period required for quarantine and the persons identified in the reservation will quarantine in the hotel or lodging entity until after that time period has expired.
 4. This order shall take effect on December 5, 2020 at 1259pm PST.
 5. For Regions where the adult ICU bed capacity falls below 15% after the effective date of this order, the Terms of this Order shall take effect 24 hours after that assessment.
 6. The Terms of this Order shall remain in place for at least three weeks from the date the order takes effect in a Region and shall continue until CDPH's four-week projections of the Region's total available adult ICU bed capacity is greater than or equal to 15%. Four-week adult ICU bed capacity projections will be made approximately twice a week, unless CDPH determines that public health conditions merit an alternate projection schedule. If after three weeks from the effective date of the Terms of this Order in a Region, CDPH's four-week projections of the Region's total available adult ICU bed capacity is greater than or equal to 15%, the Terms of this Order shall no longer apply to the Region
 7. After the termination of the Terms of this Order in a Region, each county within the Region will be assigned to a tier based on the Blueprint for a Safer Economy as set out in my August 28, 2020 Order, and the County is subject to the restrictions of the Blueprint appropriate to that tier.
 8. I will continue to monitor the epidemiological data and will modify this Regional Stay-at-Home Order as required by the evolving public health conditions. If I determine that it is necessary to change the Terms of this Order, or otherwise modify the Regional Stay-at-Home Order, these modifications will be posted at covid19.ca.gov.

9. When operative in a Region, the Terms of this Order supersede any conflicting terms in other CDPH orders, directives, or guidance. Specifically, for those Regions with ICU bed capacity triggering this order, the Terms of this Order shall supersede the State's Blueprint for a Safer Economy and all guidance (other than guidance for critical infrastructure sectors) during the operative period. In all Regions that are not subject to the restrictions in this order, the Blueprint for a Safer Economy and all guidance shall remain in effect.

10. This order is issued pursuant to Health and Safety Code sections 120125, 120130(c), 120135, 120140, 120145, 120175, 120195 and 131080; EO N-60-20, N-25-20, and other authority provided for under the Emergency Services Act; and other applicable law.



Erica S. Pan, MD, MPH
Acting State Public Health Officer
California Department of Public Health



**ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SACRAMENTO
IMPLEMENTING THE STATE OF CALIFORNIA REGIONAL STAY AT HOME
ORDER AND DIRECTING ALL INDIVIDUALS LIVING IN THE COUNTY TO
STAY AT HOME OR AT THEIR PLACE OF RESIDENCE AND CLOSING
CERTAIN OPERATIONS**

DATE OF ORDER: December 9, 2020

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, 120175, AND 120220, THE HEALTH OFFICER OF THE COUNTY OF SACRAMENTO ("HEALTH OFFICER") HEREBY ORDERS AS FOLLOWS:

1. This order supersedes the November 20, 2020 Order of the Public Health Officer directing all individuals to stay at home ("prior Stay At Home"). This Order **shall become effective at 11:59 pm on December 10, 2020** and will continue to be in effect until it is rescinded or amended in writing by the Health Officer.
2. On December 3, 2020, the State Health Officer issued a "Regional Stay At Home Order" (https://www.gov.ca.gov/wp-content/uploads/2020/12/12.3.20-Stay-at-Home-Order-ICU-Scenario.pdf?mc_cid=78faa24435&mc_eid=8efffdbcb0) that takes effect when a given region's intensive care unit (ICU) bed capacity drops below 15%. The Greater Sacramento Region, which includes Sacramento County and 12 other counties, fell below the 15% ICU capacity threshold on December 9, 2020, triggering the Regional Stay At Home Order.
3. In alignment with the Regional Stay At Home Order, residents are required to stay at home as much as possible and minimize mixing with other households.
4. In alignment with the Regional Stay At Home Order, the following sectors **must close all operations** until further notice:
 - a. Amusements parks
 - b. Bars, breweries, distilleries, and wineries

- c. Cardrooms and satellite wagering
 - a. Family Entertainment Centers (e.g. arcades, batting cages, bowling alleys, and kart racing)
 - d. Hair salons and barbershops
 - e. Indoor playgrounds
 - f. Live audience sports
 - g. Museums, zoos, and aquariums
 - h. Personal care services (e.g. body piercing, body waxing, estheticians, massage therapy, nail salons, and tattoo)
5. In alignment with the Regional Stay At Home Order, the following sectors are **permitted for OUTDOOR operations only** until further notice. These sectors must still maintain mitigation measures (social distancing, face coverings, and sanitization) and specific modifications in parenthesis below:
- a. Drive-in movie theaters (maximum 25% capacity or 100 people, whichever is fewer)
 - b. Gyms and fitness centers
 - c. Places of worship (maximum 25% capacity or 100 people, whichever is fewer)
 - d. Recreational facilities (e.g. athletic fields, playgrounds, tennis courts, golf courses, skate parks, etc.; onsite sales or consumption of food or beverages is prohibited)
6. In alignment with the Regional Stay At Home Order, the following sectors are **permitted for INDOOR operations**. These sectors must still maintain mitigation measures (social distancing, face coverings, and sanitization) and specific modifications in parenthesis below:
- a. All retail (maximum 20% capacity; maximum 35% capacity for standalone grocery stores; the sale of food or beverages for in-store consumption is prohibited)
 - b. Child care
 - c. Critical infrastructure (<https://covid19.ca.gov/essential-workforce/>)
 - d. Hotels/lodging (for critical infrastructure workers or to provide housing solutions for homeless)
 - e. Libraries (maximum 25% capacity)
 - f. Medical and dental care
 - g. Movie production, professional sports (without live audiences)
7. Restaurants may operate for takeout and delivery only. Dine-in (indoor or outdoor) is prohibited.

8. In alignment with CDPH requirements (<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Schools-FAQ.aspx>), schools (all grade levels) that reopened for in-person instruction, either under a waiver or while Sacramento County was in Red Tier 2 (September 29 – November 10, 2020) on the California Blueprint for a Safer Economy (<https://covid19.ca.gov/safer-economy/>), are permitted to continue to conduct in-person instruction. Schools that had not reopened must wait until they are eligible again, either by acquiring a waiver from Sacramento County Public Health (grades TK-6 only) or by waiting until Sacramento County returns to Red Tier 2 for at least two weeks.

Schools conducting in-person instruction must maintain mitigation measures, including social distancing, face coverings, and sanitization, in compliance with schools guidance from CDPH (<https://files.covid19.ca.gov/pdf/guidance-schools--en.pdf>) and Sacramento County Public Health (https://www.saccounty.net/COVID-19/Pages/ChildCare_Schools_Colleges.aspx).

9. On November 16, 2020, the California Department of Public Health updated their face covering mandate (<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx>), which requires all people in California to wear face coverings when they are outside of the home, with specific exemptions. A growing body of scientific research has shown that people with no or few symptoms of COVID-19 can still spread the disease and that the use of face coverings, combined with physical distancing and frequent hand washing, will reduce the spread of COVID-19. As part of this Order the Sacramento County Health Officer continues to align the County face covering Order with the State mandate.
10. On November 19, 2020, the California Department of Public Health issued a Curfew (<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/limited-stay-at-home-order.aspx>), effective in all counties in Purple Tier 1. This Order requires that all gatherings with members of other households cease between 10:00pm PST and 5:00am PST, except for critical infrastructure activities. The Order does not apply to persons experiencing homelessness or household members who do not engage with members of another household.

11. The Centers for Disease Control and Prevention (CDC) recommends that guidance for those experiencing homelessness outside of shelters continue to be followed. To maintain public health and safety, local governments are advised to allow people who are living unsheltered, in cars, RV's, and trailers, or in encampments on public property to remain where they are, unless the people living in those locations are provided with a) real-time access to individual rooms or housing units for households, with appropriate accommodations including for disabilities, and b) a clear plan to safely transport those households.

Do not cite persons experiencing homelessness for using cars, RV's, and trailers as shelter during community spread of COVID-19. Do not remove life necessities from people experiencing homelessness, which includes, for example, their shelter (e.g., tents, vehicles, or other living structures), hygiene equipment, food supplies, water, medicines, mobility devices (such as walkers, wheelchairs, crutches, canes), and bicycles used for transportation.

Clearing encampments causes people to disperse throughout the community and break connections with service providers, increasing the potential for infectious disease spread.

Exceptions are encampments that pose a public safety hazard or adversely impact critical infrastructure as designated by local, state, or federal law, regulations, or orders.

12. This Order will take effect at **11:59 pm on December 10, 2020** and will be in effect until it is rescinded, superseded, or amended in writing by the Health Officer of Sacramento County.
13. **Copies of Order.** Copies of this Order shall promptly be: (1) made available at the County Administration Building at 700 H Street, Sacramento 95814, First Floor; (2) posted on the Sacramento County COVID-19 website (COVID19.saccounty.net) and County Health Department's website (dhs.saccounty.net/PUB); and (3) provided to any member of the public requesting a copy of this Order.
14. **Severability.** If any provision of this Order or the application thereof to any person or circumstance is held to be invalid by a court of competent jurisdiction, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

IT IS SO ORDERED:

Olivia Kasirye MD

Olivia Kasirye, MD, MS
Health Officer of the County of Sacramento

Dated: December 9, 2020

City of Isleton

City Council
Staff Report

DATE: January 12, 2020

ITEM# 6.B

CATEGORY: Old Business

REPLACEMENT STREET NAME SIGNS, SIGN PROPOSAL SELECTION

SUMMARY

Council is being requested to approve the acquisition and installation of replacement street name signs.

DISCUSSION

Senate Bill 1 (SB 1), the Road Maintenance Repair and Accountability (RMRA) Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the transportation funding shortfalls statewide. The City of Isleton in Sacramento County, will receive an estimated \$16,047.00 in RMRA funding in Fiscal Year 2020-2021 from SB 1. In February of this year the Council approved the Street Name Sign Replacement using these funds.

Staff obtained two quotes from TAPCO of Brown Deer, Wisconsin (via Hawkins Construction) and one from Capital Barricade. These signs will be certified resistant to sun fading and reflective to light with various warranties (see list below).

Quotations

COMPANY	WARRANTY	QUOTE
TAPCO	0-12 Years	9,953.22
Rice Signs	12 Years	2,808.90
Rice Signs	15 Years	3,188.70
Capital Barricade	4 Years	4,753.46
City Forces – Installation		3,000.00

Staff is recommending using the 15 year life warranty form Rice Signs for a total project cost of \$6,188.70. City plans on using City forces to install these signs. It is anticipated that this work will be complete by the end of the year.

FISCAL IMPACT

The cost to accomplish this work is estimated to be \$6,188.70. RMRA fund amount is \$16,047.

RECOMMENDATION

Staff recommends that the City Council select the proposal from Rice Signs in the amount of \$3,188.70.

ATTACHMENT:

- TAPCO Quote Q20016700
- Rice Quote with Samples
- Capital Barricade Quote with Samples

Prepared by: Diana O'Brien, Administrative Assistant
Reviewed by: Charles Bergson, City Manager
Submitted by: Yvonne Zepeda, Deputy City Clerk



Capitol Barricade, Inc.

6001 Elvas Ave
Sacramento, CA
95819
Phone: (916) 451-5176 Fax:(916) 451-5388

City of Isleton
Public Work
Joe Fonbuena

Quote

DATE 4/21/2020

Quotation # TR04212020

Prepared by: Tony Riehl
Quotation Valid Until:

Comments or Special Instructions:

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
Tony Riehl					

QUANTITY	DESCRIPTION	UNIT PRICE	TAXABLE/NT	AMOUNT
94	6" x 24" Street Signs EG Reflective, UV Lamination	\$ 46.50	T	\$ 4,371.00

SUBTOTAL	\$ 4,371.00
TAX RATE	8.75%
SALES TAX	\$ 382.46
OTHER	
TOTAL	\$ 4,753.46

We Copy & Scan Blueprints!

Capitol Barricade has been providing traffic control services in the Northern California region for more than 30 years. Our services include the rental and sales of equipment such as arrow boards, barricades, cones, and changeable message boards. We are a licensed California contractor for Traffic Control. We offer a full service sign shop that designs and manufactures work area and project signs as well as permanent regulatory and warning signs. We also make custom signs and banners.

Quote valid on orders placed within 30 days. All orders placed are subject to the standard credit terms & policies of Capitol Barricade, Inc. Unless indicated all orders are F.O.B. Capitol Barricade, Inc 6001 Elvas Ave Sacramento, Ca 95819. Thank you for your business!

Visit Us At
WWW.CAPITOLBARRICADE.COM



RICE SIGNS LLC
 P.O. Drawer 3170
 Auburn, AL 36831-3170

Voice: 888-728-7665
 Fax: 877-548-6165
 Web: <http://www.ricesigns.com> • Email: sales@ricesigns.com
 TIN# 41-2172961 D-U-N-S# 14-526-4920

QUOTATION

Quote Number: 20-10989
 Quote Date: Oct 27, 2020
 Page: 1

Quoted To:
Joe City of Isleton Public Works Isleton, CA 95641

Customer Information:
Phone: 916-777-7770 Fax:

Customer ID	Good Thru	Payment Terms	Ship Via
916-777-7770	11/26/20	Net 30 Days	Free Shipping

*Quantities All or None. FOB Ship Point. Any applicable sales taxes will be added upon shipment.
 Please note that lead times are estimated. Actual delivery time may vary on a case-by-case basis.
 If you require guaranteed date-definite delivery, ask about our available Expedited Service.*

Quantity	Item	Description	Unit Price	Amount
		Free delivery. Production time 7 to 10 days. Signs are printed on both sides.		
33.00	SNB-F-18-6-HIP	18x6 Red/White Street Name Blade w/ Logo, HIP Reflective on .080 Aluminum. Protective Anti-Graffiti UV Overlaminates (12 Year Durability)	25.20	831.60
48.00	SNB-F-24-6-HIP	24x6 Red/White Street Name Blade w/ Logo, HIP Reflective on .080 Aluminum. Protective Anti-Graffiti UV Overlaminates (12 Year Durability)	33.60	1,612.80
9.00	SNB-F-30-6-HIP	30x6 Red/White Street Name Blade w/ Logo, HIP Reflective on .080 Aluminum. Protective Anti-Graffiti UV Overlaminates (12 Year Durability)	40.50	364.50
33.00	SNB-F-18-6-UPG	18x6 Red/White Street Name Blade w/ Logo, Full Cube Prismatic Reflective on .080 Aluminum. Protective Anti-Graffiti UV Overlaminates (15 Year Durability)	28.50	940.50

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	Continued

Credit Card Number _____ Exp. Date _____

Circle Card Type: VISA MASTER AMEX DISC

Sign Here *By signing the above, I authorize the purchase of the above listed items, agree to the Terms and Conditions of Sale, and agree to satisfy all financial obligations due per the terms stated at <http://www.ricesigns.com/terms.asp>.*

TO PLACE THIS ORDER:
 Fill Out Form To Left &
 Fax To Us At 877-546-6165
 --- OR ---
 Call us at 888-728-7665



RICE SIGNS LLC
 P.O. Drawer 3170
 Auburn, AL 36831-3170

Voice: 888-728-7665
 Fax: 877-546-6165
 Web: <http://www.ricesigns.com> • Email: sales@ricesigns.com
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Customer Information: Phone: 916-777-7770 Fax:

Customer ID	Good Thru	Payment Terms	Ship Via
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*Quantities All or None. FOB Ship Point. Any applicable sales taxes will be added upon shipment.
 Please note that lead times are estimated. Actual delivery time may vary on a case-by-case basis.
 If you require guaranteed date-definite delivery, ask about our available Expedited Service.*

Quantity	Item	Description	Unit Price	Amount
48.00	SNB-F-24-6-UPG	24x6 Red/White Street Name Blade w/ Logo, Full Cube Prismatic Reflective on .080 Aluminum. Protective Anti-Graffiti UV Overlamine (15 Year Durability)	38.40	1,843.20
9.00	SNB-F-30-6-UPG	30x6 Red/White Street Name Blade w/ Logo, Full Cube Prismatic Reflective on .080 Aluminum. Protective Anti-Graffiti UV Overlamine (15 Year Durability)	45.00	405.00

Credit Card Number _____ / _____ Exp. Date

Circle Card Type: VISA MASTER AMEX DISC

Sign Here *By signing the above, I authorize the purchase of the above listed items, agree to the Terms and Conditions of Sale, and agree to satisfy all financial obligations due per the terms stated at <http://www.ricesigns.com/terms.asp>.*

Subtotal	5,997.60
Sales Tax	
Freight	
TOTAL	5,997.60

TO PLACE THIS ORDER:
Fill Out Form To Left &
Fax To Us At 877-546-6165
 --- OR ---
Call us at 888-728-7665



Safe travels:

Traffic and Parking Control Co., Inc.
 5100 West Brown Deer Road
 Brown Deer, Wisconsin 53223
 Phone (800) 236-0112 • TAPCOnet.com • Fax (800) 444-0331

SALES QUOTE

Customer Copy

Number	Q20016700
Date	10/15/2020
Page	1

Sell To Cust. C73766	City of Isleton Joe Fonbuena 101 Second Street ISLETON, CA 95641 USA	Ship To Cust.	City of Isleton Joe Fonbuena 101 Second Street ISLETON, CA 95641 USA		
Customer PO #	Expires	Sisp	Terms	Freight	Ship Via
	11/14/2020	Joseph Meier	Net 30 DAYS	QUOTED	BEST RATE

Item	Description	Quantity	UM	Price	Extension
SP SIGN	Street Name, 18"x6"x.080 DG3, Flat, White, Double Faced Sign, w/ 1170 Overlay	33	EA	94.00	\$3,102.00
SP SIGN	Street Name, 24"x6"x.080 DG3, Flat, White, Double Faced Sign, w/ 1170 Overlay	49	EA	99.50	\$4,875.50
SP SIGN	Street Name, 30"x6"x.125 DG3, Flat White, Double Faced Sign, w/ 1170 Overlay	9	EA	105.00	\$945.00

Thank you - JoJo Meier
 joseph.meier@tapconet.com 262-649-1143

Shipment within _____
 Acceptance By _____
 Date _____
 By _____

Merchandise	Freight	Tax	Total
\$8,922.50	\$250.00	\$780.72	\$9,953.22

All prices are listed in US Dollars (USD)
 For terms and conditions, please visit: <https://www.tapconet.com/terms-conditions>

3M™ MCS™ Warranty for Traffic Matrix for HP Latex 360/365 Printers

Table B. 3M MCS Warranty for Traffic¹ Warranty Period and Limited Remedy Matrix for signs containing the standard traffic colors red, blue, green, brown, and purple²⁻³ measured from Fabrication Date in years

Sheeting	Matched Components				Warranty Type and Period (years from Fabrication Date)			Limited Remedy Type and Period (years from Fabrication Date)	
	Printed Traffic Color	Ink	Clear Overlay Film	Legibility Warranty	Retroreflection Retention Warranty		Sign Restoration	Materials Replacement	
					80% of R _A Benchmark	70% of R _A Benchmark			
3M™ High Intensity Prismatic Reflective Sheeting 393Q	Red, blue, green, and brown	HP Series 831/871	3M™ ElectroCut™ Film 1170C	0-10	0-7 ^a	8-10 ^a	0-7	8-10	
3M™ Diamond Grade™ VIP Reflective Sheeting 399Q	Red, blue, green, and brown	HP Series 831/871	3M™ ElectroCut™ Film 1170C	0-12	0-7 ^b	8-12 ^b	0-7	8-12	
3M™ Diamond Grade™ VIP Reflective Sheeting 399Q	Purple	HP Series 831/871	3M™ ElectroCut™ Film 1170C	0-8	0-5 ^b	6-8 ^b	0-5	6-8	
3M™ Diamond Grade™ DG³ Reflective Sheeting 408Q	Red, blue, green, yellow, and brown	HP Series 831/871	3M™ ElectroCut™ Film 1170C	0-12	0-7 ^c	8-12 ^c	0-7	8-12	
3M™ Diamond Grade™ DG³ Reflective Sheeting 408Q	Purple	HP Series 831/871	3M™ ElectroCut™ Film 1170C	0-8	0-5 ^c	6-8 ^c	0-5	6-8	

- a. The R_A benchmark is 70% of the coefficient of retroreflection for each standard traffic color, as defined in ASTM D4856, Type IV.
- b. The R_A benchmark is 70% of the coefficients of retroreflection for each standard traffic color, as defined in ASTM D4856, Type IX.
- c. The R_A benchmark is 70% of the coefficients of retroreflection for each standard traffic color, as defined in ASTM D4856, Type XI.

3M, MCS, ElectroCut, and Diamond Grade are trademarks of 3M. Used under license in Canada. All other trademarks are the property of their respective owners.

1. For information on the 3M MCS Warranty, including Legibility Warranty and Retroreflection Retention Warranty, its terms and conditions, and the limited remedy, please refer to the [3M Digitally-Imaged Sign Warranty Bulletin](#).
2. As defined in ASTM D4856.
3. Must be printed according to the requirements including printer settings and profiles given in [3M Information Folder L17](#) to qualify for the MCS Warranty for Traffic.



Transportation Safety Division
 3M Center, Building 0225-04-N-14
 St. Paul, MN 55144-1000 USA

Phone 1-800-553-1380
 Web 3M.com/roadsafety

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City of Isleton

City Council
Staff Report

DATE: January 12, 2021

ITEM#: 7.A

CATEGORY: New Business

CITY COUNCIL SUB COMMITTEES ASSIGNMENTS AND APPOINTMENTS TO BOARDS FOR SCORE, SACOG, BALMD

SUMMARY

The City Council annually reviews committee assignments and appointments.

DISCUSSION

Current Sub-Committee Assignments, 2020

Finance: CCMb Jankovitz, Vice Mayor Bulahan

Sheriff Contract: CCMb Dockery, Mayor Pene

Code Enforcement CCMb Dockery, CCMb Walton

Intergovernmental: CCMb Jankovitz, Vice Mayor Bulahan

Personnel: Mayor Pene, CCMb Walton

Development Agreements: CCMb Jankovitz, PComm Jones

Parking: Vice Mayor Bulahan, CCMb Walton

Architecture Design Review: Mayor Pene, PComm Elder

General Plan None, new committee

Appointments Board Member

Small Communities Organized Risk Effort (municipal insurance) 'SCORE':
CCMb Jankovitz

SACOG – Sacramento Area Council of Governments: CCMb Jankovitz

BALMD – Brannan-Andrus Levee Maintenance District: City Manager Bergson

Delta Protection Commission – nominee: County Supervisor Notolli requested that the City offer a nominee for appointment to this Commission. The Delta Protection Commission is responsible for the protection and health of the Sacramento-San Joaquin Delta and consists of a 15 member Board that meets six times a year.

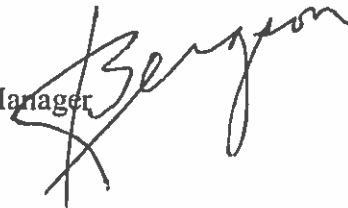
FISCAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDATION

That City Council appoint Council representatives to SCORE, SACOG, BALMD, select a nominee for the Delta Protection Commission and make Sub-Committee assignments.

Submitted and prepared by: Charles Bergson, City Manager

A handwritten signature in black ink, appearing to read "Bergson", is written over the printed name "Charles Bergson, City Manager". The signature is stylized and cursive.

City of Isleton

City Council
Staff Report

DATE: January 12, 2021

ITEM#: 7.B

CATEGORY: New Business

MAIN STREET PROJECTS, MAINTENANCE AND RECENT CODE ENFORCEMENT ACTIVITIES

SUMMARY

City Manager will provide an update on the Main Street projects, maintenance, and recent code enforcement activities.

FISCAL IMPACT

There is no fiscal impact with this action.

RECOMMENDATION

No recommended action.

Reviewed by: Charles Bergson, City Manager



Submitted and prepared by: Yvonne Zepeda, City Clerk _____

City of Isleton

City Council
Staff Report

DATE: January 12, 2021

ITEM#: 7.C

CATEGORY: New Business

NOTICE OF VACANT POSITION FOR ISLETON PLANNING COMMISSION

SUMMARY

There is one vacant position for Isleton Planning Commission open. Staff wishes to post notice of vacant position for Isleton Planning Commission. Person of interest should submit a letter of interest to Deputy City Clerk, Yvonne Zepeda at yvonne.zepeda@cityofisleton.com. You must be at least 18 years of age, a citizen living in Isleton and a registered voter.

Once letters are received, they will go before City Council. City Council will appoint new planning commissioner. Planning Commission meets on the first Tuesday of every month, unless it's a holiday. Please submit letter of interest within 30 days (By February 12, 2021).

FISCAL IMPACT

There is no fiscal impact with this action.

RECOMMENDATION

Staff recommends that City Council post notice of vacant position for Isleton Planning Commission.

ATTACHMENTS

Reviewed by: Charles Bergson, City Manager 

Submitted and prepared by: Yvonne Zepeda, City Clerk 



City of Isleton

101 Second Street P.O. Box 716 Isleton, California 95641
Tel: 916-777-7770 Fax: 916-777-7775 Email: yvonne.zepeda@CityofIsleton.com

NOTICE OF VACANT POSITION FOR ISLETON PLANNING COMMISSION

NOTICE IS HEREBY GIVEN, by order of the City Council that the Isleton Planning Commission has a vacant seat available for a term of 2 years. Submit letters of interest to City Hall located at 101 Second Street, Isleton, California 95641.

DATED: January 12, 2021

City of Isleton

City Council
Staff Report

DATE: January 12, 2021

ITEM#: 7.D

CATEGORY: New Business

STATE DIVISION BOATING AND WATERWAYS BOATING INFRASTRUCTURE GRANT (BIG-I) PLANNING GRANT, ISLETON MARINA: SCOPE OF WORK

SUMMARY

The City Council is requested review and comment on the scope of work for the Boating and Waterways Boating Infrastructure Grant (BIG-1) for the Isleton Marina Project. These competitive grants are to plan, design and restore public beaches and waterfronts. The City received this grant last year. Due to an administrative oversight by Boating and Waterways, the elements of the project need to be confirmed.

DISCUSSION

The following items are listed for the scope of work:

- Upgrade existing dock for smaller boats
- Construct two additional docks to accommodate 26' or larger vessels
- Add fuel pumps, water, electricity and sewage pump out on all docks
- Upgrade existing bathrooms
- Add showers and laundry room
- Construct boat launch ramp

Project designs will go through several phases of public hearings and discretionary review before final design, funding and construction. A rough schematic of the existing waterfront is attached to this report.

Due to an oversight by the State Division of Boating and Waterways, the City needs to confirm the design elements in order to complete this grant agreement. This action is not to affect the design of the waterfront, it establishes only the elements that are to be included in the project. The marina architect will create a design for these elements and will present them to Council for review and approval.

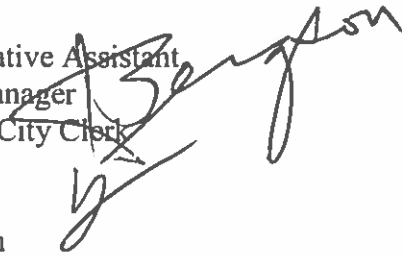
FISCAL IMPACT

There is no fiscal impact associated with this action. The grant amount is approximately \$130,000.

RECOMMENDATION

Staff recommends City Council to review and comment on the scope of work for the State Division of Boating and Waterways BIG I Planning Grant for the Isleton Marina.

Prepared by: Diana O'Brien, Administrative Assistant
Reviewed by: Charles Bergson, City Manager
Submitted by: Yvonne Zepeda, Deputy City Clerk



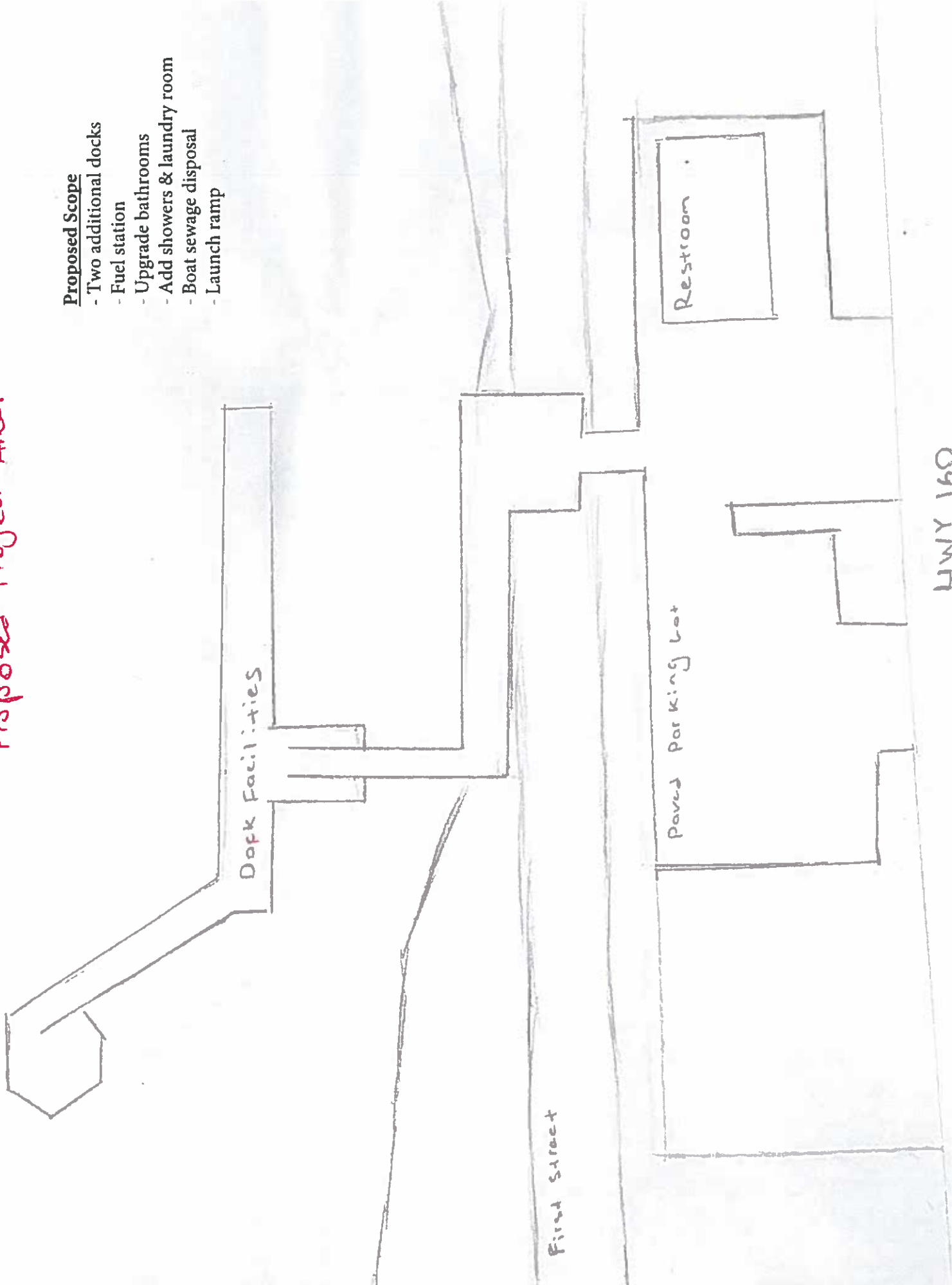
ATTACHMENTS

1 - Existing waterway facilities diagram

Proposed Project Area

Proposed Scope

- Two additional docks
- Fuel station
- Upgrade bathrooms
- Add showers & laundry room
- Boat sewage disposal
- Launch ramp



UWY 160

City of Isleton

City Council
Staff Report

DATE: January 12, 2021

ITEM#: 7.E

CATEGORY: New Business

MAIN STREET DESIGN SUB-COMMITTEE

SUMMARY

The USF studio design course has finished its fall semester focusing on design work for Isleton's Main Street as part of the City's Rural Main Street Grant program. Conceptual designs are being reviewed by the Main Street Design Advisory Committee for presentation to Planning Commission in the near future.

The planning and implementation of a Main Street re-design still has a long way to go, however. To help drive the project forward and maintain a consistent level of input where necessary, staff would like to establish a Main Street Design Subcommittee with two planning commissioners and two city councilmembers. Staff is at this time asking City Council to establish such a committee and appoint two members to serve.

FISCAL IMPACT

No fiscal impact is associated with this action.

RECOMMENDATION

Staff recommends that City Council establish a Main Street Design Sub-committee and appoint two members.

Prepared by: James Gates, Assistant Planner
Reviewed by: Charles Bergson, City Manager
Submitted by: Yvonne Zepeda, Deputy City Clerk



City of Isleton

City Council Staff Report

DATE: January 12, 2021

ITEM#: 7.F

CATEGORY: New Business

RESOLUTION 02-21, AUTHORIZING APPLICATION FOR STATE OF CALIFORNIA CANNABIS EQUITY ACT GRANT FUNDING

SUMMARY

The Governor's Office of Business and Economic Development is administering the Cannabis Equity Grants Program for Local Jurisdictions to help cities and counties set up equity programs focused on assisting communities enter into the cannabis market.

In order to make application to the grant program, City council must pass a resolution affirming its commitment to establish such an equity program over the next year. Staff is presenting Resolution 02-20 to Council for this purpose.

DISCUSSION

As stated in the grant description, "the purpose of the Cannabis Equity Grants Program for Local Jurisdictions is to advance economic justice for populations and communities impacted by cannabis prohibition and the War on Drugs by providing support to local jurisdictions as they promote equity in California and eliminate barriers to enter the newly regulated cannabis industry for equity program applicants and licensees."

The City can apply for \$75,000 in state funds to establish such a program according to state guidelines. The program itself would include helping with application fees for eligible new applicants and assisting with costs for eligible existing cannabis businesses.

If awarded, the City will adopt criteria that meets the general guidelines provided by Assembly Bill 97, of which relevant sections are included as an attachment to this report.

FISCAL IMPACT

No fiscal impact is associated with this action.

RECOMMENDATION

Staff recommends that City Council adopt Resolution 02-21, Authorizing application for the State of California Cannabis Equity Act Grant Funding.

Prepared by: James Gates, Assistant Planner
Reviewed by: Charles Bergson, City Manager
Submitted by: Yvonne Zepeda, Deputy City Clerk

ATTACHMENTS

- 1 – Resolution 02-21
- 2 – AB 97, Section 1 (2019)

RESOLUTION NO. 02-21

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ISLETON
AUTHORIZING STATE OF CALIFORNIA CANNABIS EQUITY ACT GRANT
FUNDING**

WHEREAS, the members of the California Legislature have recognized the need for cannabis equity grant funding;

WHEREAS, funding has been provided to the Governor's Office of Business and Economic Development to provide grant funds to local governments pursuant to AB 97 (Stats. 2019, Ch. 40);

WHEREAS, the Isleton City Council supports the development of a local equity program.

WHEREAS, the Isleton City Council has determined that it will use grant funds from the Governor's Office of Business and Economic Development to conduct a cannabis equity assessment and/or assist the development of a local equity program as described in its application for grant funds.

NOW, THEREFORE, BE IT RESOLVED that the City Manager of the City of Isleton is authorized to execute by electronic signature on behalf of the Isleton City Council the grant agreement with the Governor's Office of Business and Economic Development, including any extensions or amendments thereof and any subsequent grant agreement with the Governor's Office of Business and Economic Development in relation thereto.

IT IS AGREED that any liability arising out of the performance of this grant agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The Governor's Office of Business and Economic Development and the State of California disclaim responsibility for any such liability.

The foregoing Resolution was duly passed and adopted at a meeting of the City Council held on January 12th, 2021 by the following vote

AYES:

NOES:

ABSTAIN:

ABSENT:

MAYOR, Eric Pene

ATTEST:

DEPUTY CITY CLERK, Yvonne Zepeda

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. The Legislature finds and declares the following:

(a) In 2016, California voters approved Proposition 64, the Control, Regulate and Tax Adult Use of Marijuana Act (AUMA). In its statement of purpose and intent, AUMA calls for regulating cannabis in a way that "reduce[s] barriers to entry into the legal, regulated market."

(b) Cannabis prohibition had a devastating impact on communities across California and across the United States. Persons convicted of a cannabis offense and their families suffer the long-term consequences of prohibition. These individuals have a more difficult time entering the newly created adult-use cannabis industry due, in part, to a lack of access to capital, business space, technical support, and regulatory compliance assistance.

(c) During the era of cannabis prohibition in California, the burdens of arrests, convictions, and long-term collateral consequences arising from a conviction fell disproportionately on Black and Latinx people, even though people of all races used and sold cannabis at nearly identical rates. The California Department of Justice data shows that from 2006 to 2015, inclusive, Black Californians were two times more likely to be arrested for cannabis misdemeanors and five times more likely to be arrested for cannabis felonies than White Californians. During the same period, Latinx Californians were 35 percent more likely to be arrested for cannabis crimes than White Californians. The collateral consequences associated with cannabis law violations, coupled with generational poverty and a lack of access to resources, make it extraordinarily difficult for persons with convictions to enter the newly regulated industry.

(d) Offering technical support, regulatory compliance assistance, and assistance with securing the capital necessary to begin a business will further the stated intent of AUMA by reducing barriers to licensure and employment in the regulated industry.

(e) Offering these supports will also aid the state in its goal of eliminating or reducing the illicit cannabis market by bringing more people into the legal marketplace.

(f) It is the intent of the Legislature in enacting this act to ensure that persons most harmed by cannabis criminalization and poverty be offered assistance to enter the multibillion-dollar cannabis industry as entrepreneurs or as employees with high quality, well-paying jobs.

(g) It is the intent of the Legislature in enacting this act that the cannabis industry be representative of the state's population, and that barriers to entering the industry are reduced through support to localities that have created local equity programs in their jurisdictions.

(h) The Legislature finds and declares that this act furthers the purposes and intent of the Control, Regulate and Tax Adult Use of Marijuana Act, enacted as Proposition 64 of 2016.

SEC. 2. Section 26031.5 is added to the Business and Professions Code, to read:

26031.5. (a) A licensing authority may issue a citation to a licensee or unlicensed person for any act or omission that violates or has violated any provision of this division or any regulation adopted pursuant thereto. The licensing authority shall issue the citation in writing, and shall describe with particularity the basis of the citation and the notification described in subdivision (c). The licensing authority may include in each citation an order of abatement and fix a reasonable time for abatement of the violation. The licensing authority may, as part of each citation, assess an administrative fine not to exceed five thousand dollars (\$5,000) per violation by a licensee and thirty thousand dollars (\$30,000) per violation by an unlicensed person. Each day of violation shall constitute a separate violation. In assessing a fine, a licensing authority shall give due consideration to the appropriateness of the amount of the fine with respect to factors the licensing authority determines to be relevant, including the following:

- (1) The gravity of the violation by the licensee or person.
- (2) The good faith of the licensee or person.
- (3) The history of previous violations.

(b) The sanctions authorized under this section shall be separate from, and in addition to, all other administrative, civil, or criminal remedies.

(c) A licensing authority that issues a citation pursuant to this section shall include a provision that notifies the licensee or person that a hearing may be requested to contest the finding of a violation by submitting a written request within 30 days from service of the citation. The hearing shall be held pursuant to the Administrative



City of Isleton

101 Second Street, Isleton, California 95641

CITY MANAGER REPORT

Date: 12 January 2021

To: City Councilmembers

From: Charles Bergson, City Manager

Covid 19 – City Operations

City facilities have been restricted again due to the recent County Health Department December 10th order and the State Limited Curfew Order of December 10. The City is still operating under its March 18th, 2020 Emergency Order.

CARES ACT-LETTER REQUEST

Staff suggests that the City make a request of the County for a portion of the County's CARES (Coronavirus Aid Relief and Economic Security Act of 2020) to assist local businesses.

Parking Enforcement

Staff is working with a parking enforcement company to help re-establish parking enforcement in the City. Retaining such services – citation processing, payment processing, web site management, managing appeals and collections – will allow the City to enforce its parking rules and regulations.

Upcoming Grants

On January 15th, two SACOG Grants are due. SACOG's general funding round will be continued to be used for the on-going General Plan update—providing \$100,000 worth of funds for the effort. Due the same day is SACOG's Regional Funding Program Maintenance and Modernization grant. These funds will help to cover remaining costs associated with the Main Street Rehabilitation and Streetscape Improvements Project.

Due February 1st: The Regional Funding Program also includes “Transformative” project section which can be used to increase transportation capacity and safety on Highway 160/2nd Street. The Cannabis Equity Act Grant Program is available for new and existing cannabis businesses.

Delta West Project

The Delta West Paving project - After two attempted solicitations for proposals with no results, Staff is negotiating a contract with a local paving contractor.

cm report 11221.doc

RDA Debt

Mayor Pene and Staff have been meeting with public agency benefactors discussing the City's past redevelopment agency obligations. Upon completing these discussions, a report will be brought to Council

CANNABIS-400 H Street

Staff has been contacted by an applicant that is interested in expanding his business by developing the lot at 400 H Street (previously 101 H Street). The proposed development would include a new building that that would include cannabis cultivation, distribution, and manufacturing.

Fire Truck. New

The City is preparing to meet with the fire truck manufacturer, Rosenbauer, in advance of the start of fabrication. The financing of the truck has been established through First Capital Equipment Leasing Corporation.

PG&E

PUC recently requested a record of all our power outages the last year and staff provided them with the copies.

WEBSITE

The City has 5 quotes for the web page upgrade. When complete, staff will bring to council.

The Cannabis business status list is attached.

Respectfully,
Charles Bergson, P.E.

A handwritten signature in blue ink, appearing to be 'CB', is written over the typed name 'Charles Bergson, P.E.'.

SACRAMENTO COUNTY SHERIFF'S OFFICE

INTELLIGENCE OPERATIONS GROUP

CRIME ANALYSIS

Crime Statistics
City of Isleton

October 1 – December 31, 2020

Produced for
Yvonne Zepeda
City of Isleton

January 4, 2021



This report was produced for informational purposes only; it is limited by the information available and/or collected at the time the data was generated. This information is not a replacement for official UCR statistics, which are based on national reporting specifications.

Analyst: Jennifer Ackerson || jackerson@sacsheriff.com || 916-875-8820



SACRAMENTO COUNTY SHERIFF'S OFFICE

Isleton Crime Statistics - 4th Quarter, 2020

There were 62 calls for service from October 1 – December 31, 2020 in the City of Isleton. Ten (10), or 16%, were officer initiated calls. Below is a breakdown of the citizen initiated calls for service with more than one call:

INITIAL CALL TYPE	TOTAL
SUSPICIOUS VEHICLE -- OCCUPIED	5
GENERAL INFORMATION	4
DISTURBANCE -- FAMILY	4
ASSIST OUTSIDE AGENCY	3
BURGLARY ALARM -- AUDIBLE	3
WELFARE CHECK -- SPECIFY TYPE AND NATURE	3
SUSPICIOUS VEHICLE - PARKING VIOLATION	2
SUSPICIOUS BOAT - OCCUPIED	2
SHOTS FIRED WITHIN 15 MINS	2
ASSAULT/BATTERY WITHIN 15 MINS/NO MEDICAL REQ	2
DISTURBANCE -- SPECIFY TYPE	2
INCOMPLETE PHONE CALL	2

There were three (3) reports generated during the same time period:

REPORT TYPE	TOTAL
Casualty In General	2
Burglary-Commercial	1

GREEN = Approved RED = Withdrawn

Cannabis Business Permit Master List

Date Submitted	Applicant(s)	Applicant's Name	Description	Premises Address	Permit Status
06/26/18	Bang Mingo	Yandow	Cultivation	100 H Street	PC Public Hearing 1/16/19
		Harris	Manufacturing		1st CC Meeting 1/29/19
			Retail /Delivery	301 H street	2nd CC Meeting 2/12/19
			Distribution		
06/26/18	Delta Agricultural Holdings LLC.	Maldonado		14719 State Hwy 160	Withdrawn
07/18/18	Apothek Ventures	Fletcher	Retail/delivery	61 Main Street	PC Meeting 1/16/19
			Cultivation		1st CC Meeting 1/29/29
			Distribution		2nd CC Meeting 1/22/19
					OPENED: 6/14/19
07/19/18	Timeless Palliative Care Collective, Inc.		Manufacturing	51 Main Street	CC Public Hearing 1/8/19
			Delivery-Only		2nd CC Meeting 1/22/19
			Distribution		DELIVERY OPERATION Started
08/23/18	River City Farms	Ozomaro	Cultivation	401 6th Street	PC Meeting 3/17/20
			Distribution		1st CC Meeting 3/24/20
					Pending Parcel Map
09/18/18	Delta Agricultural holdings, LLC	Maldonado	Manufacturing	402 Jackson Blvd.	PC 6/13/19
			distribution		1st CC 7/9
					2nd CC 7/23
09/20/18	Gallaty Consulting, Inc.	Gallaty	Manufacturing	49 Main Street	PC Public Hearing 12/27/18
			Delivery-only		1st CC meeting 1/29/19
			Distribution		2nd CC meeting 2/12/19
11/29/18	101 H Street Group LLC	Maldonado		101 H Street	Withdrawn
11/29/18	66 Main Group LLC	Maldonado	Retail Dispensary	66 Main Street	PC Public Hearing 2/05/19
					1st CC Meeting 2/12/19
					2nd CC meeting 2/26/19
					OPENED: 2/22/20
			Consumption Lounge		Amendment PC 3/17/20

Cannabis Business Permit Master List

12/20/18	WTO Essentials, Inc	Smith	Manufacturing	14719 Hwy 160	PC 6/13/19 1st CC 7/9/19
			Distribution		Amended: CC 11/12/19
					OPENED: 11/12/19
					Amendment pending

2019 Applications

5/10/2019	Cando Cannabis	Lamb	Delivery-only	60 Main Street	PC 7/25/19 1st CC 8/13/19
			Distribution		2nd CC 8/27/19
5/30/2019	Wook Bros, LLC	Maldonado	Manufacturing	45 Main Street	PC 9/3/19 1st CC 9/24/19
			Distribution		2nd CC 10/8/19
					Minor Revision PC 10/06/20
8/15/2019	402 Jackson, LLC	Maldonado	Cultivation	402 Jackson	PC 10/1/19 1st CC 10/8/19
			Distribution		2nd CC 10/22/19
11/15/2019	LD Deliveries, LLC	Williams	Delivery only	54 Main Street	Tentative SPC 3/17/20 1st CC 3/24/20
			Distribution		2nd CC 4/14/20

2020 Applications

6/24/2020	Foo Flower LLC	Maldonado	Distribution	46 Main Street	PC 9/01/2020 1st CC 9/22/2020
					2nd CC 10/13/2020

Updated 10-9-20